

DIRECTOR  
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**FREMONT COUNTY**  
**Department of Human Services**  
172 Justice Center Road  
Canon City, Colorado 81212

COUNTY BOARD  
Tim Payne Dist. 1  
Debbie Bell Dist. 2  
Edward H. Norden Dist. 3

**FREMONT COUNTY BOARD OF SOCIAL SERVICES MEETING**  
to be held at the  
**FREMONT COUNTY ADMINISTRATION BUILDING**  
615 Macon, Conference Room # 208  
Canon City, CO 81212  
**August 25, 2015 2:00 p.m.**

- I. Roll Call
- II. Approval of Minutes of July 28, 2015
- III. Approval of the Agenda
- IV. Consent Agenda
  - A. Warrant Log & EBT Transaction Log Listings
  - B. Canceled Warrants, Current & Prior Period
  - C. Administrative Expense
  - D. Administrative Travel
  - E. Medical Examinations
  - F. Accounts Receivable Write-Offs
- V. Approval of Financial & Caseload Reports
- VI. Director's Report
- VII. Old Business
  - A.
  - B.
- VIII. New Business
  - A. 2015-16 Chafee Foster Care Plan
  - B. 2015-16 Single Entry Point, Home Care Allowance Contract Ratification
  - C. Citizens Review Panel Appointment
  - D. Repayment of County Share for Past Years Close-Out Funds

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July 28, 2015

### 2015 MEETING # 7

The Fremont County Board of Social Services (BOSS) met in Regular Session on Tuesday, June 30, 2015, in Conference Room 208 at the Fremont County Administration Building, 615 Macon, Canon City, Colorado. Chairman Payne called the meeting to order at 2:04 p.m. Those present included:

Tim Payne	Chairman	Present
Debbie Bell	Chairman Pro Tem	Present
Edward Norden	Treasurer	Present

Also present: Brenda Jackson, Fremont County Attorney, George Sugars, Fremont County Manager, Sunny Bryant, Fremont County Budget and Finance, Steve Clifton, Director Department of Human Services (DHS), Rocco Meconi, DHS Attorney and Linda Smith, DHS.

**MINUTES:** Board Member Bell moved, duly seconded by Board Member Norden to accept the minutes of the June 30, 2015 meeting as presented. Upon vote: Board Member Bell, aye; Board Member Norden, aye; Board Member Payne, aye. The motion carried.

**AGENDA:** Board Member Norden moved, duly seconded by Board Member Bell, to approve the agenda for the July 28, 2015 meeting with no additions or deletions. Upon vote: Board Member Norden, aye; Board Member Bell, aye; Board Member Payne, aye. The motion carried.

**CONSENT AGENDA:** Board Member Bell moved, duly seconded by Board Member Norden, to approve the Consent Agenda:

1. Warrant Log and Electronic Benefit Transaction Listings
2. Canceled Warrants, Current and Prior Period
3. Administrative Expense
4. Administrative Travel
5. Medical Examinations
6. Account Receivable Write-off

Upon vote: Board Member Bell, aye; Board Member Norden, aye; Board Member Payne, aye. The motion carried.

**FINANCIAL/CASELOAD REPORT:** Following review and discussion of the financial reports, Cash Reconciliation Report, and beginning SFY 15 close-out status, Board Member Norden moved, duly seconded by Board Member Bell, to accept the June 2015 financial and caseload reports. Upon vote: Board Member Norden, aye; Board Member Bell, aye; Board Member Payne, aye. The motion carried.

**DIRECTOR'S REPORT:** Steve Clifton provided a written report for the Board detailing his monthly activities, as well as responded to questions. Items discussed included:

1. New Workforce Act, WIOA, requirements including funding requirements from all partners; lots of unknowns; at this time waiting for Governor Hickenlooper to set scope and depth for Colorado
2. Fremont County DHS earned \$44,495.00 in Medicaid Incentive dollars
3. New RE-1 Superintendent has lots of experience and seems a team player

Board Member Bell moved, duly seconded by Board Member Norden, to accept the director's report. Upon vote: Board Member Bell, aye; Board Member Norden, aye; Board Member Payne, aye. The motion carried.

**2015-16 TANF MEMORANDUM OF UNDERSTANDING:** Following discussion, Board Member Norden moved, duly seconded by Board Member Bell to authorize the Chairman to sign the SFY 2015-2016 TANF MOU. Upon vote: Board Member Norden, aye; Board Member Bell, aye; Board Member Payne, aye. The motion carried.

The meeting adjourned at 2:22 p.m.



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Chairman, Fremont County Board of Social Services

08/25/2015  
Date



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Secretary

08/25/2015  
Date

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172 Justice Center Road  
Cañon City, Colorado 81212

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**NET EXPENSES AND AUTHORIZATIONS**

July

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Administration	58,614.88	
Old Age Pension	51,998.59	
Temporary Aid to Needy Families	104,944.62	
Aid to the Needy Disabled	22,126.17	
Child Care	72,726.42	
LEAP Basic	0.00	
LEAP CIP	0.00	
Foster Care Placements	158,958.97	
Food Assistance	713,802.00	
Medicaid Transportation	6,887.61	
General Assistance	0.00	
Core Services/Family Preservation	19,179.42	
Employment First - Warrants	340.00	
Employment First - EBT	2,360.27	
Medical Exams	0.00	
Workfare Incentives	0.00	
Alive/E Program	93.98	
Total Expenses		\$ 1,212,032.93

sent to Finance Office 8/10/2015

# FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

## STATEMENT OF UNRESTRICTED CASH

July 2015

TOTAL CASH:

HUMAN SERVICES FUND	2,609,654.23	
PETTY CASH, Admin & Alive/E	150.00	
TRUST ACCOUNTS	8,750.82	
	<u>                    </u>	\$ 2,618,555.05

RESTRICTIONS:

DUE TO STATE	942,728.40	
TRUST ACCOUNTS	8,750.82	
ACCOUNTS PAYABLE	7,698.84	
COMPENSATED ABSENCES	23,985.39	
IV-E SPECIAL REVENUES	6,119.15	
PARENTAL FEES	460,978.67	
HB-1451 - COLLABORATIVE MANAGEMENT	402,472.13	
DEF. COUNTY, RETURN OF WORKFARE	180,414.48	
ALIVE/E STIPEND	0.00	
Fund Balance, Designated for Budget	21,359.00	
Fund Balance, Designated Resolution	-	
		<u>\$ 2,054,506.88</u>

UNRESTRICTED CASH:		\$ 564,048.17
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RECEIVABLES:

DUE FROM STATE	274,972.18	
DUE FROM OTHERS	31,076.92	
ACCOUNTS RECEIVABLE	24,314.13	
		<u>\$ 330,363.23</u>

UNRESTRICTED CASH AND RECEIVABLES:		<u><u>\$ 894,411.40</u></u>
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**FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES**  
**DIFFERENCE IN YEAR TO DATE EXPENSE AND EARNED REVENUE**

DATE: July 2015 58.33%

	YEAR TO DATE EXPENSE	EARNED REVENUE	COUNTY SHARE	COUNTY BUDGET
Administration	766,438.94	641,464.06	124,974.88	66,693.00
TANF Block	320,880.10	183,711.50	137,168.60	426,535.00
Child Care Allocation	78,513.09	36,096.33	42,416.76	82,743.00
Child Welfare Allocation	1,314,269.24	919,798.88	394,470.36	676,439.00
APS Admin	87,433.49	69,946.79	17,486.70	35,674.00
Chafee Admin ( formerly Alive/E)	39,484.96	39,484.96	0.00	0.00
Child Support Enforcement Administration	303,655.54	242,542.96	61,112.58	93,361.00
Core Services Administration	291,209.18	247,664.43	43,544.75	67,185.00
Employment First Administration	83,428.96	83,428.96	0.00	0.00
Fraud Administration	21,067.64	16,854.11	4,213.53	8,554.00
HB-1451 Collaborative Management	69,693.24	69,693.26	(0.02)	0.00
LEAP Administration	20,746.24	20,746.24	0.00	0.00
LEAP Outreach	966.56	966.56	0.00	0.00
SEP/OLTC Administration	270,628.68	270,628.68	0.00	0.00
Parental Fees Administration	17,594.62	17,594.62	0.00	0.00
Promoting Safe & Stable Families	25,264.68	25,264.68	0.00	0.00
Miscellaneous Programs & Expense	127,363.92	135,910.11	(8,546.19)	(8,785.00)
Chafee Program (formerly Alive/E)	9,456.19	9,456.19	0.00	0.00
AND Program	33,153.30	0.00	33,153.30	52,400.00
Core Services Program	4,988.76	4,988.76	0.00	0.00
Employment First Program	13,614.44	10,118.46	3,495.98	4,785.00
General Assistance	0.00	0.00	0.00	0.00
Leap Program	0.00	0.00	0.00	0.00
Medicaid Transportation	38,282.23	38,282.23	0.00	0.00
OAP Program	0.00	0.00	0.00	0.00
5% OAP Home Care	711.70	0.00	711.70	2,100.00
State Sponsored Meetings	0.00	0.00	0.00	0.00
<b>TOTAL EXPENSE:</b>	<b>\$3,938,845.70</b>	<b>\$3,084,642.77</b>	<b>\$854,202.93</b>	<b>\$1,507,684.00</b>
Less Other Financing Sources			50,864.00	
<b>EXPENSE Less Other Financing Sources</b>			<b>\$803,338.93</b>	

