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FREMONT COUNTY

Department of Human Services

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COUNTY BOARD
 Michael J. Stiehl Dist. 1
 Debbie Bell Dist. 2
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TO: FREMONT COUNTY COMMISSIONERS

FROM: STEVEN A. CLIFTON, DIRECTOR

DATE: SEPTEMBER 12, 2012

RE: 2013 BUDGET

The 2013 Budget for the Fremont County Department of Human Services as presented to you reflects an overall increase in expenditures from our 2012 Budget Request of \$64,380, and an increase in estimated revenues other than local revenue and property tax of \$131,531. Based on the 2013 Certification of Valuation amount of \$437,538,649, our mill levy for 2013 is 2.701. This places our property tax request at \$1,181,595, an increase of \$87,372 in property tax dollars.

As you are aware, Welfare Reform created block grants and capped allocations as well as maintenance of efforts (MOEs) for Temporary Assistance to Needy Families (TANF) and Child Care Program (doesn't include child care admin.), and a state estimated county share for Child Welfare Programs. The table displayed below shows the MOE requirements for TANF and Child Care, the estimated county share for Child Welfare, and the county share required for regular administration allocation dollars. As you can see the total of these items alone – without the county share required for all other mandated programs - is greater than the property tax request. These figures are based on preliminary allocations received to date.

Program	Maintenance of Effort / Estimated County Share
Regular Administration	\$ 221,229.00
Temporary Assistance to Needy Families (TANF)	\$ 506,535.00
Child Care (Program Only)	\$ 54,530.00
Child Welfare	\$ 805,916.00
Core Services	\$ 57,549.00
Total	\$ 1,645,799.00
Additional County Shares Required	
Child Care Admin	\$ 16,491.00
Child Support Enforcement	\$ 148,491.00
Food Stamp Fraud	\$ 5,417.00
Medical Examinations	\$ 1,080.00
Aid to Needy Disabled	\$ 42,600.00
Employment First Program	\$ 8,220.00
Old Age Pension	\$ 2,500.00
Title XX Training	\$ 900.00
Staff Development, Elig/Bus Off	\$ 335.00
Total Add'l County Share	\$ 226,034.00
Total County Share without allocation over-expenditures	\$ 1,871,833.00

An estimated \$57,024 of the fund balance will be utilized to maintain the 2012 Budget. The 2013 Budget Request also anticipates the utilization of \$82,979 of our fund balance, as well as \$175,000 of restricted IV-E and parental fee funds. The estimated fund balance remaining is dangerously low and much less than the fund balance recommended by Generally Accepted Governmental Accounting Principles, however, utilization of these funds will prevent an even greater increase in mill levy request.

Citation:

State Fiscal Year 2009-2010 Preliminary Allocations and County Budget Letter, page 60, Section VI. BUDGET PROCESS AND STATE REVIEW (SFY 2011-2012 Preliminary Allocation Letter not yet received)

The Budget Process is established by State statute. (CRS 26-1-124; 29-1-101 through 29-1-115, and 30-25-101 are the relevant statutes.) The proposed budget is to be submitted to the County Commissioners no later than October 15 of each year. Consultation with the Division of Field Audits or the Division of Field Services is available on request.

Staff responsible for budget preparation must keep in mind that the fund balance of the County Social Services Fund, on December 31 of any given year, should contain a sufficient balance to satisfy cash flow requirements for the next three months. This will ensure sufficient local funding to carry counties from January to April when sufficient property taxes are received to meet local requirements.

In addition, the budget must be submitted to the Division of Field Administration for the statutorily required review that must consider the adequacy of MOE for Child Care and WORKS, documented in the budget. The Division will also request statements of total appropriation, local funds appropriated, Social Services Fund Balance, Property Valuation and Social Services mil Levy.

The county may use any appropriate budget format that provides sufficient information to determine in an audit that the county was adequately funded for provision of services and that state and federal requirements and standards have been met. Please submit a copy of your preliminary CY 2009 budget to the Field Administration Division, 1575 Sherman Street, Denver, CO 80203 by October 24, 2008.

Contact Person: Your Field Administrator

Staff Manual Volume V – Volume of Finance and Accounting (Executive Director) Rules (11CCR2508-1)

5.220 Board of County Commissioners

5.221 Responsibility of Boards of County Commissioners for Twenty Percent Share

5.221.1 Board of County Commissioners Responsible for Appropriating Twenty Percent Share [Rev. eff. 5/1/04]

The board of county commissioners in each county of Colorado or department or agency responsible for administering public assistance, social services and related activities shall annually appropriate as provided by law the funds necessary to defray the county department of social/human services' twenty percent share of the overall cost of providing the assistance payments, food assistance (except the value of the food assistance electronic benefits authorized), and social services activities delivered in the county, including the costs allocated to the administration of each, and shall include in the tax levy the funds appropriated for that purpose. Such appropriation shall be based upon the county department of social/human services' budget prepared by the county department of social/human services' director.

