

**AIRPORT ADVISORY BOARD MEETING**  
**Fremont County Airport**  
**September 2, 2015**  
**7:00 am**

Members Present: Leonard Mino, Vice Chairman; Greg Tabuteau; Tom Schielf; Jim Woolworth

Members Absent: John Marietta; Jack Slagle; Duane Cozadd

Other Officials Present: County Commissioner, Ed Norden; County Manager, George Sugars; Airport Manager, Richard Baker

Others Present: Gail Claremont; Skip Moreau ; Matt Clark; Ron Davidson

The meeting was called to order at 7:00 a.m. by Vice Chairman Leonard Mino. Everyone was welcomed.

**By motion and Unanimous Consent** the minutes of the March 4, 2015 and June 3, 2015 Advisory Board Meetings were approved

**Commissioners' Report by Ed Norden**

- The County has purchased Hangar #4 from Mike Allard. Rocky Mountain engineering group is planning repairs to foundation issues for an estimated cost of \$7000.
- **The Commissioners are requesting advice and a recommendation from the Advisory Board and the Airport Manager on the potential sale of one of the other County hangars.** This proposal is mentioned in an Airport Business Plan, dated 7/25/15, prepared by the Airport Manager. This business plan outlines expected annual income to offset the purchase price. The possible sale of one of the other County hangars is discussed as a means of improving the business case for the purchase. **Commissioner Norden requested that the business plan be distributed to Advisory Board members for reaction and comment.**
- **A workshop has been scheduled on Tuesday, September 22 at 1:30pm in the County Administration Building** to discuss the advisability of placing a county hangar up for sale.
- Commissioner Norden noted that the terms of John Marietta and Duane Cozad, on the Advisory Board, expire in October. He will contact them to determine if they plan to renew their terms.
- Designated Parachute Landing Zones: In May, the decision was made to pursue a policy of designating parachute landing zones for a fee. The commissioners want this policy in place by year's end. To that end, they are **requesting specific recommendations from the Advisory Board and the Airport Manager on landing zone designations and fees.** Skip Moreau stated that, due to his past tenure of operations to these landing zones, he should be "grandfathered" in for their use. Commissioner Norden stated that, due to past disputes between operators, designated landing zone assignments, with fees attached, and rights clearly defined, were dictated and past practices would not be "grandfathered" in.
- Commissioner Norden advised that the Planning Commission is considering a "Special Review Use Permit" from Acorn, for use of one of the lots in the Airport Industrial Park as a truck terminal. In the process of review, CDOT revealed that there has never been an access permit granted to the Airport for either Hwy 50 or Hwy 67. The County will now be required to do traffic counts at both access points to determine if they presently meet state requirements. The county is concerned that the Hwy 67 access, specifically, may not meet requirements and we may be forced to make improvements.

**Airport Manager's Report by Richard Baker**

- Richard Baker reported that runway re-marking has just been completed.
- The newly acquired county hangar has had all overhead lights replaced and minor electrical repairs have been made.
- Approaches have been made to several activities to fill the hangar with tenants:
  - "Bimidji Aviation", a UPS freight hauler, has been approached (They currently house and maintain their aircraft in Denver).
  - Joe Lobiondo, Regional Fire Management Officer, has been approached with an offer to keep the state Single Engine Air Tanker and Pilatus in the hangar.

- The hangar is being promoted to helicopter manufacturers who come to Fremont County to do test programs.
- Mr. Baker discussed the positive economic impact to the community of the helicopter test program conducted in June:
  - \$27,000.....Motel Rooms
  - \$16,000.....Equipment Rentals
  - \$10,000.....Car Rentals
  - \$24,000.....Airport Services (fuel, hangar fees, use of facilities)

## ***Standing Committee Reports***

### **Safety Report by Duane Cozadd**

- No Report

### **Security Report by Jim Woolworth**

- The Airport Security Plan is being revised to clarify the order of response to airport emergencies. Florence Fire Department has primary responsibility for responding to emergencies at the Airport.
- Skip Moreau reported an encounter with an intruder in a remote area of airport property late at night. He was encouraged to call the sheriff if he sees intruders in the future rather than approach them.

### **Development Report by Greg Tabuteau**

- No report however Greg noted that the County's purchase of Hangar #4 was a good move which better equips the airport to handle new and different business opportunities.

### **Finance Report by Tom Schief**

- No report.

### **Operating Procedures**

- No report.

### **New Business**

- None.

### **Old Business**

#### **Airshow**

- Sponsors for the September Airshow have donated \$15,310 cash to date. An additional \$9200 non-cash services and merchandise have been donated.
- The day's schedule was reviewed. New this year, local cars and planes on display will be announced over the PA system in the morning. Planes will fly in the pattern during this review. Airplane and helicopter rides will be offered before and after the airshow. A bus shuttle will be operating between the airport and Florence so that visitors can attend both the Airport Open House and the Florence Pioneer Days event. There will be a live auction, silent auction and 50/50 raffle drawing at 11:30am, just before the airshow. The airshow will start at 12:00 noon. Performers planned for the show are Don Nelson Sukhoi Aerobatics, The Renegades RV Formations, Gary Rower Stearman Aerobatics, Rocky Mountain Aero Squadron Paramotors, Chris Murphy RV-4 Aerobatics, Steve Bergevin G-202 Aerobatics, and two drag races featuring Henry Lanier's 2000 HP dragster vs. Don Nelson's Sukhoi-26.
- New attractions this year were described. For small children, there will be a face painter and aviation related backdrops that they can have their picture taken in. EAA will have a booth displaying methods of aircraft construction. "Wings over the Rockies" will be here with a 1941 Stearman and an SR-22 Cirrus to fly area teachers for their educational "Teacher Flight" program. The US Army will be filling the ramp with three helicopters for display: a CH-47 "Chinook", AH-64 "Apache" and an UH-60 "Blackhawk".
- Warbirds are typically non-committal until the last minute but we believe a Beech 18 (C-54), T-28, AT-6 and P-51 will be at the show.

- In addition to the pancake breakfast five food vendors have been invited to the show. They will provide a wide variety of lunch choices. The County will sell all beverages this year.
- Credits were given to Mark Greksa of the Royal Gorge Route Railroad for his exceptional support of the event this year. After providing a large cash donation, he has provided ongoing guidance and support with merchandise designs for sale, an airshow poster design, an airshow program and free advertising on his popular "RGR" website.
- Auction items for the live auction will be a "Li'l red baron" swing built by EAA, an aviation art original by Rudyl Mergelman, and aviation hardware and framed posters all signed by our performers.
- A "Hospitality Center" is planned this year to recognize our top level sponsors. The center will be free to those sponsors and all performers. It will be equipped with free beverages and snack food and provides an opportunity for these sponsors to meet and greet performers. The center will be open to others who want to attend for a fee. Planners are in need of tables and chairs to populate the center.
- An information booth is being planned this year. In addition to Information Services, programs will be distributed here and and shirts and posters will be sold from this location.
- Revenue from the show will come from donations at the gate, auctions and 50/50 raffle, merchandise sales (shirts - \$15.00 and posters - \$5.00) and beverage sales (water and pop - \$1.00).
- Parking will again be supervised by Bryce Nelson and his CAP cadets. Handicapped transport will be provided between parking and the main gate. Commissioner Norden stated he would contact the sheriff's office about providing traffic control.
- All volunteers will have specific task assignments. They will be asked to sign in where their task assignments will be reviewed with them and they will receive a ticket for a free airshow shirt.

There being no further items for discussion Vice Chairman Mino adjourned the meeting at 8:00 am.

Minutes submitted by Jim Woolworth