COUNTY SHARE 2015

	COUNTY SHARE	COUNTY BUDGET	PERCENT RECEIVED
Current Property Tax	1,033,719.55	1,123,048.00	92.0%
Other Local Tax	134,339.58	147,073.00	91.3%
Countywide Cost Allocation	39,283.49	71,292.00	55.1%
Other Rev., <b>Holcim Rebate</b>	0.00	0.00	0.0%
Other Rev., Misc- <b>includes TANF Wk Participation</b>	0.00	0.00	0.0%
Prior Year Revenue	0.00	0.00	0.0%
TBR/County Contingency	60,157.08	144,912.00	41.5%
Other Financing Sources	50,864.00	80,000.00	63.6%
<b>TOTAL COUNTY REVENUES:</b>	<b>\$1,318,363.70</b>	<b>\$1,566,325.00 *</b>	<b>84.2%</b>
	<b>\$4,403,006.47</b>		
		1,123,048.00	7,956,318.00 tot
		80,000.00	(6,513,546.00) sta
		218,365.00	1,442,772.00 To
		0.00	144,912.00
		144,912.00	(80,000.00) olt
		<b>Cty share 1,566,325.00 *</b>	<b>1,507,684.00 To</b>
		(144,912.00)	
		fund bal. used 21,359.00	
		<b>Total needed 1,442,772.00</b>	

	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	DATE EARNED REVENUE	YEAR TO DATE EARNED REVENUE	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
Regular Administration	1,267,571.00	158,910.22	766,438.94	60.47%	132,242.93	6/4, 1/64, 0/2	641,464.02	124,974.92	66,693.00	187.39%				
Program Administrations	5,256,130.00	468,782.58	2,585,271.55	49.19%	400,942.55	2,244,422.87		340,848.63	535,736.00	63.62%				
<b>Total Administration</b>	<b>6,523,701.00</b>	<b>627,692.80</b>	<b>3,351,710.49</b>	<b>51.38%</b>	<b>533,185.48</b>	<b>2,885,886.89</b>		<b>465,823.50</b>	<b>602,429.00</b>	<b>77.32%</b>				
<b>PROGRAMS:</b>														
Aid to the Blind	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00%	0	0	0	0
Aid to the Needy Disabled	52,400.00	4,625.23	33,153.30	63.27%	0.00	0.00	0.00	33,153.30	52,400.00	63.27%	134	141	7	134
Chafee (ALIVE/E) Program	8,000.00	93.98	9,456.19	118.20%	93.98	9,456.19		0.00	0.00	0.00%				
Child Care	65,542.00	5,186.52	33,392.67	50.95%	0.00	0.00	0.00	33,392.67	65,542.00	50.95%	135	141	6	97
Child Welfare Foster Care Program	444,754.00	32,189.36	222,465.29	50.02%	0.00	0.00	0.00	222,465.29	444,754.00	50.02%	184	194	10	185
Core Services	10,400.00	511.66	4,988.76	47.97%	511.66	4,988.76		0.00	0.00	0.00%	203	195	-8	208
Employment First Program	24,160.00	9,010.46	13,614.44	56.35%	8,538.46	10,118.46		34,955.98	4,785.00	73.05%				
General Assistance	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00%				
Low Income Energy Assistance Program	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00%				
Medicaid Transportation	65,000.00	6,887.61	38,282.23	58.90%	6,887.61	38,282.23		0.00	0.00	0.00%	68	68	0	68
Old Age Pension	2,100.00	81.30	711.70	33.89%	0.00	0.00	0.00	711.70	2,100.00	33.89%	262	266	4	254
State Sponsored Meetings	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00%				
Temporary Assistance to Needy Families	424,459.00	17,279.77	55,472.66	13.07%	0.00	0.00	0.00	55,472.66	424,459.00	13.07%	315	313	-2	321
Misc. Programs & Expense	335,802.00	20,551.41	127,363.92	37.93%	22,589.72	135,910.11		-8546.19	(8,785.00)	97.28%				
Contingency	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	-60,157.08	(144,912.00)	41.51%				
<b>TOTAL:</b>	<b>7,956,318.00</b>	<b>724,110.10</b>	<b>3,890,611.65</b>	<b>48.90%</b>	<b>571,806.91</b>	<b>3,144,799.72</b>		<b>745,811.93</b>	<b>1,442,772.00</b>	<b>51.69%</b>	<b>2,956</b>	<b>2,917</b>	<b>-39</b>	<b>2,942</b>
<b>FOOD STAMPS</b>	<b>0.00</b>	<b>713,802.00</b>	<b>5,138,765.62</b>	<b>92.41%</b>	<b>713,802.00</b>	<b>5,138,765.62</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>2,956</b>	<b>2,917</b>	<b>-39</b>	<b>2,942</b>
<b>TOTAL:</b>	<b>7,956,318.00</b>	<b>1,437,912.10</b>	<b>9,029,377.27</b>	<b>92.41%</b>	<b>1,285,608.91</b>	<b>8,283,565.34</b>		<b>745,811.93</b>	<b>1,442,772.00</b>	<b>51.69%</b>	<b>2,956</b>	<b>2,917</b>	<b>-39</b>	<b>2,942</b>
<b>COUNTY SHARE RECEIVED</b>	<b>RECEIVED IN MONTH</b>	<b>RECEIVED YTD</b>	<b>COUNTY BUDGET</b>	<b>PERCENT RECEIVED</b>	<b>Total State Diversion Payments for Month</b>									
Current Property Tax	18,904.92	1,033,719.55	1,123,048.00	92.05%	<b>1</b>									
Other Local Tax	16,638.66	134,339.58	147,073.00	91.34%	<b>0</b>									
Countywide Cost Allocation	0.00	33,452.03	71,292.00	46.92%										
Other City Rev. Holcim Rebate	0.00	0.00	0.00	0.00%										
Other Rev. Misc-inc. TANF Work Partic	0.00	0.00	0.00	0.00%										
Prior Year Revenue	0.00	0.00	0.00	0.00%										
County Contingency	0.00	60,157.08	0.00	0.00%										
Other Fin. Rtn of Cnty Share (TANF)	5,236.15	51,925.76	80,000.00	64.91%										
<b>TOTAL COUNTY REVENUES RECEIVED</b>	<b>40,775.73</b>	<b>1,313,594.00</b>	<b>1,421,413.00</b>	<b>92.41%</b>										
sum of tax, cost alloc & other rev														
Fund balance														
					<b>1,442,772.00</b>									

	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	DATE EARNED	YEAR TO DATE EARNED REVENUE	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
<b>REGULAR ADMINISTRATION</b>														
<b>PERSONAL SERVICES:</b>														
Salaries	1,367,351.00	163,780.88	785,795.05	57.47%										
Social Security	104,602.00	12,131.49	57,763.35	55.22%										
Retirement	41,020.00	4,327.81	17,495.75	42.65%										
Health & Life Insurance	236,040.00	18,490.94	114,995.44	48.72%										
Unemployment	4,102.00	491.37	2,357.53	57.47%										
Worker's Comp.	5,469.00	0.00	0.00	0.00%										
ADP Contract	6,000.00	0.00	(9,687.54)	-161.46%										
Attorney	12,000.00	455.40	3,474.47	28.95%										
Psychological Exams	0.00	0.00	0.00	0.00%										
Travel, Meals, Registration	5,000.00	1,501.78	5,677.51	113.55%										
Indirect Cost Removal	(713,008.00)	(58,555.39)	(325,577.30)	45.80%										
<b>TOTAL PERSONAL SERVICES</b>	<b>1,068,576.00</b>	<b>142,624.28</b>	<b>651,294.26</b>	<b>60.95%</b>	<b>120,315.01</b>		<b>557,098.86</b>	<b>94195.4C</b>	<b>44,127.00</b>	<b>213.46%</b>				
<b>OPERATING:</b>														
Advertising	500.00	0.00	242.08	48.42%										
Books/Subscriptions	1,500.00	0.00	365.28	24.35%										
Cost Allocation	7,300.00	0.00	0.00	0.00%										
Dues/Memberships	2,500.00	0.00	0.00	0.00%										
EBT Costs	16,800.00	1,376.04	9,626.04	57.30%										
Emp Mkt Analysis/Destruction of Recd	7,500.00	0.00	0.00	0.00%										
Equip. Maintenance	26,130.00	729.43	4,374.51	16.74%										
Equip. Rental	7,780.00	700.30	4,928.60	63.35%										
Office Supplies/Expense	24,285.00	(28.00)	12,343.54	50.83%										
Photography	0.00	0.00	0.00	0.00%										
Postage	7,200.00	781.04	3,458.14	48.03%										
Printing & Forms	250.00	184.36	319.36	127.74%										
Telephone	13,500.00	2,822.32	8,842.97	65.50%										
Expert Witness & Fingerprinting	0.00	118.50	158.00	0.00%										
Interpreter	0.00	0.00	0.00	0.00%										
Capital Outlay, Equipment	0.00	0.00	0.00	0.00%										
Sub-Total Operating:	115,245.00	6,883.99	44,658.52	38.75%	4,246.36		27,976.24	16682.28	10,004.00	186.76%				
<b>BUILDING:</b>														
Space/Utilities	0.00	0.00	0.00	0.00%										
Building Repair	0.00	0.00	21,375.00	0.00%										
Custodial Services	0.00	0.00	(466.21)	0.00%										
Maintenance, Building	3,600.00	1,549.00	3,494.39	97.07%										
Maintenance, Grounds	150.00	0.00	0.00	0.00%										
Utilities	80,000.00	8,052.95	46,082.99	57.60%										
Sub-Total Building:	83,750.00	9,601.95	70,486.16	84.16%	7,681.56		56,388.92	14097.24	12,562.00	112.22%				
<b>TOTAL OPERATING</b>	<b>198,995.00</b>	<b>16,285.94</b>	<b>115,144.68</b>	<b>57.86%</b>	<b>11,927.92</b>		<b>84365.16</b>	<b>30779.52</b>	<b>22,566.00</b>	<b>136.40%</b>				
<b>TOTAL REGULAR ADMIN.</b>	<b>1,267,571.00</b>	<b>158,910.22</b>	<b>766,438.94</b>	<b>60.47%</b>	<b>132,242.93</b>		<b>541464.02</b>	<b>124974.92</b>	<b>66,693.00</b>	<b>187.39%</b>				