The Child Support Enforcement Program is exempt from these provisions. The child support incentives earned under this program are to be deposited to the county social/human services fund with the intention of funding the local share of Child Support Enforcement.

5.221.2 Board of County Commissioners Responsible for Availability of Twenty Percent Share [Rev. eff. 5/1/04]

Additional funds shall be made available by the board of county commissioners if the county funds so appropriated prove insufficient to defray the county department of social/human services' twenty percent share of actual costs for assistance payments, food assistance (except the value of food assistance electronic benefits authorized), and social services activities, including the administrative costs of each.

Based on these citations and using 2012 approved budget request, the table below identifies the fund balance needed for the Department:

County Property Tax Required	\$ 1,094,224
Months per Year	12
Monthly Allocation	\$91,185
# Months Required Cash on Hand	3
Fund Balance Required	\$273,556

Due to rising placements and lower allocation, our Child Welfare allocation for SFY 2005-2006 was over-spent, after closing and mitigation dollars, by over \$720,000. Rather than seek county funds, Temporary Assistance to Needy Families (TANF) Reserve dollars were used to cover these expenditures. The Department's first and foremost concern is the safety of children. With this thought always in mind, the Department began refining several processes in an effort to stabilize our Child Welfare Program. Strategies from the evidence-based Family-to-Family model involving increased community collaboration and team decision making based on family strengths, needs and community resources have been implemented. As research indicates, these strategies can help keep children with family, in the community and lower the level of care or reduce the length of out-of-home placements. To further this goal, Fremont County DHS joined with four other Colorado counties in the Differential Response (DR) Pilot Project. The DR Project brings uniform assessment techniques, mapping strategies and family engagement to assure that family strengths and needs, as well as safety concerns, are addressed in the intake processes. As the next step In 2012, we joined with the Colorado Practice Initiative to evaluate our child welfare practices to reduce high cost placements and better meet the needs of our families with appropriate in-home services when possible.

The Department also collaborated with appropriate agencies and individuals such as Judicial, Probation, Rocky Mtn. Behavioral Health and Guardians Ad-Litem to establish a Family Treatment Drug Court Program. Research has shown that Family Treatment Drug Courts are more successful than traditional child welfare case processing in helping substance-abusing parents enter and complete treatment and reunify with their children. Fremont County received state-wide recognition for this program and our Family-to-Family model at the 2007-2008 Colorado State Child Welfare Conference. To date, this program has saved over **\$468,000** in out-of-home placement costs and more importantly, helped families succeed.

At the urging of several of our collaborative partner agencies, the Department is implementing an Intensive Expedited Permanency Planning Program structured similarly to the Family Treatment Drug Court model. This program is designed to prevent out-of-home placement of children who are dependent and neglected and in which at least one child in the family is under the age of six.

Our Promoting Safe and Stable Families grant focuses on the goals of adoption. The primary goal of the grant is funding an adoption specialist who works toward recruitment of adoptive homes for placement of children available for adoption with no adoptive home identified, as well as providing pre- and post-adoptive services to minimize disruption of adoptions. This is another strategy to reduce out-of-home placements.

As HB-04-1451 Collaborative Management, the Department joined with several of our collaborative partners to form the Fremont County Interagency Oversight Group (FIOG) to identify gaps, and develop and implement an integrated services system providing multi-agency services to children and families. One need identified to fill a positive role for middle school youth was a community-wide, youth mentoring program. In August 2011, HB-1451 FIOG entered into a contract with Boys and Girls Club of Fremont County to implement an evidence-based, community-wide mentoring program targeted at middle school age youth.

On a less pleasant note, the economic conditions continue to create caseload growth and increased eligibility payments. The Food Assistance (FA) Program has continues to climb. In 2008, the average monthly caseload was 1,297, compared to July 2012 figure, 2,407 that is an 85.7% increase. With changes in the Food Assistance Program at the Federal level, benefits have grown at an even greater rate. In 2008 the FA benefits issued averaged \$289,418.15 per month; in 2012, FA benefits average \$703,852.92 per month; that's an increase of 143.2%. While FA benefits are 100% Federal dollars, the dollars for workers to establish eligibility and maintain cases are included in our limited regular administration allocation and require a 20% county match.

