

DIRECTOR  
Steven A. Clifton  
Phone: (719) 275-2318  
Fax: (719) 275-5206

**FREMONT COUNTY**  
**Department of Human Services**  
172 Justice Center Road  
Canon City, Colorado 81212

COUNTY BOARD  
Tim Payne Dist. 1  
Debbie Bell Dist. 2  
Edward H. Norden Dist. 3

**FREMONT COUNTY BOARD OF SOCIAL SERVICES MEETING**  
to be held at the  
**FREMONT COUNTY ADMINISTRATION BUILDING**  
615 Macon, Conference Room # 208  
Canon City, CO 81212  
**July 28, 2015 2:00 p.m.**

- I. Roll Call
- II. Approval of Minutes of June 30, 2015
- III. Approval of the Agenda
- IV. Consent Agenda
  - A. Warrant Log & EBT Transaction Log Listings
  - B. Canceled Warrants, Current & Prior Period
  - C. Administrative Expense
  - D. Administrative Travel
  - E. Medical Examinations
  - F. Accounts Receivable Write-Offs
- V. Approval of Financial & Caseload Reports
- VI. Director's Report
- VII. Old Business
  - A.
  - B.
- VIII. New Business
  - A. 2015-16 TANF MOU
  - B.
  - C.

DIRECTOR  
Steven A. Clifton  
Phone: (719) 275-2318  
Fax: (719) 275-5206

# FREMONT COUNTY

## Department of Human Services

172 Justice Center Road  
Canon City, Colorado 81212

COUNTY BOARD  
Tim Payne Dist. 1  
Debbie Bell Dist. 2  
Edward H. Norden Dist. 3

June 30, 2015

### 2015 MEETING # 6

The Fremont County Board of Social Services (BOSS) met in Regular Session on Tuesday, June 30, 2015, in Conference Room 208 at the Fremont County Administration Building, 615 Macon, Canon City, Colorado. Chairman Payne called the meeting to order at 2:02 p.m. Those present included:

Tim Payne	Chairman	Present
Debbie Bell	Chairman Pro Tem	Present
Edward Norden	Treasurer	Present

Also present: George Sugars, Fremont County Manager, Sunny Bryant, Fremont County Budget and Finance, Steve Clifton, Director Department of Human Services (DHS), and Linda Smith, DHS.

**MINUTES:** Board Member Bell moved, duly seconded by Board Member Norden to accept the minutes of the May 26, 2015 meeting as presented. Upon vote: Board Member Bell, aye; Board Member Norden, aye; Board Member Payne, aye. The motion carried.

**AGENDA:** Board Member Norden moved, duly seconded by Board Member Bell, to approve the agenda for the June 30, 2015 meeting with no additions or deletions. Upon vote: Board Member Norden, aye; Board Member Bell, aye; Board Member Payne, aye. The motion carried.

**CONSENT AGENDA:** Board Member Bell moved, duly seconded by Board Member Norden, to approve the Consent Agenda:

1. Warrant Log and Electronic Benefit Transaction Listings
2. Canceled Warrants, Current and Prior Period
3. Administrative Expense
4. Administrative Travel
5. Medical Examinations
6. Account Receivable Write-off

Upon vote: Board Member Bell, aye; Board Member Norden, aye; Board Member Payne, aye. The motion carried.

**FINANCIAL/CASELOAD REPORT:** Following review and discussion of the financial reports and beginning SFY 15 close-out process, Board Member Bell moved, duly seconded by Board Member Norden, to accept the May 2015 financial and caseload reports. Upon vote: Board Member Bell, aye; Board Member Norden, aye; Board Member Payne, aye. The motion carried.

**DIRECTOR'S REPORT:** Steve Clifton provided a written report for the Board detailing his monthly activities, as well as responded to questions. Items discussed included:

1. New DHS newsletter, DHS Dish
2. Discussion with Senator Grantham regarding additional federal Medicaid dollars for SFY-15
3. Meeting with newly appointed judge
4. DHS Director openings in Chaffee, Conejos, Montrose and Eagle Counties
5. Final Superintendent Meeting with Robin Gooldy, RE-1 and Rhonda Roberts, RE-2
6. Meeting with Boys and Girls Club and RE-2 to discuss Boys and Girls Club providing services in Florence
7. Southern Peaks going ok, still some staff shortages

Board Member Norden moved, duly seconded by Board Member Bell, to accept the director's report. Upon vote: Board Member Norden, aye; Board Member Bell, aye; Board Member Payne, aye. The motion carried.

**IV-E WAIVER 2015-16 MOU:** Following discussion, Board Member Norden moved, duly seconded by Board Member Bell to authorize the Chairman to sign the SFY 2015-2016 IV-E Waiver MOU. Upon vote: Board Member Norden, aye; Board Member Bell, aye; Board Member Payne, aye. The motion carried.

**RE-APPOINTMENT OF CITIZENS' REVIEW PANEL:** Three of the five member panel are willing to extend their appointment. Two members have resigned creating the need for additional recruitment of members. Steve and the Board will talk with people to see if anyone is interested in appointment to this panel. Board Member Norden moved, duly seconded by Board Member Bell, to reappoint Kelly Cospers, George Small, and Ray Honaker to another term on the Citizens' Review Panel. Upon vote: Board Member Norden, aye; Board Member Bell, aye; Board Member Payne, aye. The motion carried.

**ADDITIONAL CHILD WELFARE ALLOCATION AWARD AND ATTESTATION:** Following discussion, Board Member Bell moved, duly seconded by Board Member Norden, to approve signing of the Attestation by all Commissioners. Upon vote: Board Member Bell, aye; Board Member Norden, aye; Board Member Payne, aye. The motion carried.

The meeting adjourned at 2:36 p.m.



Chairman, Fremont County Board of Social Services

07/28/2015

Date



Secretary

07/28/2015

Date

DIRECTOR  
Steven A. Clifton  
Phone: (719) 275-2318  
Fax: (719) 275-5206

**FREMONT COUNTY**  
**Department of Human Services**  
172 Justice Center Road  
Cañon City, Colorado 81212

COUNTY BOARD  
Tim Payne Dist. 1  
Debbie Bell Dist. 2  
Edward H. Norden Dist. 3

**NET EXPENSES AND AUTHORIZATIONS**

June

---

Administration	109,571.20	
Old Age Pension	53,778.61	
Temporary Aid to Needy Families	114,257.53	
Aid to the Needy Disabled	22,855.81	
Child Care	48,891.02	
LEAP Basic	0.00	
LEAP CIP	0.00	
Foster Care Placements	155,753.35	
Food Assistance	733,921.00	
Medicaid Transportation	5,356.49	
General Assistance	0.00	
Core Services/Family Preservation	20,043.47	
Employment First - Warrants	260.00	
Employment First - EBT	488.28	
Medical Exams	0.00	
Workfare Incentives	0.00	
Alive/E Program	2,831.03	
Total Expenses		<b>\$ 1,268,007.79</b>

sent to Finance Office 7/15/2015

FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

DIFFERENCE IN YEAR TO DATE EXPENSE AND EARNED REVENUE

DATE: June 2015 50.00%

	YEAR TO DATE EXPENSE	EARNED REVENUE	COUNTY SHARE	COUNTY BUDGET
Administration	607,528.72	509,221.12	98,307.60	66,693.00
TANF Block	263,496.43	154,053.72	109,442.71	426,535.00
Child Care Allocation	63,943.41	28,589.79	35,353.62	82,743.00
Child Welfare Allocation	1,083,894.26	753,925.78	329,968.48	676,439.00
APS Admin	70,370.79	56,296.63	14,074.16	35,674.00
Chafee Admin ( formerly Alive/E)	31,179.97	31,179.97	0.00	0.00
Child Support Enforcement Administration	245,579.90	204,081.97	41,497.93	93,361.00
Core Services Administration	227,763.85	191,076.43	36,687.42	67,185.00
Employment First Administration	66,447.77	66,447.77	0.00	0.00
Fraud Administration	17,082.30	13,665.84	3,416.46	8,554.00
HB-1451 Collaborative Management	63,838.59	63,838.60	(0.01)	0.00
LEAP Administration	20,326.55	20,326.55	0.00	0.00
LEAP Outreach	966.56	966.56	0.00	0.00
Options for Long Term Care Administration	223,383.26	223,383.26	0.00	0.00
Parental Fees Administration	15,321.23	15,321.23	0.00	0.00
Promoting Safe & Stable Families	20,326.27	20,326.27	0.00	0.00
Miscellaneous Programs & Expense	106,812.51	113,320.39	(6,507.88)	(8,785.00)
Chafee Program (formerly Alive/E)	9,362.21	9,362.21	0.00	0.00
AND Program	28,528.06	0.00	28,528.06	52,400.00
Core Services Program	4,477.10	4,477.10	0.00	0.00
Employment First Program	4,603.98	1,580.00	3,023.98	4,785.00
General Assistance	0.00	0.00	0.00	0.00
Leap Program	0.00	0.00	0.00	0.00
Medicaid Transportation	31,394.62	31,394.62	0.00	0.00
OAP Program	0.00	0.00	0.00	0.00
5% OAP Home Care	630.40	0.00	630.40	2,100.00
State Sponsored Meetings	0.00	0.00	0.00	0.00
TOTAL EXPENSE:	\$3,207,258.74	\$2,512,835.81	\$694,422.93	\$1,507,684.00
Less Other Financing Sources			46,087.93	
EXPENSE Less Other Financing Sources			\$648,335.00	