	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	DATE EARNED REVENUE	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
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**PROGRAM ADMINISTRATIONS**

**Adult Protective Services Admin**

Salaries	103,440.00	10,685.98	50,934.81	49.24%									
Attorney	15,000.00	757.48	3,972.99	26.49%									
Social Security	7,913.00	786.78	3,693.36	46.67%									
Retirement	3,103.00	85.22	380.80	12.27%									
Health & Life Insurance	18,653.00	1,074.31	7,049.44	37.79%									
Unemployment	311.00	32.04	152.66	49.09%									
Worker's Comp	1,878.00	0.00	0.00	0.00%									
Travel	2,150.00	358.58	3,299.00	153.44%									
Space/Utilities	450.00	0.00	0.00	0.00%									
Operating	7,000.00	191.75	1,690.14	24.14%									
Client Services Funds	18,474.00	0.00	264.14	1.43%									
Indirect Costs	0.00	3,092.56	15,996.15	0.00%									
<b>Total APS Admin.</b>	<b>178,372.00</b>	<b>17,062.70</b>	<b>87,433.49</b>	<b>49.02%</b>	<b>13,650.15</b>	<b>69,946.76</b>	<b>17486.73</b>	<b>35,674.00</b>	<b>49.02%</b>				

**CHAFEE (AliveE) Administration**

Salaries	46,038.00	6,641.48	29,851.68	64.84%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	3,522.00	479.95	2,121.22	60.23%									
Retirement	1,344.00	195.24	895.56	66.63%									
Health & Life Insurance	7,618.00	832.40	4,807.96	63.11%									
Unemployment	134.00	19.92	89.52	66.81%									
Worker's Comp	896.00	0.00	0.00	0.00%									
Travel	4,300.00	132.00	1,516.94	35.28%									
Space/Utilities	350.00	0.00	0.00	0.00%									
Operating	3,150.00	0.00	202.08	6.42%									
Contract Services	0.00	0.00	0.00	0.00%									
Indirect Costs	0.00	0.00	0.00	0.00%									
<b>Total Chafee Admin.</b>	<b>67,352.00</b>	<b>8,304.99</b>	<b>39,484.96</b>	<b>58.62%</b>	<b>8,304.99</b>	<b>39,484.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>				

**Child Care Administration**

Salaries	46,211.00	5,861.67	33,917.74	73.40%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	3,535.00	420.20	2,446.19	69.20%									
Retirement	1,386.00	175.85	1,017.55	73.42%									
Health & Life Insurance	8,432.00	736.14	4,925.45	58.41%									
Unemployment	139.00	17.58	101.80	73.24%									
Worker's Comp	185.00	0.00	0.00	0.00%									
Travel	450.00	0.00	0.00	0.00%									
Space/Utilities	210.00	0.00	0.00	0.00%									
Operating	1,500.00	221.31	849.60	56.64%									
Contract Services	0.00	0.00	0.00	0.00%									
Indirect Costs	23,957.00	1,950.41	1,862.07	7.77%									
<b>Total Child Care Admin.</b>	<b>86,005.00</b>	<b>9,363.16</b>	<b>45,120.40</b>	<b>52.46%</b>	<b>7,506.53</b>	<b>36,096.33</b>	<b>9024.07</b>	<b>17,201.00</b>	<b>52.46%</b>				

	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	DATE EARNED REVENUE	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
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Child Support Enforcement Admin.

Salaries	376,925.00	42,676.68	208,518.50	55.32%									
Attorney	22,000.00	2,330.00	11,537.29	52.44%									
Social Security	28,835.00	3,171.68	15,241.51	52.86%									
Retirement	11,308.00	1,176.73	5,814.61	51.42%									
Health & Life Insurance	83,242.00	5,996.90	42,044.64	50.51%									
Unemployment	1,131.00	128.40	628.54	55.57%									
Worker's Comp	1,508.00	0.00	0.00	0.00%									
Travel	750.00	0.00	1,029.58	137.28%									
Space/Utilities	1,650.00	0.00	0.00	0.00%									
Operating	25,100.00	1,947.25	17,054.87	67.95%									
Blood Tests	4,200.00	646.00	1,786.00	42.52%									
Indirect Cost	0.00	0.00	0.00	0.00%									
<b>Total CSE and Incentives</b>	<b>556,849.00</b>	<b>56,075.64</b>	<b>303,655.54</b>	<b>54.53%</b>	<b>38,460.99</b>	<b>242,542.96</b>	<b>61112.58</b>	<b>93,361.00</b>	<b>65.46%</b>				

Child Welfare 80/20 Admin.

Salaries	607,001.00	66,415.82	379,926.15	62.59%									
Attorney	220,500.00	21,958.48	153,099.86	69.43%									
Social Security	46,436.00	5,166.13	26,641.13	61.68%									
Retirement	17,824.00	1,685.86	8,631.21	48.42%									
Health & Life Insurance	115,379.00	9,259.09	61,238.69	53.08%									
Unemployment	1,782.00	210.62	1,175.64	65.97%									
Worker's Comp	10,709.00	0.00	0.00	0.00%									
Travel	30,000.00	2,366.74	18,166.27	60.55%									
Space/Utilities	4,700.00	0.00	0.00	0.00%									
Operating	25,214.00	3,385.88	12,728.95	50.48%									
Contract Services	5,000.00	0.00	775.00	15.50%									
Indirect Costs	371,691.00	39,749.08	212,920.31	57.28%									
<b>HB 1414/Training Academy-Salaries</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00</b>	<b>175461.05</b>	<b>231,665.00</b>	<b>75.73%</b>				

IV-E Special Revenue

Total Child Welfare 80/20	1,456,236.00	152,188.70	877,305.21	60.24%	121,750.95	701,844.16	175461.05	231,665.00	75.73%				
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Child Welfare 100% (ACLU) Admin.

Salaries	316,349.00	35,008.66	172,322.85	54.47%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	24,201.00	2,567.75	11,532.32	47.65%									
Retirement	9,252.00	634.69	3,208.25	34.68%									
Health & Life Insurance	72,165.00	4,281.19	23,107.46	32.02%									
Unemployment	925.00	105.04	474.07	51.25%									
Worker's Comp	4,932.00	0.00	0.00	0.00%									
Travel	6,000.00	984.25	3,117.30	51.96%									
Space/Utilities	0.00	0.00	0.00	0.00%									
Operating	4,000.00	62.33	558.05	13.95%									
Contract Services	0.00	0.00	0.00	0.00%									
Indirect Costs	1,854.00	478.22	3,634.40	196.03%									
<b>Total Child Welfare 100% (ACLU)</b>	<b>439,678.00</b>	<b>44,122.13</b>	<b>217,954.70</b>	<b>49.57%</b>	<b>44,122.13</b>	<b>217,954.70</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>				