Another program impacted by the economy is Temporary Assistance for Needy Families (TANF). State Fiscal Year 2010-2011 is the first year since that implementation of Welfare Reform and the TANF program that we have exceeded our allocation and utilized the majority of our TANF Reserve fund. Realizing the economic impact and the increasing allocation funds needed for direct family benefits, the Board of Social Services made the tough decision to end all TANF Community Grants effective June 30, 2011. While recognizing the difficulty community agencies may experience serving families without the benefit of TANF Community Grants, we hope to remain within the allocation without further adjustments to the TANF benefits or case staff. In the SFY 2012, our TANF allocation was overspent by \$251,000. State mitigation funds, allocated based on caseload growth, and transfers of allocation dollars from Broomfield and Douglas counties allowed for the coverage of this over-expenditure and added much needed dollars to our TANF reserve fund. Although TANF reserve funds are not useable for several programs, certain percentages can be transferred to assist with Child Welfare and Child Care expenditures.

With Electronic Benefit Transfer/Electronic Funds Transfer (EBT/EFT) the county department authorizes benefits for assistance programs, i.e. Old Age Pension, Aid to the Needy Disabled, Temporary Aid to Needy Families, Low-Income Energy Assistance Program (LEAP) and provider payments, i.e. foster care and all child care, but the actual payment of these benefits is the responsibility of the State EBT/EFT contractor, J. P. Morgan. Employment First client travel benefits remain as warrant payments. Since the "county share" of an EBT/EFT program is the only portion paid out by the Department, this "county share" is the only amount included in the expenditure line for an EBT/EFT program. Included in our budget is an anticipated authorization line for each EBT/EFT program and a page entitled "Summary of Anticipated Authorizations for EBT Programs", so that the total amount anticipated to be expended for these programs is reflected. Because the department no

longer makes the actual payment of benefits for EBT programs, we no longer receive the actual revenue associated with these programs.

The State will continue to use Random Moment Sampling (RMS) to distribute indirect costs from our regular administration to TANF Administration, Child Care Administration, Child Welfare 80/20 Administration and Low-Income Energy Assistance Program (LEAP) Administration. Using the data available from SFY 11-12, percentages have been applied to the 2013 administrative expenditures to compute the amounts of indirect costs anticipated to be removed from Regular Administration and applied to these other programs. Beginning July 1, 2006, Colorado Department of Health Care Policy and Finance provides settlement dollars separately from the Colorado Department of Human Services. In order to track these dollars separately, RMS is now being applied to Child Welfare 100% (formerly entitled ACLU Administration). Child Support Enforcement Administration will no longer have RMS indirect costs directly applied because of the impact anticipated by federal and state changes.

Money for the countywide cost allocation plan is included in the State settlement dollars sent to the Department. A resolution by the Board of County Commissioners, seated as the Board of Social Services, allows the Department to retain and use these dollars. You will find these dollars reflected on page 6, Other Local Revenue. The amount of cost allocation funds anticipated as revenue for 2013 is based on the Cost Allocation Plan prepared by MGT of America, Inc.

Again this year, all program administrations are shown separately from program expenditures, all administrations, after Regular Administration, are shown alphabetically within the Administration section, and all programs, after Non-Allocated Programs, are alphabetical under the Program section. Notes are added to individual budget pages to provide clarity and reflect changes particular to that administration or program.

Please note that Page 41 of the 2013 Budget Request provides a summary of the administration totals and Page 42 of the 2012 Budget Request shows the comparison of the 2012 Budget to the 2013 Budget Request by each administration and as a total overall comparison.

The status of the Agency goals for the 2012 County Budget Year are as follows:

1. Stabilize staffing in Child Welfare, through the development and implementation of a Recruitment & Retention Plan.
Status: The Recruitment & Retention Plan was developed and initiated during the first six months of this year, and will be further refined during the year. There are several points to this plan including, but not limited to, internal individual obtaining educational requirements to meet case worker qualifications to reviewing staff strengths and special interests for optimum performance. This plan also includes structured rotation of staff within the department based on these staff strengths and interests and vacancies. This plan is in the beginning stages and continues to be developed.
2. Develop and implement a comprehensive Screening Strategy for Child Welfare Intake complaints to increase efficiency, support appropriate assignments, and assist in ensuring the safety of children in Fremont County.
Status: This goal is accomplished. The screening process was developed and implemented utilizing a Case Service Aide, Screener position. Through on-going monitoring and input, the system will be refined as necessary to best meet the needs of our clients.
3. Continue to monitor CBMS and refine local business processes.
Status: Ongoing – There have been several State changes to CBMS. Some went better than others. The system is working better as a whole, however, there is still work needed to meet adequate performance and timely processing requirements.
4. Continue to work on budget demands and revenue for these needs.
Status: Ongoing – This is a continuing goal. We are continuing to closely monitor expenditures to assure best and appropriate utilization of all available funding streams. It should be noted that we did receive TANF mitigation funds. These funds are allocated based on caseload growth. Additionally, TANF dollars were secured from both Douglas and Broomfield Counties to meet our allocation shortfall.