COUNTY SHARE 2015

	COUNTY SHARE	COUNTY BUDGET	PERCENT RECEIVED
Current Property Tax	1,014,814.63	1,123,048.00	90.4%
Other Local Tax	117,700.92	147,073.00	80.0%
Countywide Cost Allocation	22,575.15	71,292.00	31.7%
Other Rev., <b>Holcim Rebate</b>	0.00	0.00	0.0%
Other Rev., Misc-includes TANF Wk Participation	0.00	0.00	0.0%
Prior Year Revenue	0.00	0.00	0.0%
TBR/County Contingency	60,157.08	144,912.00	41.5%
Other Financing Sources	46,087.93	80,000.00	57.6%
TOTAL COUNTY REVENUES:	\$1,261,335.71	\$1,566,325.00 *	80.5%
	\$3,774,171.52		
		1,123,048.00	7,956,318.00 tot
		80,000.00	(6,513,546.00) sta
		218,365.00	1,442,772.00 To
		0.00	144,912.00
		144,912.00	(80,000.00) oth
	Cty share	1,566,325.00 *	1,507,684.00 To
		(144,912.00)	
	fund bal. used	21,359.00	
	Total needed	1,442,772.00	

	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	DATE EARNED	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
Regular Administration	1,267,571.00	106,409.25	607,528.72	47.93%	87,980.81	509,221.09	98,307.63	66,693.00	147.40%				
Program Administrations	5,256,130.00	396,324.27	2,116,488.97	40.27%	356,691.50	1,843,480.32	273,008.65	535,736.00	50.96%				
<b>Total Administration</b>	<b>6,523,701.00</b>	<b>502,733.52</b>	<b>2,724,017.69</b>	<b>41.76%</b>	<b>444,672.31</b>	<b>2,352,701.41</b>	<b>371,316.28</b>	<b>602,429.00</b>	<b>61.64%</b>				
<b>PROGRAMS:</b>													
Aid to the Blind	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%	0	0	0	0
Aid to the Needy Disabled	52,400.00	4,571.16	28,528.07	54.44%	0.00	0.00	28,528.07	52,400.00	54.44%	131	134	3	133
Chafee (ALIVE(E)) Program	8,000.00	2,831.03	9,362.21	117.03%	2,831.03	9,362.21	0.00	0.00	0.00%				
Child Care	65,542.00	860.63	28,206.15	43.04%	0.00	0.00	28,206.15	65,542.00	43.04%	84	135	51	99
Child Welfare Foster Care Program	444,754.00	32,406.44	190,275.93	42.78%	0.00	0.00	190,275.93	444,754.00	42.78%	176	184	8	185
Core Services	10,400.00	374.22	4,477.10	43.05%	374.22	4,477.10	0.00	0.00	0.00%	203	203	0	208
Employment First Program	24,160.00	260.00	4,603.98	19.06%	260.00	1,580.00	3,023.98	4,785.00	63.20%				
General Assistance	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%				
Low Income Energy Assistance Program	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%				
Medicaid Transportation	65,000.00	5,356.49	31,394.62	48.30%	5,356.49	31,394.62	0.00	0.00	0.00%	77	68	-9	69
Old Age Pension	2,100.00	81.30	630.40	30.02%	0.00	0.00	630.40	2,100.00	30.02%	264	262	-2	263
State Sponsored Meetings	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%				
Temporary Assistance to Needy Families	424,459.00	11,525.90	54,452.48	12.83%	0.00	0.00	54,452.48	424,459.00	12.83%	323	315	-8	319
Misc. Programs & Expense	335,802.00	37,290.88	106,812.51	31.81%	38,901.15	113,320.39	-6,507.88	(8,785.00)	74.08%				
Contingency	0.00	0.00	0.00	0.00%	17,745.26	60,157.08	-60,157.08	(144,912.00)	41.51%				
<b>TOTAL:</b>	<b>7,956,318.00</b>	<b>598,291.57</b>	<b>3,182,761.14</b>	<b>40.00%</b>	<b>510,140.46</b>	<b>2,572,992.81</b>	<b>609,768.33</b>	<b>1,442,772.00</b>	<b>42.26%</b>				
<b>FOOD STAMPS</b>	0.00	733,921.00	4,424,963.62		733,921.00	4,424,963.62	0.00	0.00		2948	2,956	8	2945
<b>TOTAL:</b>	<b>7,956,318.00</b>	<b>1,332,212.57</b>	<b>7,607,724.76</b>		<b>1,244,061.46</b>	<b>6,997,956.43</b>	<b>609,768.33</b>	<b>1,442,772.00</b>					
<b>COUNTY SHARE RECEIVED</b>	<b>RECEIVED IN MONTH</b>	<b>RECEIVED YTD</b>	<b>COUNTY BUDGET</b>	<b>PERCENT RECEIVED</b>	<b>Total State Diversion Payments for Month</b>								
Current Property Tax	180,439.69	1,014,814.63	1,123,048.00	90.36%	2								
Other Local Tax	12,872.40	117,700.92	147,073.00	80.03%	0								
Countywide Cost Allocation	16,708.34	33,452.03	71,292.00	46.92%									
Other City Rev., Holcim Rebate	0.00	0.00	0.00	0.00%									
Other Rev., Misc-incl. TANF Work Partic.	0.00	0.00	0.00	0.00%									
Prior Year Revenue	0.00	0.00	0.00	0.00%									
County Contingency	17,745.26	60,157.08	0.00	0.00%									
Other Fin., Rtn of Cnty Share (TANF)	4,801.33	46,689.61	80,000.00	58.36%									
<b>TOTAL COUNTY REVENUES RECEIVED</b>	232,567.02	1,272,814.27	1,421,413.00	89.55%									
	sum of tax. cost alloc & other rev	21,359.00	1,421,413.00										
	fund balance	1,442,772.00	1,442,772.00										

REGULAR ADMINISTRATION

PERSONAL SERVICES:

BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	YEAR TO DATE EARNED REVENUE	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
1,367,351.00	114,157.25	622,014.17	45.49%									
Social Security	8,348.89	45,631.86	43.62%									
Retirement	41,020.00	13,167.94	32.10%									
Health & Life Insurance	236,040.00	96,504.50	40.88%									
Unemployment	4,102.00	1,866.16	45.49%									
Worker's Comp.	5,469.00	0.00	0.00%									
ADP Contract	6,000.00	(9,687.54)	-161.46%									
Attorney	12,000.00	3,019.07	25.16%									
Psychological Exams	0.00	0.00	0.00%									
Travel, Meals, Registration	5,000.00	4,175.73	83.51%									

Indirect Cost Removal

(50,789.13)

78,942.99

71,886.13

44,127.00

162.91%

TOTAL PERSONAL SERVICES

1,068,576.00	93,686.03	508,669.98	47.60%	78,942.99	436,783.85	71,886.13	44,127.00	162.91%				
--------------	-----------	------------	--------	-----------	------------	-----------	-----------	---------	--	--	--	--

OPERATING:

Advertising	500.00	0.00	0.00%									
Books/Subscriptions	1,500.00	0.00	0.00%									
Cost Allocation	7,300.00	0.00	0.00%									
Dues/Memberships	2,500.00	0.00	0.00%									
EBT Costs	16,800.00	1,375.00	49.11%									
Emp Mkt Analysis/Destruction of Recd	7,500.00	0.00	0.00%									
Equip. Maintenance	26,130.00	515.89	13.95%									
Equip. Rental	7,780.00	955.89	54.35%									
Office Supplies/Expense	24,285.00	3,116.57	50.94%									
Photography	0.00	0.00	0.00%									
Postage	7,200.00	468.74	37.18%									
Printing & Forms	250.00	135.00	54.00%									
Telephone	13,500.00	873.55	44.60%									
Expert Witness & Fingerprinting	0.00	0.00	0.00%									
Interpreter	0.00	0.00	0.00%									
Capital Outlay, Equipment	0.00	0.00	0.00%									

Sub-Total Operating:

7,440.64

4,811.76

14,244.65

10,004.00

142.39%

BUILDING:

Space/Utilities	0.00	0.00	0.00%									
Building Repair	0.00	0.00	0.00%									
Custodial Services	0.00	(466.21)	0.00%									
Maintenance, Building	3,600.00	288.15	54.04%									
Maintenance, Grounds	150.00	0.00	0.00%									
Utilities	80,000.00	5,014.43	47.54%									
Sub-Total Building:	83,750.00	5,282.58	72.70%	4,226.06	48,707.36	12,176.85	12,562.00	96.93%				

TOTAL OPERATING

12,723.22

9,037.82

26,421.50

22,566.00

117.09%

TOTAL REGULAR ADMIN.