	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	YEAR TO DATE EARNED REVENUE	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
<b>Core Services Admin</b>													
Salaries	561,644.00	49,977.60	212,477.32	36.53%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	44,496.00	3,709.90	15,718.06	35.32%									
Retirement	17,220.00	905.51	3,606.79	20.95%									
Health & Life Insurance	104,663.00	6,016.38	33,216.42	31.74%									
Unemployment	1,722.00	149.92	641.75	37.27%									
Worker's Comp	9,809.00	0.00	0.00	0.00%									
Travel	13,500.00	2,531.51	10,020.26	74.22%									
Space/Utilities	1,645.00	0.00	0.00	0.00%									
Operating	38,855.00	154.31	3,796.23	9.77%									
Contract Services	22,000.00	0.00	11,732.35	53.33%									
Indirect Costs	0.00	0.00	0.00	0.00%									
<b>Total Core Services / FPP</b>	<b>835,554.00</b>	<b>63,445.33</b>	<b>291,209.18</b>	<b>34.85%</b>	<b>56,588.01</b>	<b>247,564.40</b>	<b>43544.78</b>	<b>67,185.00</b>	<b>64.81%</b>				
<b>Employment First Admin.</b>													
Salaries	101,663.00	13,378.18	60,713.34	59.72%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	7,777.00	986.39	4,428.67	56.95%									
Retirement	3,050.00	401.34	1,821.43	59.72%									
Health & Life Insurance	12,571.00	1,969.27	11,581.70	92.13%									
Unemployment	305.00	40.16	182.27	59.76%									
Worker's Comp	407.00	0.00	0.00	0.00%									
Travel	550.00	0.00	489.72	89.04%									
Space/Utilities	310.00	0.00	0.00	0.00%									
Operating	10,508.00	205.85	4,211.83	40.08%									
Contract Services	0.00	0.00	0.00	0.00%									
Indirect Costs	0.00	0.00	0.00	0.00%									
<b>Total Employment First</b>	<b>137,141.00</b>	<b>16,981.19</b>	<b>83,428.96</b>	<b>60.83%</b>	<b>16,981.19</b>	<b>83,428.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>				
<b>Food Assistance Fraud Administration</b>													
Salaries	32,143.00	3,181.74	16,239.35	50.52%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	2,459.00	239.09	1,214.17	49.38%									
Retirement	964.00	95.46	487.21	50.54%									
Health & Life Insurance	5,417.00	392.86	2,580.13	47.63%									
Unemployment	97.00	9.54	48.71	50.22%									
Worker's Comp	590.00	0.00	0.00	0.00%									
Travel	700.00	6.65	176.91	25.27%									
Space/Utilities	0.00	0.00	0.00	0.00%									
Operating	400.00	60.00	321.16	80.29%									
Contract Services	0.00	0.00	0.00	0.00%									
Indirect Costs	0.00	0.00	0.00	0.00%									
<b>Total Fraud</b>	<b>42,770.00</b>	<b>3,965.34</b>	<b>21,067.64</b>	<b>49.26%</b>	<b>3,188.27</b>	<b>16,854.09</b>	<b>4213.55</b>	<b>8,554.00</b>	<b>49.26%</b>				

EXPENSES	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	YEAR TO DATE EARNED REVENUE	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE
													MONTHLY CASELOAD

**HB-1451 Collaborative Mgmt**

Salaries	39,939.00	3,992.72	19,793.49	49.68%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	3,048.00	291.94	1,421.05	46.62%									
Retirement	1,195.00	119.79	593.83	49.69%									
Health & Life Insurance	11,486.00	772.12	5,328.31	46.39%									
Unemployment	119.00	11.97	59.36	49.88%									
Worker's Comp	797.00	0.00	0.00	0.00%									
Travel	2,200.00	125.61	892.88	40.59%									
Space/Utilities	0.00	0.00	0.00	0.00%									
Operating	450.00	0.50	184.07	40.90%									
Contract Services	63,500.00	540.00	40,648.25	64.01%									
Family Assistance & Mini Grants	15,000.00	0.00	772.00	5.15%									
<b>Total HB-1451 Collaborative Mgmt</b>	<b>137,634.00</b>	<b>5,854.65</b>	<b>69,693.24</b>	<b>50.64%</b>	<b>5,854.65</b>	<b>69,693.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>				

**LEAP Admin & Outreach**

Salaries	47,912.00	64.37	9,836.72	20.53%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	3,665.00	4.78	749.99	20.46%									
Retirement	1,437.00	1.93	27.81	1.94%									
Health & Life Insurance	17,486.00	8.38	145.22	0.83%									
Unemployment	144.00	0.19	29.50	20.49%									
Worker's Comp	192.00	0.00	0.00	0.00%									
Travel	500.00	0.00	22.79	4.56%									
Space/Utilities	556.00	0.00	0.00	0.00%									
Operating	4,500.00	34.04	1,031.08	22.91%									
Contract Services	0.00	0.00	0.00	0.00%									
Indirect Costs	25,740.00	306.00	9,869.69	38.34%									
<b>Total LEAP Admin. / Outreach</b>	<b>102,132.00</b>	<b>419.69</b>	<b>21,712.80</b>	<b>21.26%</b>	<b>419.69</b>	<b>21,712.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>				

**Options for Long Term Care Admin.**

Salaries	325,015.00	37,412.05	184,004.29	56.61%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	24,864.00	2,782.15	13,537.03	54.44%									
Retirement	9,750.00	1,122.35	5,520.06	56.62%									
Health & Life Insurance	58,368.00	4,869.17	31,375.00	53.75%									
Unemployment	975.00	112.22	551.89	56.60%									
Worker's Comp	5,890.00	0.00	0.00	0.00%									
Travel	13,000.00	604.42	3,546.82	27.28%									
Space/Utilities	1,425.00	0.00	0.00	0.00%									
Operating	11,000.00	343.06	32,083.59	291.76%									
Contract Services	0.00	0.00	0.00	0.00%									
Indirect Costs	0.00	0.00	0.00	0.00%									
<b>Total OLTCA Admin.</b>	<b>450,287.00</b>	<b>47,245.42</b>	<b>270,628.68</b>	<b>60.10%</b>	<b>47,245.42</b>	<b>270,628.68</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>				

EXPENSES	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	YEAR TO DATE EARNED REVENUE	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
<b>Parental Fees Administration</b>													
Salaries	20,113.00	0.00	354.01	1.76%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	1,539.00	0.00	57.02	3.71%									
Retirement	603.00	0.00	24.13	4.00%									
Health & Life Insurance	5,033.00	0.00	28.19	0.58%									
Unemployment	60.00	0.00	2.41	4.02%									
Worker's Comp	402.00	0.00	0.00	0.00%									
Travel	350.00	0.00	0.00	0.00%									
Space/Utilities	100.00	0.00	0.00	0.00%									
Operating	67,049.00	1,045.76	1,708.03	2.55%									
Grant Matches	31,286.00	787.63	9,106.60	29.11%									
Contract Services	0.00	250.00	4,905.00	0.00%									
CW Kwik Stop	0.00	190.00	1,408.23	0.00%									
<b>Total Parental Fees Admin.</b>	<b>126,535.00</b>	<b>2,273.39</b>	<b>17,594.62</b>	<b>13.90%</b>	<b>2273.39</b>	<b>17,594.62</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>				
<b>Promoting Safe &amp; Stable Families Grant</b>													
Salaries	38,805.00	3,763.20	16,709.46	43.06%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	2,969.00	282.60	1,561.87	52.61%									
Retirement	1,127.00	0.00	477.16	42.34%									
Health & Life Insurance	6,034.00	557.20	3,310.76	54.87%									
Unemployment	113.00	11.28	62.80	55.58%									
Worker's Comp	751.00	0.00	0.00	0.00%									
Travel	5,200.00	324.13	3,142.63	60.44%									
Space/Utilities	0.00	0.00	0.00	0.00%									
Operating	0.00	0.00	0.00	0.00%									
Contract Services	0.00	0.00	0.00	0.00%									
Indirect Costs	0.00	0.00	0.00	0.00%									
<b>Total PSSF Grant</b>	<b>54,999.00</b>	<b>4,938.41</b>	<b>25,264.68</b>	<b>45.94%</b>	<b>4,938.41</b>	<b>25,264.68</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>				
<b>TANF Administration</b>													
Salaries	217,241.00	15,901.57	89,749.67	41.31%									
Attorney	0.00	0.00	0.00	0.00%									
Social Security	16,619.00	1,165.74	6,432.19	38.70%									
Retirement	6,517.00	477.08	2,692.49	41.31%									
Health & Life Insurance	49,095.00	2,063.97	16,708.24	34.03%									
Unemployment	652.00	47.70	269.18	41.29%									
Worker's Comp	1,613.00	0.00	0.00	0.00%									
Travel	750.00	2.85	194.12	25.88%									
Space/Utilities	639.00	0.00	0.00	0.00%									
Operating	3,800.00	85.37	2,616.43	68.85%									
Contract Services	34,400.00	1,769.44	12,760.45	37.09%									
Indirect Costs	253,260.00	12,988.12	82,294.68	32.49%									
<b>Total TANF Admin.</b>	<b>584,586.00</b>	<b>34,501.84</b>	<b>213,717.45</b>	<b>36.56%</b>	<b>29,657.78</b>	<b>183,711.53</b>	<b>30005.92</b>	<b>82,076.00</b>	<b>36.56%</b>				
<b>TOTAL PROGRAM ADMINISTRATIONS</b>	<b>5,256,130.00</b>	<b>468,782.58</b>	<b>2,586,271.55</b>	<b>49.19%</b>	<b>400,942.55</b>	<b>2,244,422.87</b>	<b>340,848.68</b>	<b>535,736.00</b>	<b>63.62%</b>				