The Agency goals for the 2013 County Budget Year are as follows:

1. Begin planning and implementation of phase one of the administrative restructuring.
2. Continue efforts to stabilize staffing in Child Welfare.
3. Successfully implement the Colorado Practice Model in Child Welfare.
4. Continue to monitor CBMS and refine local business processes.
5. Continue to work on budget demands and revenue for these needs.

I. ADMINISTRATIONS:

Economic conditions throughout Fremont County and the State of Colorado have taken a toll on the dollars available. Caseloads continue to climb. We have worked to hold the line on expenditures and still provide mandated services within the required timelines. The 2012 Budget Request as submitted reflects full funding of positions and vacancies.

The proposed salary schedule for January 2013 has not been finalized as of this date. However, in accordance with the Merit System Basic Principles, detailed on Page 40 of the 2013 Budget Request, DHS has worked with the County Manager on a strategy to move employees further along the grade. Salary calculations include this movement, the continuation of longevity pay for employees with greater than five years of service, and retirement at three percent (3%). Current Full-time Equivalents (FTEs), as well as any anticipated change, are identified with each administration. Promotions have been anticipated on a case-by-case basis. No increase for health insurance, unemployment or workers compensation are anticipated. Travel is calculated at the rate of \$0.50 per mile as established by the Board. Because funding rates differ with program areas, and at times within program areas, we have indicated the funding rate for each program.

Indirect cost removal has been anticipated based on percentages derived from SFY 2011-12. These personal service and operating costs will be removed from regular administration and cost allocated to TANF Administration, Child Care Administration, Child Welfare Administration, and LEAP Administration. Medicaid administrative case management dollars are reflected as indirect costs for Child Welfare 100% (formerly ACLU Administration).

A. Regular Administration: Page 8 & 9 Funding: 80/20, 33/67
Unofficial preliminary allocations figure are used for the 2013 Budget calculations. To assist counties with the rapid caseload growth in Food Assistance and the ending of American Recovery and Reinvestment Act (ARRA) and Department of Defense Act (DOD), the state legislature created a new funding source to provide continuity of Food Assistance staffing for case processing. Fremont County will receive an allocation of \$88,945. These additional funds require a 20% county match, supported by 50% federal and 30% state funds. Indirect cost removal is based on eligible expenditures. Per state guidelines, eligibility technicians working with TANF, Food Assistance and Medicaid are now coded to a Regular Administration pool group for RMS cost distribution. Timesheets are used to allocate some employee costs to this program. Staff working only on Food Assistance can be coded to the new special Food Assistance appropriation.
FTEs: Current, 30.68; Budget Request, 32.68, 2 additional staff anticipated based on potential continued caseload growth.
2013 Request, \$1,246,896; increase from 2012 Estimated Expenditures, \$ 34,411.
increase from 2012 Budget Request, \$53,130.

B. Chafee Administration (formerly ALIVE/E): Page 10 Funding: 100%
Chafee provides services to supplement existing independent living resources for youth, age 16 and older, in out-of-home care. To more efficiently provide services to the number of youth in this region, more services are being provided in a group setting. However, we still have a current waiting list of 14 youth. During 2012 this program changed from a Federal Fiscal Year to a State Fiscal Year. Services will continue to be provided to Chaffee, Custer, and Teller Counties in addition to Fremont County.
FTEs: Current, .95; Budget Request, .95, no additional staff anticipated.
2013 Request, \$80,208; increase from 2012 Estimated Expenditures, \$ 9,690.
decrease from 2012 Budget Request, \$ 9,441.

C. Child Care Administration: Page 11 Funding: 80/20
Child Care administration is part of the Child Care block grant. The 20% county share for administration does not apply toward the child care maintenance of effort. Indirect costs have been anticipated for this program using a rate of 2.97%. These costs will actually be allocated here by the State using RMS. Timesheets will be used to allocate some employee costs to this program.
FTEs: Current, 1.15; Budget Request, 1.15, no additional staff anticipated.
2013 Request, \$82,456; increase from 2012 Estimated Expenditures, \$ 9,330
decrease from 2012 Budget Request, \$11,075.

D. Child Support Enforcement Admin.: Page 12 Funding: 66/34,100%, and Incentives
Even with the current economic conditions, our Child Support Enforcement Program continues doing an outstanding job of collecting child support, which aids in generating State and Federal incentive dollars. Changes were made in the distribution of Federal and State incentive dollars, which have decreased the incentive dollars somewhat. To help with this, we have requested that RMS indirect costs not be applied to this program. County departments are now required to purchase and maintain computers on the network system. Included in the operating line for CY 2013 is the replacement of computers for the Child Support Enforcement Program.
FTEs: Current, 9.34; Budget Request, 10.34, 1 anticipated refill of currently vacant position
2013 Request, \$605,857; increase from 2012 Estimated Expenditures, \$ 73,883.
increase from 2012 Budget Request, \$ 15,896.