106,409.25

87,980.81

98,307.63

66,693.00

147.40%

	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	DATE EARNED	YEAR TO DATE EARNED REVENUE	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
--	--------	---------------------	----------------------	-------------------	----------------	-------------	-----------------------------	-------------------------	---------------	--------------------------	---------------------	---------------------	----------------------	--------------------------

**PROGRAM ADMINISTRATIONS**

**Adult Protective Services Admin**

Salaries	103,440.00	6,960.76	40,248.83	38.91%										
Attorney	15,000.00	691.38	3,215.51	21.44%										
Social Security	7,913.00	504.16	2,906.58	36.73%										
Retirement	3,103.00	51.94	295.58	9.53%										
Health & Life Insurance	18,653.00	960.93	5,975.13	32.03%										
Unemployment	311.00	20.85	120.62	38.78%										
Worker's Comp	1,878.00	0.00	0.00	0.00%										
Travel	2,150.00	358.20	2,942.42	136.86%										
Space/Utilities	450.00	0.00	0.00	0.00%										
Operating	7,000.00	246.58	1,498.39	21.41%										
Client Service Funds	18,474.00	0.00	264.14	1.43%										
Indirect Costs	0.00	2,594.71	12,903.59	0.00%										
<b>Total APS Admin.</b>	<b>178,372.00</b>	<b>12,389.51</b>	<b>70,370.79</b>	<b>39.45%</b>	<b>9,911.60</b>		<b>56,296.61</b>	<b>14,074.18</b>	<b>35,674.00</b>	<b>39.45%</b>				

**CHAFEE (Alive/E) Administration**

Salaries	46,038.00	4,194.61	23,210.20	50.42%										
Attorney	0.00	0.00	0.00	0.00%										
Social Security	3,522.00	294.52	1,641.27	46.60%										
Retirement	1,344.00	125.84	696.32	51.81%										
Health & Life Insurance	7,618.00	780.37	3,975.56	52.19%										
Unemployment	134.00	12.58	69.60	51.94%										
Worker's Comp	896.00	0.00	0.00	0.00%										
Travel	4,300.00	318.97	1,384.94	32.21%										
Space/Utilities	350.00	0.00	0.00	0.00%										
Operating	3,150.00	16.83	202.08	6.42%										
Contract Services	0.00	0.00	0.00	0.00%										
Indirect Costs	0.00	0.00	0.00	0.00%										
<b>Total Chafee Admin.</b>	<b>67,352.00</b>	<b>5,743.72</b>	<b>31,179.97</b>	<b>46.29%</b>	<b>5,743.72</b>		<b>31,179.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>				

**Child Care Administration**

Salaries	46,211.00	5,074.43	28,056.07	60.71%										
Attorney	0.00	0.00	0.00	0.00%										
Social Security	3,535.00	352.48	2,025.99	57.31%										
Retirement	1,386.00	152.23	841.70	60.73%										
Health & Life Insurance	8,432.00	940.02	4,189.31	49.68%										
Unemployment	139.00	15.22	84.22	60.59%										
Worker's Comp	185.00	0.00	0.00	0.00%										
Travel	450.00	0.00	0.00	0.00%										
Space/Utilities	210.00	0.00	0.00	0.00%										
Operating	1,500.00	155.02	628.29	41.89%										
Contract Services	0.00	0.00	0.00	0.00%										
Indirect Costs	23,957.00	184.42	(88.34)	-0.37%										
<b>Total Child Care Admin.</b>	<b>86,005.00</b>	<b>6,873.82</b>	<b>35,737.24</b>	<b>41.55%</b>	<b>5,499.06</b>		<b>28,589.80</b>	<b>7,147.44</b>	<b>17,201.00</b>	<b>41.55%</b>				

EXPENSES	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	YEAR TO DATE EARNED REVENUE	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
----------	--------	---------------------	----------------------	-------------------	----------------	-----------------------------	-------------------------	---------------	--------------------------	---------------------	---------------------	----------------------	--------------------------

**Child Support Enforcement Admin.**

Salaries	376,925.00	28,388.12	165,841.82	44.00%									
Attorney	22,000.00	1,612.00	9,207.29	41.85%									
Social Security	28,835.00	2,059.91	12,069.83	41.86%									
Retirement	11,308.00	785.61	4,637.88	41.01%									
Health & Life Insurance	83,242.00	6,322.05	36,045.74	43.30%									
Unemployment	1,131.00	85.43	500.14	44.22%									
Worker's Comp	1,508.00	0.00	0.00	0.00%									
Travel	750.00	435.58	1,029.58	137.28%									
Space/Utilities	1,850.00	0.00	0.00	0.00%									
Operating	25,100.00	2,112.68	15,107.62	60.19%									
Blood Tests	4,200.00	0.00	1,140.00	27.14%									
Indirect Cost	0.00	0.00	0.00	0.00%									
<b>Total CSE and Incentives</b>	<b>556,849.00</b>	<b>41,781.38</b>	<b>245,579.90</b>	<b>44.10%</b>	<b>54,040.71</b>	<b>204,081.97</b>	<b>41,497.93</b>	<b>93,361.00</b>	<b>44.45%</b>				

**Child Welfare 80/20 Admin.**

Salaries	607,001.00	41,015.71	311,512.33	51.32%									
Attorney	220,500.00	22,205.10	131,141.38	59.47%									
Social Security	46,436.00	3,751.92	23,475.00	50.55%									
Retirement	17,824.00	1,051.69	6,945.35	38.97%									
Health & Life Insurance	115,379.00	10,535.01	51,979.60	45.05%									
Unemployment	1,782.00	156.01	965.02	54.15%									
Worker's Comp	10,709.00	0.00	0.00	0.00%									
Travel	30,000.00	3,242.44	15,799.53	52.67%									
Space/Utilities	4,700.00	0.00	0.00	0.00%									
Operating	25,214.00	294.48	9,343.07	37.06%									
Contract Services	5,000.00	0.00	775.00	15.50%									
Indirect Costs	371,691.00	33,778.21	173,180.23	46.59%									
<b>HB 1414-Salaries</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>231,685.00</b>	<b>62.60%</b>				
<b>IV-E Special Revenue</b>	<b>1,456,236.00</b>	<b>116,030.57</b>	<b>725,116.51</b>	<b>49.79%</b>	<b>92,824.46</b>	<b>580,093.21</b>	<b>145,023.30</b>	<b>0.00</b>	<b>0.00%</b>				
<b>Total Child Welfare 80/20</b>	<b>1,456,236.00</b>	<b>116,030.57</b>	<b>725,116.51</b>	<b>49.79%</b>	<b>92,824.46</b>	<b>580,093.21</b>	<b>145,023.30</b>	<b>231,685.00</b>	<b>62.60%</b>				

**Child Welfare 100% (ACLU) Admin.**

Salaries	316,349.00	35,635.82	137,314.19	43.41%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	24,201.00	1,541.37	8,964.57	37.04%									
Retirement	9,252.00	462.92	2,573.56	27.82%									
Health & Life Insurance	72,165.00	3,750.41	18,826.27	26.09%									
Unemployment	925.00	64.04	369.03	39.90%									
Worker's Comp	4,932.00	0.00	0.00	0.00%									
Travel	6,000.00	393.50	2,133.05	35.55%									
Space/Utilities	0.00	0.00	0.00	0.00%									
Operating	4,000.00	62.33	495.72	12.39%									
Contract Services	0.00	0.00	0.00	0.00%									
Indirect Costs	1,854.00	683.16	3,156.18	170.24%									
<b>Total Child Welfare 100% (ACLU)</b>	<b>439,678.00</b>	<b>42,593.55</b>	<b>173,832.57</b>	<b>39.54%</b>	<b>42,593.55</b>	<b>173,832.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>				

	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	DATE EARNED	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
--	--------	---------------------	----------------------	-------------------	----------------	-------------	-------------------------	---------------	--------------------------	---------------------	---------------------	----------------------	--------------------------

**Core Services Admin**

Salaries	581,644.00	31,222.53	162,499.52	27.94%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	44,496.00	2,277.29	12,008.16	26.99%									
Retirement	17,220.00	534.75	2,701.28	15.69%									
Health & Life Insurance	104,663.00	5,666.56	27,200.04	25.99%									
Unemployment	1,722.00	93.75	491.83	28.56%									
Worker's Comp	9,809.00	0.00	438.50	4.47%									
Travel	13,500.00	914.95	7,050.25	52.22%									
Space/Utilities	1,645.00	0.00	0.00	0.00%									
Operating	38,855.00	1,037.60	3,641.92	9.37%									
Contract Services	22,000.00	1,532.35	11,732.35	53.33%									
Indirect Costs	0.00	0.00	0.00	0.00%									
<b>Total Core Services / FPP</b>	<b>835,554.00</b>	<b>43,279.78</b>	<b>227,763.85</b>	<b>27.26%</b>	<b>23,553.59</b>	<b>191,076.39</b>	<b>36,687.46</b>	<b>67,185.00</b>	<b>54.61%</b>				

**Employment First Admin.**

Salaries	101,663.00	6,826.65	47,335.16	46.56%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	7,777.00	496.33	3,442.28	44.26%									
Retirement	3,050.00	204.80	1,420.09	46.56%									
Health & Life Insurance	12,571.00	1,442.42	9,612.43	76.47%									
Unemployment	305.00	20.49	142.11	46.59%									
Worker's Comp	407.00	0.00	0.00	0.00%									
Travel	550.00	98.00	489.72	89.04%									
Space/Utilities	310.00	0.00	0.00	0.00%									
Operating	10,508.00	1,076.55	4,005.98	38.12%									
Contract Services	0.00	0.00	0.00	0.00%									
Indirect Costs	0.00	0.00	0.00	0.00%									
<b>Total Employment First</b>	<b>137,141.00</b>	<b>10,165.24</b>	<b>66,447.77</b>	<b>48.45%</b>	<b>10,165.24</b>	<b>66,447.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>				

**Food Assistance Fraud Administration**

Salaries	32,143.00	2,089.77	13,057.61	40.62%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	2,459.00	155.68	975.08	39.65%									
Retirement	964.00	62.69	391.75	40.64%									
Health & Life Insurance	5,417.00	384.51	2,187.27	40.38%									
Unemployment	97.00	6.27	39.17	40.38%									
Worker's Comp	590.00	0.00	0.00	0.00%									
Travel	700.00	48.87	170.26	24.32%									
Space/Utilities	0.00	0.00	0.00	0.00%									
Operating	400.00	42.05	261.16	65.29%									
Contract Services	0.00	0.00	0.00	0.00%									
Indirect Costs	0.00	0.00	0.00	0.00%									
<b>Total Fraud</b>	<b>42,770.00</b>	<b>2,789.84</b>	<b>17,082.30</b>	<b>39.94%</b>	<b>2,231.88</b>	<b>13,665.82</b>	<b>3,416.48</b>	<b>8,554.00</b>	<b>39.94%</b>				

