

**AIRPORT ADVISORY BOARD WORKSHOP**  
**Airshow Planning**  
**Fremont County Airport**  
**August 19, 2015**  
**4:30 pm**

**Members Present:** John Marietta, Chairman; Len Mino; Jack Slagle; Duane Cozadd; Jim Woolworth

**Members Absent:** Greg Tabuteau; Tom Schielf

**Other Officials Present:** Airport Manager, Richard Baker

**Others Present:** Gail Claremont; George Rosal; Tom Vanacker; Jim Felton

The meeting was called to order at 4:30 p.m. by Chairman Marietta.

**Purpose:**

The purpose of this meeting was to review the status of our 2015 airshow planning.

**Discussion:**

**General:**

**Balance Sheet:**

- The meeting started with a discussion of the balance sheet for the airshow. Expenses for performers, merchandise, programs, fuel & oil are approximately \$14,200. This does not include Insurance (which the County paid for), the Hospitality tent rental, porta-potties and costs of placing our performers in hotels with cars.
- The present status of sponsorship donations is \$14,150 collected.
- The point was made that we are now spending money in the red and relying on gate donations and sales of beverages and merchandise to keep us solvent.

**Cost Cutting:**

- Discussion then turned to what adjustments we can make to contain costs:
  - Do we need a 20x40 tent for the Hospitality Center or can we move the center to Hangar 23? **It was decided to drop the tent and move the Hospitality Center to Hangar 23.** Small 10x10 pop-up tents required in other areas can be borrowed from other activities in town and do not need to be rented.
  - Programs will cost over \$1500. Do we need them? Should we charge for them? **It was decided that we should get them in a quantity of 1000 for a total price of \$1680.** A suggestion was made to add autograph signature lines to performer profiles in the programs. The question of whether, or not, to charge for them was deferred to a future meeting.
  - Mugs were discussed in a past meeting and they were cancelled.
  - Should we proceed with getting hats for sale? Prevailing opinion was that they should be cancelled but it was decided to see if we could get a sample before making that decision.

**Open House/Airshow Execution:**

- Collection of Donations were discussed. It was suggested that several people be stationed at the main entrance with containers stating "Airshow Free, Donations Greatly Appreciated. (proceeds help offset costs of airshow)".
- "Announcer Bob" has offered his services for the show. We will decline. Our announcers will be John McDermott in the morning and Ed Nordon in the afternoon (Ed is committed to "Pioneer Days" in the am).
- Volunteer tasking was discussed:

- Jim King will be the fueler . Jim will need a CAP volunteer to run fuel receipts to the office.
- Dick Baker will be the oiler (looking for an additional experienced oiler)
- John Marietta will be the staging boss (He needs 4 experienced volunteers in that area).
- Tom Vanacker will be the ramp boss (He needs 4 experienced volunteers in that area).
- Gail Claremont will coordinate the Hospitality Center with two additional volunteers.
- Gail is also coordinating the beverage sales with two additional volunteers.
- Barb Woolworth and Teresa Woolworth will cover Information and merchandise sales.
- Two volunteers are required as auction checkers
- A safety brief for the airshow performers will be at 9:00am. A separate safety brief for Royal Gorge helicopters and Steel City Aviation, giving helicopter and plane rides, will be early in the morning before they open for rides.
- PA system extension with speakers on the south edge of the ramp has been quoted and is being done. Dick Baker will equip the Airboss with a stand-alone, ground based, VHF transmitter for communications with airshow performers.
- Attendance headcount: Tally counters are available for counting attendees. CAP cadets will be stationed at the main gate for the attendance tally. Counter volunteer should be on station before 7:00am.
- The airboss will be equipped with red flares. Three red flares will be the signal to shut everything down in the event of a mishap.
- The “mechanics” of the Drag Race were discussed. Don Nelson, approaching on final, will give two calls: “5 seconds” and “Go”. From those calls Jim Woolworth will give visual signals to launch the dragster. As part of the dragster support team, Jim will attend the morning safety briefing.
- The Florence Fire Department will be on station for emergency coverage. Gary McWilliams is the Fire Department contact.
- A list of key personnel cell numbers will be prepared and distributed to key personnel for emergency contact during the show.
- The “Rocky Mountain Aero Squadron”, a team of foot launched para-gliders, will potentially join the airshow performer list. Their participation will be cleared with Tom Weisner.
- Our waived airspace request covers a block of time in excess of what we will use (before and after). The actual waiver will take effect when the airboss starts the airshow, approximately 12:00 noon (local) and it will end when the airboss ends the airshow and reopens the airspace, approximately 2:30 to 3:00 pm (local).
- Local aircraft will fly in review between 9:00am and 11:00am. There are about 15 aircraft that will individually fly 2 or 3 patterns with low passes then land and return to park in the static display area. These aircraft will start engines outside of the static display area and shut-down prior to re-entering. Parking of “review” aircraft will be to the SE of the display area to facilitate their movement in and out of the area. Classic cars will be parked to the NW parts of the display area.

**Coordinator Reports:**

**Treasurer/Accountant – Rich LeDoux**

(See “Balance Sheet” above)

**VIP area - Gail Claremont**

(See “Cost Cutting” above)

**Airshow Merchandise – Mark Greksa**

(See “cost Cutting” above)

**Beverages – Gail Claremont**

(No Update)

**Static Displays – Jim Woolworth**

(No Update)

**Booths – John Marietta & Jim Woolworth**

**Food**

- A layout for our food vendors was shown. All food vendors, including our beverage sales, will be located in front of Bldg 10. A 10' x 10' pop-up tent will be required for the beverage sales (cold beverages will be kept in a tank under the awning for Bldg 10).

**Non-Food**

(No update)

**CAP Activities & Parking – Bryce Nelson**

(No update)

**Attractions – John Marietta & Jim Woolworth**

- “Wings over the Rockies” will be sending a 1941 Stearman and a Cirrus SR-22 to give flights to area teachers. Those aircraft will be flying after breakfast, until airshow start, and will be positioned on the south east part of the ramp near the Army helicopters. Steel City Aviation, giving plane rides to the public, will be positioned in this same area.

**EAA Activities – Ron Davidson**

(No Update)

**Auction – John Marietta**

- Pam Marietta will do the 50/50 raffle
- Bill Price will do the live auction
- Sixteen items are on the list to be auctioned. Among them are the Li'l red baron biplane swing (50/50 terms with EAA), Mergelman original art(50/50 terms with Mergelman), propellers and framed posters signed by performers. The Mergelman art must have a minimum bid placed on it.

**Advertising – Jim Woolworth**

- An entry into the Florence “Pioneer Days” parade is being prepared to advertise the airshow. The entry will be driven by Mike Woolworth and his son.

**Sponsors – Dick Baker & Jim Woolworth**

- Twin Enviro has dropped their sponsorship of the airshow (porta-potties and trash service). We will now go to Howard disposal for those services.

**Signage – John McDermott**

(No Update)

**Warbirds – Dick Baker**

- Confederate Air Force has offered to bring a Beech 18 to the show for 100 gal of fuel (\$500). They would also set up a booth.

The **next, and final, planning meeting will be Wednesday, 9/9/15 at 4:30 pm (leaders) and 6:00pm (all - including volunteers).**

There being no further subjects for discussion, the meeting was adjourned at 6:10 pm.

Minutes taken by Jim Woolworth