E. Child Welfare 100% (formerly ACLU) Administration: Page 13 Funding: 100%
Child Welfare 100%, formerly entitled ACLU Administration, is part of the Child Welfare capped allocation. This program continues to be reimbursed at 100%. Indirect costs are now applied to this program for Medicaid administrative case management functions. Intake and some on-going child welfare staff are included in Child Welfare 100% Administration; expenditures are monitored to allocation.

FTEs: Current, 8.25; Budget Request, 8.25, no additional staff anticipated
2013 Request, \$423,435; increase from 2012 Estimated Expenditures, \$ 41,117.
decrease from 2012 Budget Request, \$ 32,525.

F. Child Welfare 80% Administration: Page 14 Funding: 80/20 to allocation
Child Welfare 80% is part of the Child Welfare capped allocations. Indirect costs have been anticipated for this program using the SFY 2011-12 rate. These costs are allocated here by the State using RMS. Child welfare staff is included in this administration. Our Child Welfare Allocation has decreased by \$152,679. Out-of-home placement are costly not only in dollars, but in many other factors. We are hopeful that strategies can be developed and implemented to contain spending within our allocation. To assist in lowering the county share required, our 2012 Budget Request utilizes \$175,000 which includes our remaining IV-E Special Revenue funds plus \$50,000 from Parental Fee dollars. Additionally, TANF reserve funds can be used for child welfare allocation over-expenditures, as well as TANF reserve funds. Included in the operating line for CY 2013 is the maintenance for county purchased computers for any Child Welfare Administration.

FTEs: Current, 12.10; Budget Request, 13.10, 1 additional staff anticipated for caseload growth and maintaining service.
2013 Request, \$1,370,627; increase from 2012 Estimated Expenditures, \$235,787.
decrease from 2012 Budget Request, \$ 85,565.

G. Core Services Administration: Page 15 Funding: 80/20, 100%
The goal of the CORE Services program is to keep families together, eliminating the need for out-of-home placements, by providing intensive services to clients. The worker does much of the work for this program in the home of the client or in The Family Connection Center. The Family Treatment Drug Court Program is a CORE Service program and staff working with that program is included here. The expenditures include continued funding for training and implementation of a functional family therapy program geared specifically toward adolescents. If available, TANF reserve funds can be utilized here. All payments to or on behalf of the clients are included in the program section of the budget request.

FTEs: Current, 10.27; Budget Request, 11.27, 1 additional staff anticipated for caseload growth and maintaining service.
2013 Request, \$716,422 increase from 2012 Estimated Expenditures, \$133,914.
increase from 2012 Budget Request, \$ 44,504.

H. Employment First Administration: Page 16 Funding: 100%, 80/20, 50/50
Fremont County continues to use 100% time reporting to account for our Employment First employees whose time is split between this program and TANF Administration. Employee costs are based on current timesheet percentages.

FTEs: Current, 1.75; Budget Request, 1.75, no additional staff anticipated
2013 Request, \$166,029; increase from 2012 Estimated Expenditures, \$ 62,605.
increase from 2012 Budget Request, \$ 70,607.

I. Fatherhood Grant Administration: Page 17 Funding: 100%
Previously these grant costs were included in the Non-Allocated Programs and Expenses, Grant Exp. line item. Beginning with the Calendar Year 2012, the Fatherhood Grant Administration is displayed on a budget page of its own. However, the Fatherhood Grant ended September 30, 2012, with no renewal. This program is designed to educate fathers on parenting skills and issues.

FTEs: Current, .00; Budget Request, .00, no staff funding
2013 Request, \$-0- increase from 2012 Estimated Expenditures, \$ -0-.
increase from 2012 Budget Request, \$ -0-.

J. Fraud Administration: Page 18 Funding: 80/20
Fraud administration includes food stamp fraud only. Fraud administration for the TANF program is included in TANF Administration. The state requires 100% time reporting for employees whose time is split between this program and TANF fraud. Employee costs are based on current timesheet percentages.

FTEs: Current, .53; Budget Request, .53, no additional staff anticipated
2013 Request, \$ 21,668 decrease from 2012 Estimated Expenditures, \$ 1,713.
decrease from 2012 Budget Request, \$ 6,661.

K. HB-1451 Collaborative Management: Page 19 Funding: 100%
Beginning with the Calendar Year 2012, HB-1451 Collaborative Management Administration is displayed on a budget page of its own. Previously these costs were included in the Non-Allocated Programs and Expenses, Grant Exp. line item. Fremont County began participating in HB-1451 Collaborative Management in June 2007. This is a collaborative effort with community partners to provide prevention, intervention and family preservation services to at-risk youth and their families.

FTEs: Current, 1.00; Budget Request, 1.00, no additional staff anticipated
2013 Request, \$137,699 increase from 2012 Estimated Expenditures, \$ 8,019.
increase from 2012 Budget Request, \$ 20,596.