	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	DATE EARNED REVENUE	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
<b>HB-1451 Collaborative Mgmt</b>													
Salaries	39,639.00	2,579.91	15,800.77	39.66%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	3,048.00	183.31	1,129.11	37.04%									
Retirement	1,195.00	77.40	474.04	39.67%									
Health & Life Insurance	11,486.00	804.03	4,556.19	39.67%									
Unemployment	119.00	7.73	47.39	39.82%									
Worker's Comp	797.00	0.00	0.00	0.00%									
Travel	2,200.00	124.00	767.27	34.88%									
Space/Utilities	0.00	0.00	0.00	0.00%									
Operating	450.00	28.83	183.57	40.79%									
Contract Services	63,500.00	13,063.99	40,108.25	63.16%									
Family Assistance & Mini Grants	15,000.00	772.00	772.00	5.15%									
Total HB-1451 Collaborative Mgmt	137,634.00	17,641.20	63,838.59	46.38%	17,641.20	63,838.59	0.00	0.00	0.00%				
<b>LEAP Admin &amp; Outreach</b>													
Salaries	47,912.00	177.03	9,772.35	20.40%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	3,665.00	13.00	745.21	20.33%									
Retirement	1,437.00	5.31	25.88	1.80%									
Health & Life Insurance	17,486.00	30.72	136.84	0.78%									
Unemployment	144.00	0.53	29.31	20.35%									
Worker's Comp	192.00	0.00	0.00	0.00%									
Travel	500.00	0.00	22.79	4.56%									
Space/Utilities	556.00	0.00	0.00	0.00%									
Operating	4,500.00	114.69	997.04	22.16%									
Contract Services	0.00	0.00	0.00	0.00%									
Indirect Costs	25,740.00	1,424.75	9,563.69	37.15%									
Total LEAP Admin. / Outreach	102,132.00	1,766.03	21,293.11	20.85%	1,766.03	21,293.11	0.00	0.00	0.00%				
<b>Options for Long Term Care Admin.</b>													
Salaries	325,015.00	24,808.62	146,592.24	45.10%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	24,864.00	1,818.92	10,754.88	43.25%									
Retirement	9,750.00	744.25	4,397.71	45.10%									
Health & Life Insurance	58,368.00	4,835.37	26,505.83	45.41%									
Unemployment	975.00	74.41	439.67	45.09%									
Worker's Comp	5,890.00	0.00	0.00	0.00%									
Travel	13,000.00	496.00	2,942.40	22.63%									
Space/Utilities	1,425.00	0.00	0.00	0.00%									
Operating	11,000.00	26,060.72	31,750.53	288.64%									
Contract Services	0.00	0.00	0.00	0.00%									
Indirect Costs	0.00	0.00	0.00	0.00%									
Total OLTCA Admin.	450,287.00	58,838.29	223,383.26	49.61%	58,838.29	223,383.26	0.00	0.00	0.00%				

	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	DATE EARNED	YEAR TO DATE EARNED REVENUE	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
--	--------	---------------------	----------------------	-------------------	----------------	-------------	-----------------------------	-------------------------	---------------	--------------------------	---------------------	---------------------	----------------------	--------------------------

**Parental Fees Administration**

Salaries	20,113.00	0.00	354.01	1.76%										
Attorney	0.00	0.00	0.00	0.00%										
Social Security	1,539.00	0.00	57.02	3.71%										
Retirement	603.00	0.00	24.13	4.00%										
Health & Life Insurance	5,033.00	0.00	29.19	0.58%										
Unemployment	60.00	0.00	2.41	4.02%										
Worker's Comp	402.00	0.00	0.00	0.00%										
Travel	350.00	0.00	0.00	0.00%										
Space/Utilities	100.00	0.00	0.00	0.00%										
Operating	67,049.00	285.34	662.27	0.99%										
Grant Matches	31,286.00	0.00	8,318.97	26.59%										
Contract Services	0.00	915.00	4,655.00	0.00%										
CW Kwik Stop	0.00	190.00	1,218.23	0.00%										
<b>Total Parental Fees Admin.</b>	<b>126,535.00</b>	<b>1,390.34</b>	<b>15,321.23</b>	<b>12.11%</b>	<b>1390.34</b>	<b>15,321.23</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>				

**Promoting Safe & Stable Families Grant**

Salaries	38,805.00	955.36	12,946.26	33.36%										
Attorney	0.00	0.00	0.00	0.00%										
Social Security	2,969.00	315.74	1,279.27	43.09%										
Retirement	1,127.00	89.76	477.16	42.34%										
Health & Life Insurance	6,034.00	798.18	2,753.56	45.63%										
Unemployment	113.00	12.75	51.52	45.59%										
Worker's Comp	751.00	0.00	0.00	0.00%										
Travel	5,200.00	467.69	2,818.50	54.20%										
Space/Utilities	0.00	0.00	0.00	0.00%										
Operating	0.00	0.00	0.00	0.00%										
Contract Services	0.00	0.00	0.00	0.00%										
Indirect Costs	0.00	0.00	0.00	0.00%										
<b>Total PSSF Grant</b>	<b>54,999.00</b>	<b>2,639.48</b>	<b>20,326.27</b>	<b>36.96%</b>	<b>2,639.48</b>	<b>20,326.27</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>				

**TANF Administration**

Salaries	217,241.00	13,604.29	73,848.10	33.99%										
Attorney	0.00	0.00	0.00	0.00%										
Social Security	16,619.00	986.28	5,266.45	31.69%										
Retirement	6,517.00	408.12	2,215.41	33.99%										
Health & Life Insurance	49,095.00	2,398.08	14,644.27	29.83%										
Unemployment	652.00	40.78	221.48	33.97%										
Worker's Comp	1,613.00	0.00	0.00	0.00%										
Travel	750.00	47.99	191.27	25.50%										
Space/Utilities	639.00	0.00	0.00	0.00%										
Operating	3,800.00	819.16	2,531.06	66.61%										
Contract Services	34,400.00	1,972.94	10,991.01	31.95%										
Indirect Costs	253,280.00	12,123.88	69,306.56	27.37%										
<b>Total TANF Admin.</b>	<b>564,586.00</b>	<b>32,401.52</b>	<b>179,215.61</b>	<b>30.66%</b>	<b>27,852.35</b>	<b>154,053.75</b>	<b>25,161.86</b>	<b>273,008.65</b>	<b>82,076.00</b>	<b>30.66%</b>				
<b>TOTAL PROGRAM ADMINISTRATIONS</b>	<b>5,256,130.00</b>	<b>396,324.27</b>	<b>2,116,488.97</b>	<b>40.27%</b>	<b>356,691.50</b>	<b>1,843,480.32</b>	<b>273,008.65</b>	<b>273,008.65</b>	<b>535,736.00</b>	<b>50.96%</b>				

PERCENT FOR MONTH: 50.00

JUNE 2015

EXPENSES

MISCELLANEOUS PROGRAMS AND EXPENSE

	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	DATE EARNED	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
Medical Exams	5,400.00	0.00	0.00	0.00%	0.00	0.00	0.00	1,080.00	0.00%				
Case Services/Protective	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%				
Grant Exp.-Adoption/Retention	1,450.00	200.00	455.94	31.44%	200.00	455.94	0.00	0.00	0.00%				
Grant Exp.-Adult Serv don	150.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%				
Grant Exp.-FIOG don	47.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%				
Grant Exp.-Casey	1,000.00	0.00	608.96	60.90%	0.00	608.96	0.00	0.00	0.00%				
Grant Exp.-Child Welfare don	2,500.00	235.90	287.82	11.51%	235.90	287.82	0.00	0.00	0.00%				
Grant Exp.-Child Welfare Hotline	18,000.00	10,511.30	10,902.19	60.57%	10,511.30	10,902.19	0.00	0.00	0.00%				
Grant Exp.-Child Welfare Mobility	24,000.00	1,675.36	9,954.24	41.48%	1,675.36	9,954.24	0.00	0.00	0.00%				
Grant Exp.-Infant Toddler Quality	25,000.00	2,108.00	10,311.00	41.24%	2,108.00	10,311.00	0.00	0.00	0.00%				
Grant Exp. - IV-E Waiver	203,129.00	22,828.46	69,134.29	34.03%	22,828.46	69,134.29	0.00	0.00	0.00%				
Grant Exp. - Pathways	9,226.00	481.86	2,866.89	31.07%	481.86	2,866.89	0.00	0.00	0.00%				
Grant Exp. - WSS	8,300.00	0.00	79.91	0.96%	0.00	79.91	0.00	0.00	0.00%				
Grant Exp. - Misc	2,500.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%				
IV-E First Year Expense	500.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%				
IV-E Non-First Year Expense	20,500.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%				
Workfare Incentives	5,000.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%				
Reserved for use	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%				
N/R Administration	1,300.00	(750.00)	91.27	7.02%	0.00	0.00	91.27	1,300.00	7.02%				
Training, A/P-C/S	500.00	0.00	0.00	0.00%	0.00	0.00	0.00	335.00	0.00%				
Training, Title XX	5,500.00	0.00	1,920.00	34.91%	0.00	1,536.00	384.00	1,100.00	34.91%				
TANF Burials	1,800.00	0.00	200.00	11.11%	0.00	0.00	200.00	1,800.00	11.11%				
Other, Spec. Needs, Fraud Inc.	0.00	0.00	0.00	0.00%	860.27	7,183.15	-7,183.15	(14,400.00)	49.88%				
<b>Total Misc. Programs &amp; Expense</b>	<b>335,802.00</b>	<b>37,290.88</b>	<b>106,812.51</b>	<b>31.81%</b>	<b>38,901.15</b>	<b>113,320.39</b>	<b>(6,507.88)</b>	<b>(8,785.00)</b>	<b>74.08%</b>				

FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

TRIAL BALANCE

DATE: June 2015

**CASH:**

Cash, Human Services Fund	2,659,409.80	
Petty Cash, ALIVE-E Funds	100.00	
Petty Cash	50.00	
Cash, Trust Accounts	13,357.28	

**OTHER ASSET ACCOUNTS:**

Comp. for L/T Debt, Comp. Absences	303,861.07	
------------------------------------	------------	--

**ACCOUNTS RECEIVABLE:**

Human Services Programs	374,762.13	
Medicaid Program Recoveries	338,628.17	
Food Stamp Program Recoveries	194,647.20	
LEAP Program	1,738.15	
DISREGARD Recoveries	-	
DAYCARE Program	16,575.21	
FOSTER CARE Program	2,526.02	
MED. TRANS. Program	-	
General Assistance	-	
Old Age Pension	101,060.39	
Child Support Due From Parents	4,797,445.84	
Erroneous Disbursements	24,579.86	
State, FSR Refunds	-	-
Fremont County, Specific Ownership Tax	-	-
Empty	-	-

**DUE TO DUE FROM:**

Administration	53,125.14	-
APS Administration	9,911.61	-
TANF Block	35,068.44	-
Child Care Allocation	1,184.45	-
Child Welfare Allocation	37,572.54	-
Fraud Administration	2,231.87	-
State Sponsored Meetings	-	-
Medical Examinations	-	-
Other Case Services	-	-
LEAP Administration	1,745.45	-
LEAP Outreach	20.58	-
LEAP 047	-	-
LEAP CIP	-	-
IV-D Administration	17,806.21	-
IV-D Incentives	19,734.50	-
IV-D Intercounty Transfer	-	-
State, FSR	-	9,050.29
EMPTY	4,192.00	-
Core Services Admin & Program	-	4,072.18
SEP Administration	-	805,120.61
Aid to Needy Disabled	-	9,359.66
Old Age Pension	-	191.30
Medicaid Transportation	-	-
County Contingency	1,745.26	-
Chafee Admin & Program	8,574.75	-
Employment First Admin & Program	-	5,050.46
Training, Title XX	-	-
Training, A/P-C/S	-	-
OAP RMS Admin	2,035.74	-
County Only Pass Thru	-	83.23
EBT Admin	-	1,375.00
Non-allocated, TANF Burials	-	-
Fraud Incentives	276.62	-
Collaborative Mgmt - County Only P/T	1,255.72	-
Grants, CW Mobility	1,675.36	-
Alternative to Long Term Care	583.65	-
Grants, Foster Care Retention	200.00	-
Grants, Promoting Safe & Stable Families	2,639.48	-
Grants, IV-E Waiver	22,828.46	-
Grants, Fatherhood	-	4,000.00
Grants, Pathways	3,462.18	-
Grants, WSS	7,156.99	-
Grants, CW Hotline	10,511.30	-

FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

TRIAL BALANCE

DATE: June 2015

**ACCOUNTS PAYABLE:**

To Fremont County	-	-
IV-D Prepay	-	-
IV-D Collections N/A & P/A	-	-
FSR, Fiscal Agent	-	-
FIOG YOUTH ADVISORY COUNCIL	-	46.60
Adult Services Donation	-	0.90
Child Welfare Donation	-	7,130.76
Victim Assistance Fund	-	-
Adams County Medicaid Error	-	-
School District RE-1, Bag Prevention funds	-	-
WRAP Grant	-	16.28
State of Colorado, Food Stamp Recoveries	-	483.30
State of Colorado, Medicaid Recov.	-	30.00
Suspense, IV-D Collections	-	-
Suspense, OTC	-	-
IV-D Clearing Account	-	-

**LIABILITIES:**

Human Services Programs		374,762.13
Medicaid Program Recoveries		338,628.17
Food Stamp Program Recoveries		194,647.20
LEAP Program		1,738.15
DISREGARD Recoveries		-
DAYCARE Program		16,575.21
FOSTER CARE Program		2,526.02
MED. TRANS. Program		-
General Assistance		-
Old Age Pension		101,060.39
Absent Parent Arrearages		4,797,445.84
Deferred Rev. SB-80, IV-E Spec., 1st year		6,119.15
Def. Rev. SB-80, IV-E Spec. NOT 1st year		-
Deferred Rev. SB-94, IV-E Parental		463,252.06
Deferred Rev., HB-1451 Collaborative Mgmt		406,572.95
Deffered Rev. County (return of workfare)		165,215.43
Deferred Rev. Chafee Stipend		-
Empty		-
Reserve for Trust Accounts		13,357.28
Compensated Absences		23,985.39
L/T Debt, Compensated Absences		303,861.07

**FUND BALANCE:**

- 430,249.55

**PRIOR YEAR REVENUE ADJUSTMENTS:**

- 1.08

**FIXED ASSETS:**

113,961.00

**INVESTMENTS:**

113,961.00

**ESTIMATED EARNED REVENUE:**

7,934,959.00

**APPROPRIATIONS:**

7,956,318.00

FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

TRIAL BALANCE

DATE: June 2015

EARNED REVENUE:

Current Property Taxes	1,014,814.63
Specific Ownership Tax	116,328.12
Delinquent Taxes	803.41
Penalties & Interest on Taxes	569.39
Other County Revenue, Holcim Rebate	-
Other Revenue, FIOG Donations	-
Other Revenue, Miscellaneous	-
Other Revenue, Cntywide Cost Alloc	22,575.15
Other Financing Sources, Return of Cnty Share	46,087.93
Grants, CW Mobility	9,954.24
Grants, Misc., - Adoption	-
Grants, PSSF CW Visitation	-
Grants, IV-E Waiver	69,134.29
Grants, Pathways to Success	2,866.89
Grants, CC Infant/Toddler	10,311.00
Grants, Adult Services Donation	-
Grants, Child Welfare Donation	287.82
Grants, WSS	79.91
Grants, Casey Foundation	608.96
Grants, Empty	-
Grants, Empty	10,902.19
Grants, Promoting Safe & Stable Fam, State Grt	20,326.27
Grants, Retention	455.94
Administration	499,858.73
APS Admin	56,296.63
TANF Block	154,053.72
Child Care Allocation	28,589.79
Child Welfare Allocation	753,925.78
Fraud Administration	13,665.84
State Sponsored Meetings	-
Medical Examination	-
Other Case Services	-
LEAP Administration	20,326.55
LEAP Outreach	966.56
LEAP 047	-
LEAP CIP	-
IV-D Administration	174,383.42
IV-D Incentives	29,698.55
Core Services Administration	191,076.43
Core Services Program	4,477.10
OLTC Administration	223,383.26
Medicaid Transportation	31,394.62
Tax Based Relief/Cty Contingency	60,157.08
Chafee Admin	31,179.97
Chafee Program	9,362.21
Employment First Admin	66,447.77
Employment First Program	1,580.00
Training, Title XX	1,536.00
Training, A/P-C/S	-
OAP Admin RMS	9,757.96
County Only Pass Thru	395.57
Fraud Incentives	3,655.99
Collaborative Mgmt - County Only P/T	63,838.60
Expedited Permanency Planning	-
Misc. Adjustment	-
Alternative to Long Term Care	3,527.16
SB-80, IV-E Special Rev	-
SB-80, IV-E Special Rev - toward CW 80/20 exp	-
SB-80, IV-E Special Rev - Chafee/AE close-out	-
SB-94, IV-E Parental Fees	15,321.23
SB-94, IV-E Parental Fees, CW 80/20 exp	-
Workfare Incentives	-
Workfare Incentives Designated for Client Serv	-

FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

TRIAL BALANCE

DATE: June 2015

EXPENSE:

Administration	430,704.17	
APS Admin	70,370.79	
Non-Alloc Program, TANF Burials	200.00	
EBT Administration	8,250.00	
OAP RMS Admin	9,757.96	
County Only Pass Thru	-	1,198.57
Attorney	3,019.07	
Fraud Administration	17,082.30	
State Sponsored Meetings	-	-
Medical Examinations	-	
Other Case Services	-	
LEAP Administration	20,326.55	
LEAP Outreach	966.56	-
LEAP 047	-	-
LEAP CIP	-	
CSE Administration	236,372.61	-
CSE Attorney	9,207.29	
CSE Bad Debt Write-off	-	
Core Services Admin	227,763.85	
Core Services Program	4,477.10	
Core Services Program, EBT	-	-
OLTC Administration	223,383.26	
TANF/Colorado Works Administration	179,215.61	
TANF Program	84,280.82	
Aid to Needy Disabled	28,528.06	-
Child Care	28,206.17	-
CWEST Foster Care	184,945.18	-
Old Age Pension	-	-
5% OAP Special Needs	630.40	-
Medicaid Transportation	31,394.62	
Grant Expense, Misc. CW Mobility	9,954.24	
Grant Expense, CW Hotline	10,902.19	
Grant Expense, Child Care, Infant/Toddler	10,311.00	-
Grant Expense, IV-E Waiver	69,134.29	
Grant Expense, Retention	455.94	
Grant Expense, Pathways to Success	2,866.89	-
Grant Expense, Child Welfare Donation	379.09	
Grant Expense, Adult Services Donation	-	
Grant Expense, WSS Grant	79.91	
Grant Expense, Casey Foundation	608.96	
Grant Expense, PSSF, state grant	20,326.27	
Child Care Administration	35,737.24	
Child Welfare 80/20 Administration	725,116.51	
Child Welfare 100%- Administration	173,832.57	
General Assistance	-	
Chafee Administration	31,179.97	
Chafee Program	9,362.21	
Non-Reimbursable	-	-
Non-Reimb. Other Agencies, Nursing, Voc Reh,	-	149.33
Non-Reimb. Rent	-	
Petty Cash	12.65	
Employment First Administration	66,447.77	
Employment First Travel	1,580.00	-
Employment First Travel - EBT Prog	3,023.98	-
Employment First Child Care	-	
Training, Title XX	1,920.00	-
Training, A/P-C/S	-	-
Medicaid Admin - RMS	157,132.77	
SB-80,IV-E Special Rev	-	-
SB-80,IV-E Special Rev, NOT 1st year	-	-
SB-94, Parental Fees	15,321.23	
Collaborative Management	63,838.59	
Workfare Incentives	-	-
Workfare Incentives Designated for Client Serv	-	

TRIAL BALANCE TOTAL: \$ 20,332,201.63 \$ 20,332,201.63

0.00

# FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

## STATEMENT OF UNRESTRICTED CASH

June 2015

TOTAL CASH:

HUMAN SERVICES FUND	2,659,409.80	
PETTY CASH, Admin & Alive/E	150.00	
TRUST ACCOUNTS	<u>13,357.28</u>	
		\$ 2,672,917.08

RESTRICTIONS:

DUE TO STATE	838,302.73	
TRUST ACCOUNTS	13,357.28	
ACCOUNTS PAYABLE	7,707.84	
COMPENSATED ABSENCES	23,985.39	
IV-E SPECIAL REVENUES	6,119.15	
PARENTAL FEES	463,252.06	
HB-1451 - COLLABORATIVE MANAGEMENT	406,572.95	
DEF. COUNTY, RETURN OF WORKFARE	165,215.43	
ALIVE/E STIPEND	0.00	
Fund Balance, Designated for Budget	21,359.00	
Fund Balance, Designated Resolution	-	
		\$ <u>1,945,871.83</u>

UNRESTRICTED CASH:		\$ 727,045.25
--------------------	--	---------------

RECEIVABLES:

DUE FROM STATE	198,739.89	
DUE FROM OTHERS	46,798.41	
ACCOUNTS RECEIVABLE	<u>24,579.86</u>	
		\$ <u>270,118.16</u>

UNRESTRICTED CASH AND RECEIVABLES:		\$ <u><u>997,163.41</u></u>
------------------------------------	--	-----------------------------

Referral ID	Referral Date	Last Primary Worker	Referral Source	Type of Complaint	PRAN	Information & Referral
2545818	06/02/2015	Cain, Sarah	Court / Probation	Out of Home Placement Eval	N	
2545820	06/02/2015	Cain, Sarah	Court / Probation	Out of Home Placement Eval	N	
2546039	06/03/2015	Schechter, Alexis	Neighbor / Friend	Neglect	N	
2546177	06/04/2015	Kelly, Rebekah	Parent	Neglect	FAR	
2546639	06/05/2015	Kelly, Rebekah	Community Agency	Neglect	N	
2546876	06/07/2015	Myers, Nancy	Law Enforcement	Neglect	FAR	
2547036	06/08/2015	Myers, Nancy	School Staff	Neglect	FAR	
2547043	06/08/2015	Schechter, Alexis	DSS/DHS	Physical Abuse	FAR	
2547093	06/08/2015	Alires, Angelo	Anonymous	Neglect	N	
2547369	06/09/2015	Myers, Nancy	Court / Probation	Neglect	FAR	
2547372	06/09/2015	Schechter, Alexis	Law Enforcement	Neglect	FAR	
2547426	06/10/2015	Schechter, Alexis	Anonymous	Neglect	FAR	
2548240	06/14/2015	Alires, Angelo	Law Enforcement	Neglect	FAR	
2549094	06/17/2015	Kelly, Rebekah	Law Enforcement	Youth in Conflict	N	
2549469	06/18/2015	Cain, Sarah	Court / Probation	Preliminary Investigation	FAR	
2549997	06/22/2015	Schechter, Alexis	Family / Relative	Neglect	N	
2549999	06/22/2015	Alires, Angelo	Self Referral	Neglect	N	
2550103	06/23/2015	Kelly, Rebekah	Anonymous	Neglect	N	
2550170	06/23/2015	Alires, Angelo	Parent	Sexual Abuse	N	
2550401	06/24/2015	Alires, Angelo	Parent	Youth in Conflict	N	
2550415	06/24/2015	Alires, Angelo	Community Agency	Neglect	N	
2550999	06/26/2015	Alires, Angelo	Counselor / Therapist	Sexual Abuse	N	
2551215	06/27/2015	Schechter, Alexis	Law Enforcement	Neglect	Pending	
2551340	06/29/2015	Myers, Nancy	Parent	Physical Abuse	Pending	
2551766	06/30/2015	Kelly, Rebekah	Law Enforcement	Neglect	FAR	
82						
82	25	To Amanda 7/14/15			57	
	30%				70%	

Breakout by type of Allegation:

Courtesy	0				
Delinquency	0				
Domestic Violence	0				
Emotional Abuse	0			Y=	0 0%
Intake Service Request	0			N=	13 52%
Neglect	16	64%		FAR=	10 40%
OOHPE	2	8%		Pending =	2 8%
Physical Abuse	2	8%			25 100%
Preliminary Investigation	1	4%			
Relinquishment Counseling	0				
Sexual Abuse	2	8%			
Welfare Check	0				
Youth in Conflict	2	8%			
	<u>25</u>	<u>100%</u>			

DIRECTOR  
Steven A. Clifton  
Phone: (719) 275-2318  
Fax: (719) 275-5206

**FREMONT COUNTY**  
**Department of Human Services**  
172 Justice Center Road  
Canon City, CO 81212

COUNTY BOARD  
Tim Payne Dist. 1  
Debbie Bell Dist. 2  
Edward H. Norden Dist. 3

Date: July 21, 2015

Division of Field Audits  
4126 S. Knox Court  
Denver, CO 80236

**RE: CASH RECONCILIATION REPORT**

The Cash Reconciliation for the Fremont County Department of Human Services (DHS) as of June 30, 2014 is as follows:

TREASURER'S BALANCE, June 30, 2015	2,717,234.61
Less OUTSTANDING WARRANTS	(57,824.81)
HUMAN SERVICES FUND	2,659,409.80
FREMONT COUNTY DHS FUND	2,659,409.80
DIFFERENCE	0.00
Explanation	
Balance Reconciled Difference	<hr/> 0.00

Thank you,



Linda Smith  
Agency Administrator

cc: Steven A. Clifton, Director  
Fremont County Commissioners

FREMONT COUNTY TREASURER'S MONTHLY REPORT

JUNE 2015

County Balance as of First of Month		\$	2,594,737.58
State Remittances	\$ 322,897.01		
Current Taxes	180,439.69		
Delinquent Taxes	-112.07		
Current Interest	252.00		
Delinquent Interest	22.96		
Specific Ownership	12,709.51		
Miscellaneous Receipts	120,841.66		
Other (Specify)			
Cancelled Warrants	1,059.92		
	Sub-Total	\$	3,232,848.26
Paid Warrants	\$ 515,613.65		
BALANCE		\$	2,717,234.61
Social Services Payroll (Warrants)			555,774.97
Balance Per Treasurer's Office (Fund Ledger)			2,659,409.80
Outstanding Warrants (Per Bank Statement)			57,824.81
BALANCE		\$	2,717,234.61

JUNE 2015 DHS OS Cks

CK #	CK AMT	
169109	\$ 20.00	Feb
169420	\$ 20.00	March
169423	\$ 20.00	
169568	\$ 105.00	April
169611	\$ 455.92	
169665	\$ 455.92	May
169738	\$ 142.40	
169773	\$ 2.22	
169774	\$ 20.00	
169850	\$ 911.84	June
169852	\$ 20.00	
169865	\$ 86.21	
169870	\$ 43.29	
169872	\$ 41.07	
169874	\$ 31.08	
169879	\$ 54.76	
169882	\$ 71.04	
169886	\$ 23.31	
169890	\$ 31.82	
169899	\$ 7.40	
169905	\$ 81.41	
169914	\$ 20.00	
169915	\$ 20.00	
169919	\$ 940.44	
169920	\$ 95.50	
169924	\$ 206.00	
169928	\$ 151.00	
169930	\$ 138.00	
169933	\$ 92.75	
169934	\$ 18.75	
169937	\$ 146.50	
169938	\$ 72.50	
169939	\$ 64.50	
169941	\$ 136.65	
169942	\$ 318.97	
169947	\$ 286.00	
169948	\$ 48.50	
169952	\$ 164.25	
169954	\$ 100.70	
169955	\$ 6.50	
169956	\$ 55.50	
169958	\$ 133.00	
169961	\$ 455.92	
169962	\$ 270.00	
169963	\$ 102.00	
169964	\$ 400.00	
169970	\$ 39.89	
169974	\$ 60.00	
169979	\$ 25.00	
169980	\$ 1,062.02	
169981	\$ 10,013.30	
169982	\$ 40.90	
169983	\$ 100.00	

