

**AIRPORT ADVISORY BOARD MEETING
Fremont County Airport
October 29, 2013**

Members Present: John Marietta, Chairman; Duane Cozadd; Jim Woolworth

Members Absent: Leonard Mino; Jay Seavy; Greg Tabuteau; Tom Schielf

Other Officials Present: Commissioner, Ed Norden; Commissioner, Debbie Bell; Commissioner, Tim Payne; County Manager, George Sugars; County Engineer, Don Moore; Airport Manager, Richard Baker

Others Present: John Mahan; Kendra Boysen; Skip Moreau; Rich LeDoux

Purpose: The purpose of the meeting was to discuss and define allowable advertising signage for airport businesses. The meeting was called to order at 8:00 a.m. by Chairman John Marietta.

Discussion:

- Commissioner Norton referenced the Fremont County Zoning Resolution regarding signage at the airport and stated it should be removed from the Zoning Resolution and restated in Airport Regulations. He stated that our purpose is to define acceptable, business friendly, signage at the airport which complies with CDOT requirements. We want to avoid a “free for all” approach to signs posted at the airport.
- Free standing signs for advertising along Hwy 50 frontage were discussed. It has been proposed that 200 square feet of land be leased for signage with a maximum surface area of 150 square feet. That lease would attach to the primary lease of the business (split-lease). Sub-lease would not be allowed. A question was raised as to whether a split-lease can be done – this needs to be investigated by the County.
- Given 300 foot separation between free standing signs there is room for three signs along Hwy 50 frontage. Only permanent signs would be allowed. Trailer signs are not considered “permanent” and therefore not acceptable.
- Priority of assigning the three available frontage leases for signage was discussed. Skip Moreau thought the assignment should be based on seniority, John Mahan thought assignment should be based on date of request (“Out of the Blue” has had a request in for over a year). Commissioner Bell suggested business signs could be left in their current location. Commissioner Norton asked if the proposed 200 square foot lease for frontage signage and it’s associated rules, was acceptable to tenants. All agreed that it was. He then said the county would specifically define the available areas, map them and ask tenants which area they want.
- For signage on buildings, the Fremont County Zoning Resolution, dated 9/3/13, allows two flush wall or window advertising signs, each not to exceed 1 square foot per linear foot of wall space upon which it is mounted.
- It was stated again that these signs have to be permanent (banners and temporary signs would not be allowed). John Mahan said the “Out of the Blue” sign is permanent, with a 10 year life. He said “permanent” needs to be defined. He asked if murals, not intended to be advertisements, are allowed and what standards apply to them? He asked if “Out of the Blue” could replace a frontage sign that was damaged over a year ago. John Marietta said probably not – that would be a second sign.
- Commissioner Norton agreed that airport signage requirements require better definition and he stated that ***the County would write up rules which clearly define “permanent” and also address restrictions on height of free standing as well as split lease requirements for free standing signs.*** Murals, it was agreed, would not be allowed. ***Airport Management will identify and stake out the three available sites for free standing signs.***
- While advertising signs on buildings and along frontage have to be permanent, there are occasions where temporary signs can be erected on airport property, with the appropriate approval from the County, for up to six weeks per calendar year.
- ***Commissioners agreed to approve existing signs as is but any new signs would have to conform to the new standard*** (“New” signs would be any sign that is removed and replaced after a period of 6 months).
- Directional signs, recently erected by the County, are confusing to clients of airport businesses. **Airport Management and the Airport Advisory Board will work with interested tenants to clarify, revise and relocate airport directional signage as appropriate.**

There being no further discussion, Chairman John Marietta adjourned the meeting at 9:17 a.m.