L. LEAP Administration & Outreach: Page 20 Funding: 100%
No allocation has been received as of this date. Staffing is based on the anticipated need of three temporary technicians for seven months and supervisory time allocated by 100% time reporting. Indirect costs are applied to Leap Administration by the State using RMS. Indirect costs have been anticipated for this program using SFY 10-11 percentages. Included in the operating line for CY 2013 is the maintenance for county purchased computers for Leap Administration.

FTEs: Current, 3.05; Budget Request, 3.05, no additional staff anticipated
2013 Request, \$114,442; increase from 2012 Estimated Expenditures, \$ 19,635.
increase from 2012 Budget Request, \$ 1,130

K. Options For Long Term Care: Page 21 Funding: 100%
Staffing for this program is based on caseload requirements and on funding limits. Funding from Health Care Policy and Finance appears stable for SFY 2013. Our budget request reflects needs based on caseload and available funding and anticipates an increase in the sub-contractor contract to provide services in Chaffee, Lake and Park counties. Operating includes maintenance for county purchased computers for the Options for Long-Term Care Administration. Timesheets are used to allocate costs for staff working in combination of program areas.

FTEs: Current, 9.89; Budget Request, 9.89, no additional staff anticipated
2013 Request, \$799,142; increase from 2012 Estimated Expenditures, \$ 96,435.
increase from 2012 Budget Request, \$ 63,006.

L. Parental Fees: Page 22 Funding: 100%
Parental Fee money is used to fund a portion of child welfare workers. Included in the operating line for 2013 are miscellaneous expenses, such as telephone, postage, and supplies for workers, foster parent appreciation dinner, foster parent supports, child care for foster parent meetings, family group conferencing supplies, flex fund for children in foster care, foster parent association conference, and travel for permanency and foster care children. Also included is funding for PSSF grant match and possible PSSF over-expenditure.

FTEs: Current, .97; Budget Request, .97, no additional staff anticipated
2013 Request, \$160,437; increase from 2012 Estimated Expenditures, \$ 59,032.
increase from 2012 Budget Request, \$ 25,248.

M. Promoting Safe and Stable Families: Page 23 Funding: 100% grant
This grant changed from a federal fiscal year and now operates on a state fiscal year. The focus of the 2013 grant is adoption and includes the funding of an adoption specialist.

FTEs: Current, 1.00; Budget Request, 1.00, no additional staff anticipated
2013 Request, \$64,814 increase from 2012 Estimated Expenditures, \$ 12,561.
decrease from 2012 Budget Request, \$ 1,216.

N. TANF Administration: Page 24 Funding: 85.96/14.04
This program began with Welfare Reform effective July 1, 1997. This section is the administration portion of the TANF block grant. The TANF block grant has a maintenance of effort (MOE) required from the county. As shown on this budget request page, the county share reflected in this budget is used toward meeting that MOE. Staff included in this budget request is Colorado Works case managers, TANF fraud investigator and supervisory time allocated by 100% time reporting. Per state guidelines, eligibility technicians working with TANF, Food Assistance and Medicaid are now coded to a Regular Administration pool group for RMS cost distribution. Indirect costs have been anticipated for this program using the SFY 11-12 percentage rate. These costs are allocated here by the State using RMS. Operating includes replacement and maintenance for county purchased computers for TANF Administration. Because of current economic conditions, our caseload costs have raised significantly requiring utilization of a significant share of our reserve funds. This required the Board of Social Services to end TANF Community Grants effective with the close of SFY 2010-11. Even with this change, caseloads have continued to grow and our SFY 11-12 allocation was overspent by over \$251,000. Through state TANF mitigation funds allocated to counties base on caseload growth, and TANF allocation dollars purchased from Broomfield and Douglas counties our TANF over-expenditure was covered. This year because of caseload growth, our TANF allocation has increased. The Department will continue to closely monitor allocation and spending levels.

FTEs: Current, 3.61; Budget Request, 3.61, no additional staff anticipated
2013 Request, \$ 440,276; increase from 2012 Estimated Expenditures, \$ 69,617.
increase from 2012 Budget Request, \$ 9,787.

II. PROGRAMS

A. Aid to the Blind (AB): Page 27 Funding: 80/20
We currently have no AB cases.
2013 Request, \$-0-

B. Aid to the Needy Disabled (AND): Page 28 Funding: 80/20
In July 2012 a 9.5% increase was added to the AND SSI/CS grant, but no increase was included for AND-SO grant. Aid to the Needy Disabled is an EBT Program so our budget request is limited to only the county share of this program. The Total Anticipated Authorizations line represents the benefits anticipated to be issued for this program. Staff responsible for determining eligibility for this program is included in the Reg. Administration Budget addressed above and on pages 8 & 9 of the 2013 Budget Request.
2013 Request, \$ 42,600; increase from 2012 Estimated Expenditures, \$ 2,174.
increase from 2012 Budget Request, \$ 16,200.