169984	\$ 20.00
169985	\$ 20.00
169986	\$ 5,193.05
169987	\$ 1,532.35
169988	\$ 77.50
169989	\$ 16,965.83
169990	\$ 352.00
169991	\$ 915.00
169992	\$ 8,070.43
169993	\$ 1,373.44
169995	\$ 736.06
169996	\$ 139.00
169997	\$ 550.00
169998	\$ 1,040.00
169999	\$ 2,272.42
170000	\$ 138.00
TOTAL	\$ 57,824.81

## MONTHLY DIRECTOR'S REPORT

To: Board of Social Services  
 From: Steve Clifton  
 Month: July 2015

The Director's activities for the month are as follows:

07/01/15	Office visit with Linda Smith on 2015-16 Core Services Plan and Equine Therapy proposal Office visit with Wanda Embrey regarding TANF MOU and interviewing progress
07/02/15	Telephone contact with community person regarding resource transfers Telephone contact with Delta County regarding next year's budget, child welfare allocation Telephone contact with Yuma County regarding various allocation and budget concerns
07/03/15	Meeting with several individuals in Florence to discuss Rotary Club involvement with day services by Boys and Girls Club at the Florence School District and possible representation on the Citizens' Review Panel
07/06/15	Attended Administrators Meeting to discuss interdivisional issues and orientation with new staff Telephone contact with adult services case regarding food assistance and medical needs Meet with two Adult Services workers, two Child Welfare workers and one TANF worker
07/07/15	Attended Supervisors Meeting to discuss related unit developments and disseminate agency-wide information Attended Meeting with Family and Adult Services Administrator for weekly supervision Meeting with Assistance Payments Administrator to review several assistance payments programs and CSTAT
07/08/15	Telephone contact with new RE-1 Superintendent regarding upcoming meetings Telephone contact with Bent County to review Merit System transition and allocation questions
07/10/15	Attended CEOs meeting with Rocky Mountain Behavioral Health, Solvista, and Probation to review various interdepartmental updates Telephone contact with Chaffee County to discuss Core Services mental health contract All-agency staff meeting to discuss Pertussis/Whooping cough issue
07/13/15	Attended Administrators Meeting to discuss interdivisional issues
07/14/15	Meeting with Otero County and Jannell Miller regarding Family Treatment Drug Court Attended District Directors Meeting here in Fremont County Meeting with Bent County Director to go over personnel structure and other budgetary concerns
07/15/15	Meeting with new RE-1 Superintendent as a way of introduction and discussing future work
07/16/15	Meeting with RE-1 and RE-2 Superintendents regarding interagency concerns and future plans for the school year
07/17/15	Telephone contact with Yuma County regarding mental health regional dollars Office visit with Boys and Girls Club Director regarding mentoring sub-committee
07/20/15	Attended Administrators Meeting to discuss interdivisional issues , personnel, staffing and county letters
07/21/15	Regular supervisory meeting with Family and Adult Services Administrator
07/27/15	Will attend Administrators Meeting to discuss interdivisional issues
07/28/15	Will attend the BOSS Regular Meeting
07/29/15	Will attend Mentoring Sub-Committee Meeting
07/30/15	Will meet with CSU-Pueblo and state staff development people to talk about any training stipends available and future developments as far as education in southeastern Colorado
07/31/15	Will meet with Boys and Girls Club Director to go over any interagency concerns

This concludes the Director's Report for the month. I will be happy to answer any questions at your convenience.  
 Thank you.

**MEMORANDUM OF UNDERSTANDING**  
**The State of Colorado Department of Human Services**  
**and**

**The Board of County Commissioners or other elected governing body of**  
**FREMONT County, Colorado**

This Memorandum of Understanding (or "MOU") is made this \_\_\_\_\_ day of July 2015, between the State of Colorado Department of Human Services (the "CDHS") and the Board of County Commissioners or other elected governing body of FREMONT County, Colorado (the "County").

CDHS is the sole state agency with the responsibility to administer or supervise the administration of the human services programs listed in CRS 26-1-201.

The Colorado General Assembly enacted Senate Bill 97-120 in response to the passage of the federal "Personal Responsibility and Work Opportunity Reconciliation Act of 1996" thereby adopting the Colorado Works Program ("Works Program") and the Colorado Child Care Assistance Program ("Child Care Program").

CRS 26-2-715 requires CDHS and the County to enter into an annual performance contract that explains the County's duties and responsibilities in implementing the Works Program and the Child Care Program.

CDHS and the County understand and agree that the services and assistance outlined in this MOU are subject to available appropriations by the General Assembly, and the County, and neither party will be obligated to provide services or assistance if adequate appropriations have not been made.

The following terms are agreed to by CDHS and the County:

**1. MOU MEETS PERFORMANCE CONTRACT REQUIREMENT**

The parties agree that the provisions of this MOU constitute compliance with CRS 26-2-715.

**2. TERM**

The term of this MOU will be from July 1, 2015 through June 30, 2016.

**3. REQUIRED DUTIES OF THE COUNTY**

- a) The County will administer and implement the Works Program and the Child Care Program using fair and objective criteria, and in compliance with federal law.
- b) The County will not reduce the basic assistance grant administered according to CRS 26-2-709, except as otherwise provided by law.
- c) The County will not restrict eligibility or the provisions of services, nor will it impose sanctions that are inconsistent with Part 7 of Article 2 of Title 26, C.R.S., or the State Plan submitted by CDHS to the federal government.
- d) For the term of this MOU, the County agrees to meet work participation rates equal to the federally required participation rate of 50% for all families and 90% for all two parent households. The percentages contained in this paragraph (d) represent the maximum work participation rates to which the County may be held during the term of this MOU. The County's agreement to meet the federally required participation rate is relevant to CDHS's anticipation that CDHS will, in turn, be able to meet any work participation rates imposed by the federal government.
- e) The parties acknowledge that the work participation rate is, as of the signing of this MOU, the only federally-mandated performance goal identified. This performance goal is in accordance with CRS 26-2-712 (4). The parties also acknowledge that, in an effort to help individuals prepare for and enter the

workforce, they are encouraged to adopt employment focused measures, as outlined under “OPTIONAL OUTCOME MEASURES” below.

- f) The County will maintain sufficient records, and will permit CDHS, its duly designated agents and/or representatives of the federal government, to inspect the records and will make such records available to CDHS as specified in CRS 26-2-717. The County must also continue to report to CDHS as currently required by CRS 26-2-716, 717 and shall report to the Department in the future as required by law. In addition, Counties or county departments that are covered entities or contracting parties to a Business Associate Agreement pursuant to the Health Insurance Portability & Accountability Act of 1996 (“HIPAA”) must comply with HIPAA as required by law.
- g) The County agrees to provide its adopted policies to CDHS, as required by CRS 26-2-716 (2.5). The County may, at its discretion, change the way in which it implements the Works and Child Care Programs in any manner that is still consistent with state and federal law. The County agrees to provide CDHS with updated written information, when or if, changes to these Programs are made. The County agrees to provide the information and policies specified in paragraph (g) herein to CDHS within thirty (30) days of their adoption.
- h) The parties agree that information and policies provided by the County to CDHS as described in paragraph (g) herein are for informational purposes, and are provided to assist CDHS in meeting its responsibilities with respect to these Programs. Nothing in this MOU gives CDHS the authority to approve, deny or require any County policies beyond what is required by statute or rule. The County acknowledges CDHS’s right to review, comment upon or request reasonable additional information or clarification of any County policies or records. Such requests will be made in writing and directed to the County department of human/social services director. The County maintains that it will consider such comments in its implementation of these Programs, but is not obligated to incorporate them.

#### **4. OPTIONAL OUTCOME MEASURES**

- a) Counties may submit a proposal as an attachment to this MOU, additional employment focused performance measures specific to employment. Such proposals may be submitted either at the time of execution or at any time during the period of this MOU. The proposal is limited to issues regarding the pursuit of programs, strategies, and associated evaluation plans that focus on improving employment outcomes and contribute to the evidence base for effective programs. In addition, terms and conditions will require either interim targets for each performance measure or a strategy for establishing baseline performance on a set of performance measures and a framework for how interim goals will be set after the baseline measures are established. The terms and conditions will establish consequences for failing to meet interim performance targets, including but not limited to, the implementation of an improvement plan and/or, termination of approved programs and strategies due to the county's or region's continued failure to meet performance targets.
- b) Upon approval of the proposal by CDHS, the county or region will be subject to the performance measures, interim goals, and other conditions set forth in the MOU addendum and negotiated work participation rates that take into account employment focused outcome measures and anticipated statewide case load credit reductions. .

**5. DUTIES OF CDHS**

- a) In consultation with the Counties, CDHS will oversee the implementation of the Works Program statewide, and will develop standardized forms that streamline the application process, the delivery of services, and the tracking of participants; and
- b) CDHS will monitor the County's provision of basic assistance grants, and if necessary, perform the duties outlined CRS 26-2-712(5)(e); and
- c) CDHS exercises oversight of and responsibility for the development, implementation, maintenance, and enhancement of the Colorado Benefits Management System (CBMS) and its application relative to the Colorado Works

Program. Because CBMS is a system that utilizes decision tables run by a rules engine for determining eligibility and amount of benefits, to the extent allowed by law, the counties shall be held harmless for erroneous decisions made by CBMS. Without limitation, this applies to erroneous eligibility decisions, erroneous determinations of amount of benefits, erroneous decisions resulting in overpayments and subsequent claims, and erroneous decisions resulting in underpayments and subsequent supplemental payments or restorative benefits. Counties will also not be accountable for any legal or recovery actions resulting from erroneous, inaccurate, or inadequate CBMS controlled notices to Colorado Works households. The State will hold counties harmless, and will not take recovery action against a county for any claim, including a legal claim that is defined as a CBMS system caused error. This hold harmless provision does not apply to any errors, claims or issues caused by a county's inaccurate data entry into the system, the county's failure to follow clear, reasonable, and lawful instructions, or failure to follow program rules formally adopted by the State Board of Human Services. This hold harmless provision does apply to CBMS training and data entry rules and/or any rules that are part of the CBMS rules engine.