	BUDGET	NET MONTHLY EXPENSE	YEAR TO DATE EXPENSE	% OF BUDGET SPENT	EARNED REVENUE	DATE EARNED REVENUE	YEAR TO DATE EARNED REVENUE	COUNTY SHARE OF EXPENSE	COUNTY BUDGET	% OF COUNTY BUDGET SPENT	LAST MONTH CASELOAD	THIS MONTH CASELOAD	CHANGE FROM PRIOR MO	AVERAGE MONTHLY CASELOAD
<b>MISCELLANEOUS PROGRAMS AND EXPENSE</b>														
Medical Exams	5,400.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	1,080.00	0.00%				
Case Services/Protective	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00%				
Grant Exp.-Adoption/Retention	1,450.00	0.00	455.94	31.44%	0.00	0.00	455.94	0.00	0.00	0.00%				
Grant Exp.-Adult Serv don	150.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00%				
Grant Exp.-FIOG don	47.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00%				
Grant Exp.-Casey	1,000.00	0.00	608.96	60.90%	0.00	0.00	608.96	0.00	0.00	0.00%				
Grant Exp.-Child Welfare don	2,500.00	0.00	287.82	11.51%	0.00	0.00	287.82	0.00	0.00	0.00%				
Grant Exp.-Child Welfare Hotline	18,000.00	0.00	10,902.19	60.57%	0.00	0.00	10,902.19	0.00	0.00	0.00%				
Grant Exp.-Child Welfare Mobility	24,000.00	0.00	9,954.24	41.48%	0.00	0.00	9,954.24	0.00	0.00	0.00%				
Grant Exp.-Infant Toddler Quality	25,000.00	0.00	10,311.00	41.24%	0.00	0.00	10,311.00	0.00	0.00	0.00%				
Grant Exp. - IV-E Waiver	203,129.00	19,696.11	88,830.40	43.73%	19,696.11	0.00	88,830.40	0.00	0.00	0.00%				
Grant Exp - Pathways	9,226.00	855.30	3,722.19	40.34%	855.30	0.00	3,722.19	0.00	0.00	0.00%				
Grant Exp - WSS	8,300.00	0.00	79.91	0.96%	0.00	0.00	79.91	0.00	0.00	0.00%				
Grant Exp - Misc	2,500.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00%				
IV-E First Year Expense	500.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00%				
IV-E Non-First Year Expense	20,500.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00%				
Workfare Incentives	5,000.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00%				
Reserved for use	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00	0.00%				
N/R Administration	1,300.00	0.00	91.27	7.02%	0.00	0.00	91.27	91.27	1,300.00	7.02%				
Training, A/P-C/S	500.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	335.00	0.00%				
Training, Title XX	5,500.00	0.00	1,920.00	34.91%	0.00	0.00	1,536.00	384.00	1,100.00	34.91%				
TANF Burials	1,800.00	0.00	200.00	11.11%	0.00	0.00	0.00	200.00	1,800.00	11.11%				
Other, Spec. Needs, Fraud Inc.	0.00	0.00	0.00	0.00%	2,036.31	0.00	9,221.46	-9221.46	(14,400.00)	84.04%				
<b>Total Misc. Programs &amp; Expense</b>	<b>335,802.00</b>	<b>20,551.41</b>	<b>127,363.92</b>	<b>37.93%</b>	<b>22,589.72</b>	<b>135910.11</b>	<b>-8546.19</b>	<b>-8546.19</b>	<b>-8785.00</b>	<b>97.28%</b>				

FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

TRIAL BALANCE

DATE: July 2015

**CASH:**

Cash, Human Services Fund	2,609,654.23	
Petty Cash, ALIVE-E Funds	100.00	
Petty Cash	50.00	
Cash, Trust Accounts	8,750.82	

**OTHER ASSET ACCOUNTS:**

Comp. for L/T Debt, Comp. Absences	303,861.07	
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**ACCOUNTS RECEIVABLE:**

Human Services Programs	372,971.01	
Medicaid Program Recoveries	338,593.17	
Food Stamp Program Recoveries	188,566.50	
LEAP Program	1,738.15	
DISREGARD Recoveries	-	
DAYCARE Program	16,575.21	
FOSTER CARE Program	2,526.02	
MED. TRANS. Program	-	
General Assistance	-	
Old Age Pension	101,071.79	
Child Support Due From Parents	4,842,223.51	
Erroneous Disbursements	24,314.13	
State, FSR Refunds	-	
Fremont County, Specific Ownership Tax	-	
Empty	-	

**DUE TO DUE FROM:**

Administration	96,378.61	-
APS Administration	13,650.16	-
TANF Block	11,264.47	-
Child Care Allocation	-	1,133.98
Child Welfare Allocation	67,694.17	-
Fraud Administration	3,188.27	-
State Sponsored Meetings	-	-
Medical Examinations	-	-
Other Case Services	-	-
LEAP Administration	419.69	-
LEAP Outreach	-	-
LEAP 047	-	-
LEAP CIP	-	-
IV-D Administration	21,960.99	-
IV-D Incentives	-	-
IV-D Intercounty Transfer	-	-
State, FSR	-	4,414.74
EMPTY	404.00	-
Core Services Admin & Program	29,099.66	-
SEP Administration	-	906,147.94
Aid to Needy Disabled	-	9,317.54
Old Age Pension	-	226.30
Medicaid Transportation	-	-
County Contingency	-	16,000.00
Chafee Admin & Program	8,398.97	-
Employment First Admin & Program	16,048.24	-
Training, Title XX	-	-
Training, A/P-C/S	-	-
OAP RMS Admin	2,672.80	-
County Only Pass Thru	-	111.86
EBT Admin	-	1,376.04
Non-allocated, TANF Burials	-	-
Fraud Incentives	1,454.66	-
Collaborative Mgmt - County Only P/T	1,753.84	-
Grants, CW Mobility	-	-
Alternative to Long Term Care	583.65	-
Grants, Foster Care Retention	-	-
Grants, Promoting Safe & Stable Families	4,938.41	-
Grants, IV-E Waiver	19,696.11	-
Grants, Fatherhood	-	4,000.00
Grants, Pathways	1,337.16	-
Grants, WSS	5,105.24	-
Grants, CW Hotline	-	-

FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

TRIAL BALANCE

DATE: July 2015

ACCOUNTS PAYABLE:

To Fremont County	-	-
IV-D Prepay	-	-
IV-D Collections N/A & P/A	-	-
FSR, Fiscal Agent	-	-
FIOG YOUTH ADVISORY COUNCIL	-	46.60
Adult Services Donation	-	0.90
Child Welfare Donation	-	7,130.76
Victim Assistance Fund	-	-
Adams County Medicaid Error	-	-
School District RE-1, Bag Prevention funds	-	-
WRAP Grant	-	16.28
State of Colorado, Food Stamp Recoveries	-	469.30
State of Colorado, Medicaid Recov.	-	35.00
Suspense, IV-D Collections	-	-
Suspense, OTC	-	-
IV-D Clearing Account	-	-

LIABILITIES:

Human Services Programs		372,971.01
Medicaid Program Recoveries		338,593.17
Food Stamp Program Recoveries		188,566.50
LEAP Program		1,738.15
DISREGARD Recoveries		-
DAYCARE Program		16,575.21
FOSTER CARE Program		2,526.02
MED. TRANS. Program		-
General Assistance		-
Old Age Pension		101,071.79
Absent Parent Arrearages		4,842,223.61
Deferred Rev. SB-80, IV-E Spec., 1st year		6,119.15
Def. Rev. SB-80, IV-E Spec. NOT 1st year		-
Deferred Rev. SB-94, IV-E Parental		460,978.67
Deferred Rev., HB-1451 Collaborative Mgmt		402,472.13
Deferred Rev. County (return of workfare)		180,414.48
Deferred Rev. Chafee Stipend		-
Empty		-
Reserve for Trust Accounts		8,750.82
Compensated Absences		23,985.39
L/T Debt, Compensated Absences		303,861.07

FUND BALANCE:

- 430,249.55

PRIOR YEAR REVENUE ADJUSTMENTS:

- 1.08

FIXED ASSETS:

113,961.00

INVESTMENTS:

113,961.00

ESTIMATED EARNED REVENUE:

7,934,959.00

APPROPRIATIONS:

7,956,318.00

FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

TRIAL BALANCE

DATE: July 2015

EARNED REVENUE:

Current Property Taxes	1,033,719.55
Specific Ownership Tax	132,421.42
Delinquent Taxes	897.28
Penalties & Interest on Taxes	1,020.88
Other County Revenue, Holdcm Rebate	-
Other Revenue, FIOG Donations	-
Other Revenue, Miscellaneous	-
Other Revenue, Cntywide Cost Alloc	39,283.49
Other Financing Sources, Return of Cnly Share	50,864.00
Grants, CW Mobility	9,954.24
Grants, Misc., - Adoption	-
Grants, PSSF CW Visitation	-
Grants, IV-E Waiver	88,830.40
Grants, Pathways to Success	3,722.19
Grants, CC Infant/Toddler	10,311.00
Grants, Adult Services Donation	-
Grants, Child Welfare Donation	287.82
Grants, WSS	79.91
Grants, Casey Foundation	608.96
Grants, Empty	-
Grants, Empty	10,902.19
Grants, Promoting Safe & Stable Fam, State Grt	25,264.68
Grants, Retention .	455.94
Administration	629,540.73
APS Admin	69,946.79
TANF Block	183,711.50
Child Care Allocation	36,096.33
Child Welfare Allocation	919,798.88
Fraud Administration	16,854.11
State Sponsored Meetings	-
Medical Examination	-
Other Case Services	-
LEAP Administration	20,746.24
LEAP Outreach	966.56
LEAP 047	-
LEAP CIP	-
IV-D Administration	212,844.41
IV-D Incentives	29,698.55
Core Services Administration	247,664.43
Core Services Program	4,988.76
SEP/OLTC Administration	264,614.96
SEP/OLTC Administration-Home Care Allowance	6,013.72
Medicaid Transportation	38,282.23
Tax Based Relief/Cty Contingency	60,157.08
Chafee Admin	39,484.96
Chafee Program	9,456.19
Employment First Admin	83,428.96
Employment First Program	1,920.00
Employment First Program-Workf Inc for EBT	8,198.46
Training, Title XX	1,536.00
Training, A/P-C/S	-
OAP Admin RMS	12,430.76
County Only Pass Thru	507.43
Fraud Incentives	5,110.65
Collaborative Mgmt - County Only P/T	69,693.26
Expedited Permanency Planning	-
Misc. Adjustment	-
Alternative to Long Term Care	4,110.81
SB-80, IV-E Special Rev	-
SB-80, IV-E Special Rev - toward CW 80/20 exp	-
SB-80, IV-E Special Rev - Chafee/AE close-out	-
SB-94, IV-E Parental Fees	17,594.62
SB-94, IV-E Parental Fees, CW 80/20 exp	-
Workfare Incentives	-
Workfare Incentives Designated for Client Serv	-

FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

TRIAL BALANCE

DATE: July 2015

EXPENSE:

Administration	553,000.25	
APS Admin	87,433.49	
Non-Alloc Progam, TANF Burials	200.00	
EBT Administration	9,626.04	
OAP RMS Admin	12,430.76	
County Only Pass Thru	-	1,537.53
Attorney	3,474.47	
Fraud Administration	21,067.64	
State Sponsored Meetings	-	-
Medical Examinations	-	-
Other Case Services	-	-
LEAP Administration	20,746.24	
LEAP Outreach	966.56	
LEAP 047	-	-
LEAP CIP	-	-
CSE Administration	292,118.25	
CSE Attorney	11,537.29	
CSE Bad Debt Write-off	-	-
Core Services Admin	291,209.18	
Core Services Program	4,988.76	
Core Services Program, EBT	-	-
SEP/OLTC Administration	264,614.96	
SEP/OLTC Administration-Home Care Allow	6,013.72	
TANF/Colorado Works Administration	213,717.45	
TANF Program	107,162.65	
Aid to Needy Disabled	33,153.30	
Child Care	33,392.69	
CWEST Foster Care	219,009.33	
Old Age Pension	-	-
5% OAP Special Needs	711.70	
Medicaid Transportation	38,282.23	
Grant Expense, Misc. CW Mobility	9,954.24	
Grant Expense, CW Hotline	10,902.19	
Grant Expense, Child Care, Infant/Toddler	10,311.00	
Grant Expense, IV-E Waiver	88,830.40	
Grant Expense, Retention	455.94	
Grant Expense, Pathways to Success	3,722.19	
Grant Expense, Child Welfare Donation	379.09	
Grant Expense, Adult Services Donation	-	-
Grant Expense, WSS Grant	79.91	
Grant Expense, Casey Foundation	608.96	
Grant Expense, PSSF, state grant	25,264.68	
Child Care Administration	45,120.40	
Child Welfare 80/20 Administration	877,305.21	
Child Welfare 100%- Administration	217,954.70	
General Assistance	-	-
Chafee Administration	39,484.96	
Chafee Program	9,456.19	
Non-Reimbursable	-	-
Non-Reimb. Other Agencies, Nursing, Voc Reh,	-	149.33
Non-Reimb. Rent	-	-
Petty Cash	12.87	
Employment First Administration	83,428.96	
Employment First Travel	1,920.00	
Employment First Travel - EBT Prog	11,694.44	
Employment First Child Care	-	-
Training, Title XX	1,920.00	
Training, A/P-C/S	-	-
Medicaid Admin - RMS	189,581.41	
SB-80,IV-E Special Rev	-	-
SB-80,IV-E Special Rev, NOT 1st year	-	-
SB-94, Parental Fees	17,594.62	
Collaborative Management	69,693.24	
Workfare Incentives	-	-
Workfare Incentives Designated for Client Serv	-	-

TRIAL BALANCE TOTAL:

\$ 21,107,004.70 \$ 21,107,004.70

0.00

8/11/2015

## Commissioners Report

Referral ID	Referral Date	Last Primary Worker	Referral Source	Type of Complaint	PRAN	Information & Referral
2552150	07/01/2015	Myers, Nancy	Law Enforcement	Youth In Conflict	N	
2552079	07/01/2015	Kelly, Rebekah	Neighbor / Friend	Neglect	FAR	
2552289	07/02/2015	Alires, Angelo	Family / Relative	Sexual Abuse	N	
2552451	07/03/2015	Schechter, Alexis	Neighbor / Friend	Neglect	FAR	
2552453	07/03/2015	Schechter, Alexis	Medical Staff	Neglect	Y	
2553451	07/06/2015	Kelly, Rebekah	Family / Relative	Sexual Abuse	N	
2552967	07/06/2015	Schechter, Alexis	Court / Probation	Preliminary Investigation	FAR	
2552671	07/06/2015	Alires, Angelo	Court / Probation	Out of Home Placement Eval	N	
2552718	07/06/2015	Kelly, Rebekah	Facility Staff	Physical Abuse	N	
2552792	07/06/2015	Myers, Nancy	Parent	Neglect	Pending	
2553259	07/07/2015	Kelly, Rebekah	Court / Probation	Out of Home Placement Eval	N	
2552952	07/07/2015	Alires, Angelo	Parent	Neglect	FAR	
2553598	07/09/2015	Alires, Angelo	Anonymous	Neglect	N	
2555040	07/10/2015	Alires, Angelo	Court / Probation	Out of Home Placement Eval	N	
2554104	07/10/2015	Myers, Nancy	Anonymous	Youth in Conflict	N	
2554577	07/10/2015	Anderson, David	Community Agency	Youth In Conflict	N	
2554092	07/11/2015	Myers, Nancy	Neighbor / Friend	Youth in Conflict	N	
2554052	07/12/2015	Schechter, Alexis	Law Enforcement	Neglect	FAR	
2554263	07/13/2015	Cain, Sarah	Parent	Sexual Abuse	N	
2554530	07/14/2015	Alires, Angelo	Community Agency	Emotional Abuse	Y	
2554552	07/14/2015	Cain, Sarah	Medical Staff	Neglect	FAR	
2554704	07/15/2015	Kelly, Rebekah	Anonymous	Physical Abuse	N	
2554778	07/15/2015	Kelly, Rebekah	Neighbor / Friend	Neglect	FAR	
2554921	07/16/2015	Cain, Sarah	Anonymous	Neglect	FAR	
2555064	07/16/2015	Alires, Angelo	Neighbor / Friend	Neglect	N	
2555134	07/17/2015	Cain, Sarah	County DSS / DHS	Physical Abuse	FAR	
2555283	07/17/2015	Kelly, Rebekah	Anonymous	Neglect	FAR	
2555403	07/18/2015	Schechter, Alexis	Law Enforcement	Physical Abuse	Y	
2555782	07/20/2015	Kelly, Rebekah	Anonymous	Neglect	FAR	
2555784	07/20/2015	Cain, Sarah	Court / Probation	Preliminary Investigation	FAR	
2555804	07/21/2015	Myers, Nancy	County DSS / DHS	Sexual Abuse	N	
2555822	07/21/2015	Alires, Angelo	Community Agency	Neglect	FAR	
2555826	07/21/2015	Kelly, Rebekah	Community Agency	Neglect	FAR	
2556987	07/24/2015	Kelly, Rebekah	Law Enforcement	Youth in Conflict	N	
2557124	07/27/2015	Cain, Sarah	Court / Probation	Preliminary Investigation	FAR	
2557115	07/27/2015	Myers, Nancy	Neighbor / Friend	Neglect	FAR	
2557232	07/27/2015	Alires, Angelo	Law Enforcement	Neglect	FAR	
2557253	07/28/2015	Schechter, Alexis	Family / Relative	Neglect	Pending	
2557564	07/29/2015	Cain, Sarah	Parent	Sexual Abuse	N	
2558118	07/30/2015	Alires, Angelo	Law Enforcement	Physical Abuse	N	
2558002	07/30/2015	Cain, Sarah	Neighbor / Friend	Neglect	N	
2557904	07/30/2015	Schechter, Alexis	Parent	Youth in Conflict	N	
2557946	07/30/2015	Kelly, Rebekah	Law Enforcement	Neglect	N	
2558423	07/31/2015	Kelly, Rebekah	County DSS / DHS	Physical Abuse	FAR	
2558420	07/31/2015	Cain, Sarah	Parent	Youth in Conflict	N	
2558105	07/31/2015	Schechter, Alexis	Parent	Neglect	N	