C. Chafee Program (formerly ALIVE/E): Page 29 Funding: 100%
These payments are made to or on behalf of the Chafee clients. The passage of the Federal Foster Care Independence Act of 1999 (PL 106-169) created a new population to be served, youth ages 18-21 who were in foster care on their 18th birthday. A portion of this request will be utilized for services to this population. Staff providing services through this program is included in the Chafee Administration Budget addressed above and on page 10 of the 2013 Budget Request.
2013 Request, \$ 5,500; increase from 2012 Estimated Expenditures, \$ 64.
decrease from 2012 Budget Request, \$ 7,500.

D. Child Care: Page 30 Funding: MOE
This request includes only TANF and Low-Income Child Care. Child Welfare Child Care is included in Child Welfare Program, page 31, and Employment First Child Care is included in Employment First Program, Client Benefits, Child Care, page 33. The Child Care allocation requires a Maintenance of Effort (MOE) for provider payments. This MOE is the required county share regardless of the amount of the allocation spent, up to the allocation limit. Over expenditures of the allocation can be covered by any unused portion of up to 20% of the Federal share of the TANF block grant. If no TANF funds are available, over expenditures would be county only money. We are hopeful that our increased child care allocation will cover all child care expenditures in 2013. In previous years the Department has designated a portion of TANF reserve dollars for Child Care. Child Care is also an EBT Program so our budget request is limited to only the county share of this program. The Total Anticipated Authorizations line represents the benefits anticipated to be issued for this program. Staff responsible for determining eligibility for Low-Income Child Care is included in the Child Care Administration Budget addressed above and on page 11 of the 2013 Budget Request. Staff responsible for providing Child Care services for the TANF program is included in the TANF Administration Budget addressed above and on page 24 of the 2013 Budget Request.
2013 Request, \$54,530; decrease from 2012 Estimated Expenditures, \$ 260.
decrease from 2012 Budget Request, \$ 19,204.

E. Child Welfare Program: Page 31 Funding: 90/10, 80/20 to capped alloc.

As noted in the beginning of this budget narrative, the Department is actively working on solutions to stabilize our Child Welfare Program. Beginning July 1, 2007, Colorado no longer has Residential Treatment Centers (RTCs). These facilities have been replaced by Residential Child Care Facilities (RCCFs) and Psychiatric Residential Treatment Facilities (PRTFs). Counties have a county share requirement for RCCFs placements and the entire RCCF rate comes out of the out-of-home placement allocation. The child welfare allocation not only includes all out-of-home placements, subsidized adoptions, child welfare 100% and 80% administrations, but also includes Child Welfare Child Care, and case services, and the Medicaid portion of PRTF, RCCF fee for service and CHRP placements. The Medicaid rate for a PRTF placement is approximately \$385.00 per day. Counties also have a county share for Medicaid portion of RCCF, PRTF and CHRP placements. The Medicaid portion of RCCF, PRTF and CHRP placements is something the Department only has control over by controlling placements into these facilities. If the department under spends the Medicaid lines, only the State general fund share, approximately 50% of the under expenditure, is available to expend among other child welfare line items. In the past, the Department used TANF reserve dollars to cover allocation over-expenditures. We anticipate this will be likely in 2013. Beginning March 2007, case services became part of the EBT/EFT process along with the rest of the Foster Care program. Our budget request is limited to only the county share of this program. The Total Anticipated Authorizations line represents the benefits anticipated to be issued for this program. Staff providing services through this program is included in the Child Welfare 100% and 80% Administration Budgets addressed above and on pages 13 & 14 of the 2013 Budget Request.
2013 Request, \$583,711 increase from 2012 Estimated Expenditures, \$ 1,928.
increase from 2012 Budget Request, \$ 24,013