- d) CDHS will develop and provide CBMS training for Works Program staff as required by CRS 26-2-712(7). (Training is available and provided by the Colorado Department of Healthcare Policy & Financing (HCPF) and CDHS); and
- e) The amount identified for a county's level of spending shall be identified annually in the Allocation Agency Letter as required by CRS 26-2-712 and pursuant to CRS § 26-2-715.

## **6. SANCTIONS**

- a) Subject to limitations set forth herein, including those contained in paragraph 5(c) herein, if CDHS is subject to a federal sanction, CDHS may impose sanctions to counties pursuant to this MOU. Regardless of whether CDHS is subject to any federal sanction, CDHS may develop a

remediation plan, as provided in this MOU, if, during the term of this MOU, the County engages in any of the following actions:

- i. Misusing federal or state Works Program or Child Care Program funds, including receipts or recoveries that are not reported, where a federal or state law or regulation enacted before the use of the funds requires the funds to be spent in a different way. County Works Program and Child Care Program funds that are misused will not qualify toward meeting the County maintenance of effort or County share requirements.
  - ii. Failing to satisfy work participation rates as contained in this MOU and/or failing to meet performance measures as negotiated.
  - iii. Reducing the basic assistance grant, restricting eligibility or the provision of services, or imposing sanctions in a manner inconsistent with a federally compliant state law and state plan.
  - iv. Failing to comply with any other provision of the Colorado Works Program if such failure causes CDHS to incur a federal fiscal sanction.
- b) In any case where CDHS is considering a sanction or remediation plan for the County due to the County's failure to achieve its work participation rate or agreed-upon performance measure, CDHS will first follow the procedures for determining whether the County made a good faith effort to achieve its work participation rate or agreed-upon performance measure. In making its determination, CDHS, without limitation, shall consider documentation of the following:
- i. Implementation of an effective process for moving clients through programs and resources to obtain and maintain employment using the full range of countable federal work activities;
  - ii. Implementation of a County procedure for encouraging participation at the required number of hours, such as incentives for meeting individualized plan hour commitments, an assessment and an individualized plan for all Works Program participants;

- iii. Accurate and timely data entry into CBMS for all Works program participants, including proper coding and work participation or negotiated data tracking, and any other documentation which may demonstrate a good faith effort;
  - iv. County identification of problems in performance and implementation of an action plan to improve performance;
  - v. The County will be held harmless for any CBMS programming irregularities, missing or incomplete functionality necessary to support work programs and work participation documentation and/or implementation problems attributed to CDHS that affects documentation for work participation.
- c) CDHS will not sanction or develop a remediation plan for the County's failure to meet its performance measure(s) unless it was determined that the County did not make a reasonable, good faith effort to meet its performance measure(s). The process for a sanction (fiscal or non-fiscal) against the County by CDHS will be as follows:
- i. CDHS will provide the County thirty (30) days written notice of the proposed sanction before imposing any sanction. This notification will include the rationale of imposing the sanction, as well as all associated documentation, a calculation of the proposed sanction, and an indication of what constitutes a remedy or correction that will allow the County to avert the sanction, if any remedy or correction is possible. Any corrective action contained in the notice shall be specific to the action giving rise to the sanction, and shall not extend beyond such violation. Upon receiving such notice, the County has thirty (30) days to contest, explain, offer evidence of mitigating factors, and/or submit a corrective action plan to correct the alleged failure before CDHS imposes the sanction. CDHS shall allow the County corrective action plan to be implemented unless it is manifestly insufficient.

- ii. If the County corrective action plan does not rectify the performance problem, CDHS will negotiate a remediation corrective action plan (RCAP) with the board of county commissioners within thirty (30) days of CDHS' determination that the County corrective action plan has failed, in an effort to further the mutual goal of the successful operation of MOU-related programs. The RCAP shall be agreed to within thirty (30) days of failure of the corrective action plan specified herein. If the RCAP includes deployment of fiscal resources, the County will determine the source of such resources. The County's utilization of financial resources does not necessarily constitute fiscal sanction as contemplated by CRS § 26-2-716(4)(b) and the amount of the fiscal resources committed shall be mutually agreed upon, adequate to meaningfully attempt to correct the performance problem.
  - iii. If the County fails to correct the action, and a sanction is imposed, the amount cannot be greater than that imposed by the federal government, and cannot exceed the amount expended by CDHS as a result of the County's failure to meet its obligation. If CDHS has incurred a sanction due to the failure of more than one County to meet its obligations, the County will only be sanctioned for its share of the sanction.
  - iv. CDHS agrees to provide the County with all documents received from the federal government related to any proposed or imposed federal sanction within twenty (20) days of receipt, together with all CDHS documents related to the actions giving rise to that federal sanction, or that relate to the sanction process.
- c) If the County continues to deliberately or consistently fail to meet its obligation specified in this MOU, CDHS, at its sole discretion, may do the following:

- i. CDHS (or its duly designated agent) may assume the County's administration and implementation of the Works Program and/or Child Care. In that event, CDHS will provide the County thirty (30) days written notice before assuming these duties. Upon receipt of such notice, the County shall have the opportunity to contest, explain, offer evidence of mitigating factors, or to correct the failure before the Department assumes the duties.
- ii. CDHS may allocate the amount of moneys that are provided to the County as part of the County's block grant for the purpose of its administration and implementation of the Works Program in accordance with the formulas described in CRS 26-2-714.
- iii. CDHS will, in consultation and in conjunction with the County, develop or modify automated systems to meet the reporting requirements of CRS 26-2-717.

## **7. DISCRETIONARY MATTERS**

The parties agree that all portions of Part 7 of Article 2 of Title 26, C.R.S., and Part 8 of Article 2 of Title 26, C.R.S. that grant discretion to either party regarding the administration of the Works or Child Care Programs in the County will not be affected by the execution of this MOU.

## **8. SEVERABILITY**

To the extent that this MOU is executed, and performance of the obligations of the parties may be accomplished within the intent of the MOU, the terms of the MOU are severable. Thus, should any term or provision herein be declared invalid or become inoperative for any reason, such invalidity or failure shall not affect the validity of any other term or provision herein. The waiver of any breach of term herein shall not be construed as a waiver of any other term, or of the same term upon subsequent breach.

## **9. INTEGRATION OF UNDERSTANDING**

This MOU is intended as the complete integration of the understanding between the parties concerning the matters negotiated between them and incorporated in this MOU. No prior or contemporaneous addition, deletion, or other amendment hereto shall have any force or effect whatsoever unless embodied in writing. No subsequent notation, renewal, addition, deletion, or other amendment hereto shall have any force or effect unless embodied in a written amendment executed by the parties.

The parties recognize the nature of the relationship between the County and the State. This relationship is governed more broadly by pertinent provisions of the Colorado Constitution and of state statutes and rules, including lawful rules promulgated by the State Board of Human Services. The parties further recognize that this MOU is not intended to supersede or change the relationship between the County and the State as established by any legal authority.

**10. NO THIRD PARTY BENEFICIARY**

This MOU is binding on CDHS and the County, as well as their respective successors and assigns. It is agreed that the enforcement of the terms and conditions of this MOU are reserved for CDHS and the County, to the extent permitted by law. Nothing contained in this MOU allows a claim or right of action by a third party. Any third party receiving services or benefits under the provisions of this MOU is deemed an incidental beneficiary.

**11. DISPUTE RESOLUTION**

Prior to the execution of this document, if the parties are unable to reach agreement concerning the inclusion of, or wording of, provisions of the MOU, either party may refer the dispute to the State Board of Human Services for resolution pursuant to the provisions of CRS 26-2-715(3).

Subsequent to the execution of this document, both parties will work in good faith to resolve a dispute arising from any provision of this executed MOU. If the parties are

unable to resolve such dispute, any of the following non-binding mediation options are available by agreement of the parties:

- a) Mediation by the Governor or a third party of the Governor's choosing. Such review must be initiated by notice provided to the Governor and other party by certified mail. Decision by the Governor or his appointed third-party is non-binding.
- b) Mediation by a dispute resolution panel, to consist of one County-designated member, one CDHS-designated member, and one member selected by the other two panelists. Each party must pay for its own costs and attorney fees, and will share equally in any fees paid to panel members. The panel's decision will be made by a majority vote of its members, and is non-binding.
- c) Mediation by the State Board of Human Services. If the State Board is requested to mediate, the provisions of CRS 26-2-715(3) concerning time limits and final effect of the State Board's decision will not apply. The State Board of Human Services' decision is non-binding.

None of these options will be a jurisdictional prerequisite to legal action by either party.

-----  
REGGIE BICHA  
STATE OF COLORADO  
DEPARTMENT OF HUMAN SERVICES

\_\_\_\_\_  
Executive Director or Designee

COUNTY OF FREMONT COLORADO,  
by and through the BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_ County Clerk to the Board

DATE: \_\_\_\_\_