108

108

46

To Amanda 8/11/15

43%

62

57%

## Breakout by type of Allegation:

Courtesy	0				
Delinquency	0				
Domestic Violence	0				
Emotional Abuse	1	2%	Y=	3	7%
Intake Service Request	0		N=	23	50%
Neglect	21	46%	FAR=	18	39%
OOHPE	3	7%	Pending =	2	4%
Physical Abuse	6	13%		46	100%
Preliminary Investigation	3	7%			
Relinquishment Counseling	0				
Sexual Abuse	5	11%			
Welfare Check	0				
Youth in Conflict	7	15%			
	<b>46</b>	<b>100%</b>			

## MONTHLY DIRECTOR'S REPORT

To: Board of Social Services  
 From: Steve Clifton  
 Month: August 2015

The Director's activities for the month are as follows:

08/03/15	<p>Attended Administrators Meeting to discuss interdivisional issues          Telephone contact with Mike Merlino regarding the Hunger Food Program and looking to integrate that with the Family Resource Center website          Office visit with Jim Berg regarding web page and updates          Office visit with child welfare client          Meeting with Judy Lohnes to discuss the new WIOA act</p>
08/04/15	<p>Attended Supervisors Meeting to discuss related unit developments and disseminate agency-wide information          Weekly supervisory conference with the Family and Adult Services Administrator</p>
08/05/15	<p>Meeting with Brandon Miller for review and update on Southern Peaks and agency collaborate efforts          Office visit with a community person regarding a child welfare issue</p>
08/10/15	<p>Attended Administrators Meeting to discuss interdivisional issues          Office visit with Adult Services supervisor regarding unit developments          Office visit with Child Welfare Intake Supervisor          Office visit with Child Welfare Ongoing Supervisor          Office visit with Adult Eligibility Supervisor</p>
08/11/15	<p>Attended the BOCC Meeting for the Child Support Proclamation          Telephonically attended the District Directors Meeting          Weekly supervisory conference with the Family and Adult Services Administrator</p>
08/12/15	<p>Office visit with Linda Smith to review general parameters for the 2016 budget          Participated in agency-wide fire drill          Attended Employee Luncheon at the County Administration Building          Telephone contact with Child Welfare Ongoing Supervisor regarding transportation and child welfare case payments</p>
08/13/15	<p>Attended the BOSS Mid-Month Meeting          Meeting with the Trauma Informed Treatment provider and the Sexual Offender Treatment provider          Attended Valley Wide Health Appreciation Luncheon</p>
08/14/15	<p>Attended CEOs meeting with Rocky Mountain Behavioral Health, Solvista, and Probation to review various interdepartmental updates, concerns and progress          Attended NAMI meeting with local and regional representation regarding coordination with our agency and presentation to staff</p>
08/17/15	<p>Attended Administrators Meeting to discuss interdivisional issues , personnel, staffing and county letters          Office visit with the Family and Adult Services Administrator regarding a child welfare complaint          Office visit with the Assistance Payments Administrator regarding a case processing issue          Office visit with Linda Smith regarding budget and personnel matters          Office visit with Carrie Porter regarding a child welfare case          Telephone contact with community individual regarding mental health services          Meeting with four child welfare ongoing workers</p>
08/18/15	<p>Office visit with the Assistance Payments Administrator regarding a case follow-up and walk-in service report          Office visit with Adult Services Supervisor regarding 2016 planning          Discussion with a community individual regarding services within the community and a referral to Solvista          Contact with community individual regarding the Citizens Review Panel participation          Weekly supervisory conference with the Family and Adult Services Administrator          Meeting with three Business Office staff</p>

08/19/15	Chaired HB-1451 FIOG meeting
08/20/15	Meeting with RE-1 and RE-2 Superintendents
08/24/15	Will attend Administrators Meeting to discuss Interdivisional issues
08/25/15	Will attend the BOSS Regular Meeting
08/26/15	Will attend Mentoring Sub-Committee Meeting
08/27/15	Will meet with CSU-Pueblo and state staff development people to talk about any training stipends available and future developments as far as education in southeastern Colorado
08/31/15	Will meet with Steve Hinson, Boys and Girls Club Director, to mentoring and Boys and Girls Club activities

This concludes the Director's Report for the month. I will be happy to answer any questions at your convenience.  
Thank you.



## REQUEST FOR STATE APPROVAL OF PLAN

Please complete all portions of the plan for the Chafee Foster Care Independence Program (CFCIP).

This CFCIP collaborative plan is hereby submitted for Fremont COUNTY (Host County), for the performance period of October 1, 2015 through September 30, 2016.

The Plan includes the following:

- o Completed and Signed "Request for State Approval" form
- o Completed "2015-2016 Program Plan Cover Page" form
- o Completed "Statement of Assurances" form
- o Completed "Narrative Summary and Program Description" form
- o Completed and Signed "Regional Collaborative MOU(s)" (if applicable)
- o Completed "Financial Pre-award Questionnaire" form
- o Completed "Budget and Budget Justification Form Workbook"
  - Completed "Population to be Served" Worksheet
  - Completed "Budget Template" Worksheet
  - Completed "Workload Worksheet" (for each worker)

This Chafee Foster Care Independence Program Collaborative Services Plan has been developed in accordance with State Department of Human Services rules and is hereby submitted to the Colorado Department of Human Services, Division of Child Welfare for approval. If the enclosed proposed Chafee Foster Care Independence Program Plan is approved, the plan will be administered in conformity with its provisions and the provisions of State Department rules and plan requirements.

**Contact Information:**

**Primary Contact:**

Name: Brenda J. Rall

Phone: 719-269-2039

Title: CFCIP Caseworker

Email: [brenda.rall@state.co.us](mailto:brenda.rall@state.co.us)

**Supervisor/Administrator Contact:**

Name: Stacie Kwitek Russell

Phone: 719-269-2041

Title: Family & Adult Services Administrator

Email: [Stacie.kwitek@state.co.us](mailto:Stacie.kwitek@state.co.us)

**Accounting Contact:**

Name: Linda Smith

Phone: 719-269-2037

Title: Agency Administrator

Email: [linda.smith@state.co.us](mailto:linda.smith@state.co.us)

By signing below you verify that the information provided in this plan is correct and current and the county agrees to provide services in accordance with this plan. Your signature also acknowledges agreement to the statement of assurances found herein. If two or more counties propose this plan, the required signatures below are to be completed by each participant county. Please attach an additional signature page as needed.

\_\_\_\_\_  
Signature, DIRECTOR, COUNTY DEPARTMENT OF HUMAN SERVICES

DATE

\_\_\_\_\_  
Signature, CHAIR, BOARD OF COUNTY COMMISSIONERS

DATE



**CHAFEE FOSTER CARE INDEPENDENCE PROGRAM (CFCIP)  
2015-2016 PROGRAM PLAN COVER PAGE**

**Period of Performance: October 1, 2015 to September 30, 2016**

- Chafee Case Management and Support Services
- Education and Training Voucher (ETV) Services
- National Youth in Transition Data Base (NYTD) Services

**Host County Name: Fremont County**

**Fiscal Agent: Fremont County**

**Host County DUNS Number: 780431743**

**Regional Chafee Collaborative Counties (if any)**

**Collaborative Counties:**

1. Chaffee County
2. Custer County
3. Teller County

**Contracted Agency Name (if applicable)**

**Name of Agency Contracted to Provide CFCIP Services on behalf of the County:**

**Agency Name: NA**

**CHAFEE FOSTER CARE INDEPENDENCE PROGRAM PLAN  
STATEMENT OF ASSURANCES**

Chafee, Custer, Fremont (Host County), and Teller Counties assures that, upon approval of the Chafee Foster Care Independence Program Collaborative Services Plan and notice of funding, the following will be adhered to in the implementation of the CFCIP Collaborative Services Plan:

**Chafee Foster Care Independence Program - Federal and State Required Statement of Assurances:**

1. Funds shall be used exclusively for the purposes specified in the plan;
2. Funds shall not be used to supplant, duplicate or replace existing child welfare funds and;
3. Funds shall not be used for county budget shortfalls;
4. Assistance and services shall be provided only to Chafee-eligible youth [PL 106-109, Section 477(b)(3)(A)] and [PL 110-351] on a voluntary basis;
5. Not more than 30 percent of the amounts allocated for CFCIP for a fiscal year (performance period) will be expended for room and board for youth who have left foster care because they have attained 18 years of age, and have not attained 21 years of age [PL 106-109, Section 477(b)(3)(B)];
6. None of the amounts paid to the County Department from its Chafee award will be expended for room and board for any child who has not attained 18 years of age [PL 106-109, Section 477(b)(3)(C)];
7. The County Department will make every effort to coordinate the CFCIP program receiving funds with other Federal and State programs for youth (especially transitional living youth projects funded under part B of title III of the Juvenile Justice and Delinquency Prevention Act of 1974); abstinence education programs, local housing programs, programs for disabled youth (especially sheltered workshops), and school-to-work programs offered by high schools or local workforce agencies [PL 106-109, Section 477(b)(3)(F)];
8. Adolescents participating in the program under this section will participate directly in designing their own program activities that prepare them for independent living and the adolescents will be required to accept personal responsibility for living up to their part of the program [PL 106-109, Section 477(b)(3)(H)];
9. The County Department will enter data on services into the State automated reporting system (Colorado Trails);
10. The County Department will assure that National Youth in Transitions Database (NYTD) program evaluation and youth survey requirements are met; and,
11. Ensure all youth 18 to 21 have documents that demonstrate legal presence in the United States before CFCIP services are provided.