- F. CORE Services: Page 32 Funding: 100%, 80/20
 In addition to the regular 80/20 funding, CORE Services also receives significant 100% dollars. Currently program expenditures are funded using 100% dollars. This program request includes services purchased from other agencies for clients. While not a complete listing, these include services purchased from Mental Health services, ADAD services, Family Strength programs, sexual offender and victim treatment, and short-term intensive therapy. Day Treatment is included in the TANF contract payments. Beginning March 2006, Core Services with the exception of Special Economic Assistance (SEA), became part of the EBT/EFT process. Our budget request, with the exception of the SEA expenditures, is limited to only the county share of this program. The Total Anticipated Authorizations line represents the benefits anticipated to be issued for this program. Staff providing services through this program is included in the CORE Services Administration Budget addressed above and on page 15 of the 2013 Budget Request.
 2013 Request, \$17,000; increase from 2012 Estimated Expenditures, \$ 450
 decrease from 2012 Budget Request, \$ 2,000
- G. Employment First Program: Page 33 Funding: 80/20, 50%
 These payments are made to or on behalf of our Employment First clients. The continued growth in Food Assistance caseload has a direct impact on the growth of this program. Employment First Travel expenditures will remain an expenditure by warrant and are reflected as such in our 2013 budget request. Child Care payments are made through the EBT/EFT process. Our Child Care portion of this budget request is limited to only the county share of the program. The Total Anticipated Authorizations line represents the benefits anticipated to be issued for the Child Care portion of this program. Staff working with this program is included in the Employment First Administration Budget addressed above and on page 16 of the 2013 Budget Request.
 2013 Request, \$41,100; increase from 2012 Estimated Expenditures, \$ 590.
 increase from 2012 Budget Request, \$ 11,000.
- H. General Assistance: Page 34 Funding: 100% County
 Program remains unfunded for 2013.
 2013 Request, \$-0-; increase from 2012 Estimated Expenditures, \$-0-.
 increase from 2012 Budget Request, \$-0-.
- I. Low Income Energy Assistance Program (LEAP): Page 35 Funding: 100%
 The LEAP program is funded 100% with no county share involved. The LEAP program is part of the EBT/EFT process, therefore, our budget request will be -0-. The Total Anticipated Authorizations line represents the benefits anticipated to be issued for this program. Staff responsible for determining eligibility for this program is included in the LEAP Administration Budget addressed above and on page 20 of the 2013 Budget Request.
 2013 Request, \$-0-; increase from 2012 Estimated Expenditures, \$-0-.
 increase from 2012 Budget Request, \$-0-.
- J. Medicaid Transportation: Page 36 Funding: 100%
 The Medicaid Transportation program is funded 100% through Medicaid dollars with no county share involved. This program is experiencing growth. Staff authorizing services through this program is included in the Reg. Administration Budget addressed above and on pages 8 & 9 of the 2013 Budget Request.
 2013 Request, \$62,000; increase from 2012 Estimated Expenditures, \$ 2,408
 increase from 2012 Budget Request, \$2,000.
- K. Old Age Pension (OAP): Page 37 Funding: 100% except
 5% Homecare, 100% County
 Since Old Age Pension is an EBT/EFT program and is funded at 100%, excluding the 5% Homecare charge, our budget request is limited to only the anticipated Homecare charges. The Total Anticipated Authorizations line represents the benefits anticipated to be issued for this program. Staff responsible for determining eligibility for this program is included in the Reg. Administration Budget addressed above and on pages 8 & 9 of the 2013 Budget Request.
 2013 Request, \$-0-; 5% Homecare, \$2,500; increase from 2012 Estimated Expenditures, \$ 270.
 decrease from 2012 Budget Request, \$ 500.
- L. State Sponsored Meetings: Page 38 Funding: 100%
 Our budget request is based on current expenditure level and allowance for continued CBMS training and workgroups. With current economic conditions the State has eliminated most state sponsored meetings; a small amount is anticipated should this change for SFY 12-13.
 2013 Request, \$ 500; increase from 2012 Estimated Expenditures, \$ -0-.
 Increase from 2012 Budget Request, \$ -0-.

M. Temporary Assistance to Needy Families (TANF): Page 39

Funding: MOE

Our TANF block grant allows expenditures for administration and client payments. TANF administration is anticipated separately on page 24. Only client payments or payments made on behalf of clients are anticipated on this budget page. Beginning January 1, 2009 basic cash assistance grants increased 30%. This increased costs; however, the last increase in basic cash assistance grants was over 20 years ago in 1988. We believe our TANF eligible families can certainly benefit from this increase. The TANF block grant requires county Maintenance of Effort (MOE) targeted spending level of \$506,535, the same amount as in previous years. The targeted spending level is the amount of county funds that, by law, must be appropriated by each county for the TANF Program. The Department will continue to receive 20% of the amounts collected for AFDC and TANF overpayments and Child Support retained collections. The 20% share of Child Support retained collections for 2013 is estimated to be \$80,000, and is shown on the line labeled Other Financing Sources, Return of County Share. Also applied toward our MOE will be the county share of TANF Administration. Utilizing these reductions, the amount required to meet our MOE will be \$364,720. Temporary Assistance to Needy Families is an EBT/EFT Program so our budget request is limited to only the county share of this program. The Total Anticipated Authorizations line represents the benefits anticipated to be issued for this program. Staff responsible for determining eligibility for this program is included in the Reg. Administration Budget addressed above and on pages 8 & 9 of the 2013 Budget Request; Staff responsible for providing services through the TANF program is included in the TANF Administration Budget addressed above and on page 24 of the 2013 Budget Request

2013 Request, \$364,720; increase from 2012 Estimated Expenditures, \$138,875.
decrease from 2012 Budget Request, \$ 1,374.