The County's Chafee Foster Care Independence Program (CFCIP) services plans are required to be approved annually. Given that services are not standardized across counties, it is important to provide detailed bullets of information about a County's projected services.

According to Volume 7, the Chafee Foster Care Independence Program (CFCIP) is a federally funded statewide independent living program that is county administered.

The purpose of the Chafee Foster Care Independence Program is to provide age appropriate independent living resources to youth in out-of-home care who are at risk of aging out of foster care.

These services shall supplement existing independent living resources and programs in county departments, residential child care facilities and child placement agencies, and by federal statute, shall not replace or duplicate existing services.

Chafee Foster Care Independence Program funds shall not be used for room and board for a youth under eighteen (18) years of age.

**7.305.41 County Responsibilities [Rev. eff. 2/1/10]**

- A. The designated host county department shall submit a county plan for State approval.
- B. The county department shall comply in format, content, and time lines with the instructions for Chafee Foster Care Independence Program plans as published by the State Department in an agency letter which will also contain required instructions for program and financial reporting.
- C. The county department shall administer the State approved plan in accordance with provisions of the plan.
- D. Funds shall be used exclusively for the purposes specified in the plan.
- E. County departments must submit amendments to approved plans when the county is proposing to add or delete a service to the plan. The county department shall submit amendments of the Chafee Foster Care Independence Program plan for approval to the State Department no less than thirty (30) business days before the amendment is to be effective.

**7.305.42 Eligibility [Rev. eff. 7/1/12].** To be eligible for Chafee Foster Care Independence Program (CFCIP) services, the youth must:

- A. Meet Program Area 4, 5, or 6 target group eligibility requirements or meet community placement requirements for the Division of Youth Corrections.
- B. Be at risk of aging out of foster care which includes youth:
  1. Currently in out-of-home care, fifteen (15) up to eighteen (18) years of age, and in out-of-home placement for a minimum of six (6) months. Consecutive months are not required;
  2. Age sixteen (16) to twenty-one (21), who meet requirements for Relative Guardianship Assistance and entered Relative Guardianship on or after age sixteen (16);
  3. Age sixteen (16) to twenty-one (21), who meet requirements for Adoption Assistance and entered Adoption Assistance on or after age sixteen (16);
  4. Age eighteen (18) to twenty-one (21), who were in out-of-home care on their eighteenth (18th) birthday.
- C. Have a current Family Services Plan in the State Department's automated system. For youth who entered into a Relative Guardianship or Adoption Assistance agreement at age sixteen (16) or older, the following may be used in lieu of a Family Services Plan:
  1. The Relative Guardianship or Adoption Assistance agreement; or,
  2. An Independent Living Plan developed on or prior to the eighteenth (18th) birthday.
- D. Participate on a voluntary basis. The youth may decide to refuse services, but shall be entitled to reconsider his or her choice and receive services at a later date.
- E. Follow the plan developed with the youth and the county department regarding participation in the Chafee Foster Care Independence Program.

*CFCIP Program eligibility shall be determined in accordance with up-to-date Volume 7 regulations throughout the service period.*

## NARRATIVE SUMMARY AND PROGRAM DESCRIPTION

### 1. Independent Living Programs and Services Overview

A) Briefly describe the county's independent living programs and services, including efforts to prepare youth in out-of-home care for transition from a structured environment to living on their own, and efforts to build life skills and self-sufficiency competencies.

*(Do not include Chafee services in this description)*

- The assigned primary caseworker will be responsible for completing, with the youth, the PART 4D: Independent Living/Emancipation Transition Plan, which is a part of the Family Services Plan (both worker and youth will sign and date the PART 4D).
- The youth also write their own self-sufficiency plan on how they will manage living independently after completion of their Independent Living Plan services.
- The self-sufficiency plan is unique to the youth and the primary caseworker will discuss and provide services to the youth in the areas the youth needs to learn about or improve in.
- The primary caseworkers utilize the Independent Living Activities Check Sheet which includes areas on permanency, housing, well-being, education and employment to keep them focused with their youth on the skills necessary for the youth to be successful with their emancipation out of foster care. The foster care coordinators also use the Independent Living Activities Check Sheet to assist the foster parents to teach youth in their care, the necessary independent living skills for successful emancipation. Some of these areas include: hands-on skills in home management such as laundry, meal planning and preparation, shopping, decision-making, problem solving, improving self-esteem, apartment hunting, personal safety, boundaries, healthy living education, car maintenance, career planning, interpersonal relationships, cleaning, budgeting which includes managing your resources and saving for future education/training or independence, job hunting skills such as filling out applications, interviewing, the college application process to include filling out grant applications, ETV and FAFSA applications.

B) Briefly describe how the county CFCIP program enhances services already provided by the county.

- The CFCIP worker meets monthly with each youth in DHS custody, or in the Adolescent Support Group in Fremont County, on a bi-monthly basis. The CFCIP worker meets with the after-care youth every three months or as often as the youth requests, usually monthly. The Independent Living Activities Check Sheet that includes permanency, housing, well-being, education and employment is used to document and guide the CFCIP worker and youth with the required areas the youth will need to focus on in their independent skills building experience in the independent living classes. Many of the topics

covered include applying for a job, interviewing, being a successful employee, meal planning, shopping on a budget, entering into rental agreements, utilizing community resources, banking, personal hygiene, meeting medical needs, taxes, credit checks, etc. These topics are not just discussed, but practiced in the youth's foster homes and own homes. Youth are given homework from the Adolescent Support Groups to sharpen their skills. Said skills are also practiced during the bi-monthly Adolescent Support Groups. The after-care youth and CFCIP worker meet on an individual basis with the youth to help them improve and master independent living skills for successful living in their own place of residence.

- The CFCIP worker collaborates very closely with caseworkers and certification workers for county and CPA foster homes to stress the importance of their support and the support of the placement providers in reinforcing the use of these critical skills. Practice is emphasized!
- After the comprehensive CFCIP/IL Skills Assessment is administered to the youth by the CFCIP worker, the youth and the CFCIP worker jointly write a Chafee Foster Care Independence Program Plan for Transition to Independent Living. The CFCIP Plan for Transition to Independent Living will guide the CFCIP worker and youth as to the skills the youth will need to learn or improve on to become an emancipated adult.

2. Identification and Outreach:

- A) Describe in bulleted detail how the program will identify and engage youth eligible for Chafee services in each of the eligible populations.

CFCIP-Eligible Service Populations	Identification and Engagement Efforts
<p>1) Youth, age 15 to 21, who have been in out-of-home care a minimum of 6 months, consecutive months not required.</p>	<ul style="list-style-type: none"> <li>• Identification and referrals received through Fremont, Teller, Chaffee &amp; Custer County Staff, DYC, ARD, Wrap-around providers, child placement agencies, foster care, SPRTC, &amp; community partners.</li> <li>• Self-referrals. Informational sessions/training with caseworkers in the Fremont County Region, foster parents, CPA'S, SPRTC, PCC, the Mountain College and community partners.</li> <li>• Post information on the Fremont County website.</li> <li>• The Fremont Region Chafee Program Pamphlet with contact and Chafee Program description distributed to area colleges, community partners, Probation, area high schools, and Fremont Region DHS Offices.</li> <li>• Every semester check with the State ETV Coordinator and get names of Fremont Region ETV students enrolled and make phone contact with them.</li> <li>• Monthly review the County's Trails R570 Adolescent Care Exceptions Report to determine eligible youth and make contact with the primary caseworker.</li> <li>• Run the Colorado Department of Human Services Trails Systems Report, Pathways to Success Transition Snapshot to make sure youth is eligible.</li> </ul>

<p>2) Youth, age 16-21, who entered Adoption Assistance on or after age 16.</p>	<ul style="list-style-type: none"> <li>• Contact Fremont Region DHS Adoption and Foster Care Units to identify eligible youth and make appropriate contact with those youth.</li> <li>• Contact CPA Staff and SPRTC Staff to identify eligible youth and make appropriate contact with those youth.</li> <li>• Post eligibility Information on the DHS web site for self-referrals.</li> <li>• Post Fremont Region Chafee Pamphlet with community partners, PCC &amp; Mountain College. Conduct informational sessions/training with caseworkers in the Fremont County Region, region foster parents, CPA'S, SPRTC, PCC, the Mountain College and community partners.</li> <li>• Post eligibility information on the Fremont County website.</li> <li>• Every semester check with the State ETV Coordinator and get the names of all Fremont Region ETV students enrolled and make phone contact with those youth.</li> <li>• Every six months make phone contact with closed, but eligible/inactive youth and offer services.</li> <li>• Monthly, review the County's Trails R570 Adolescent Care Exceptions Report to determine eligible youth and contact the primary caseworker.</li> <li>• Monthly, review the County's Trails R570 Adolescent Care Exceptions Report to determine eligible youth and contact the caseworker.</li> <li>• Run the Colorado Department of Human Services Trails Systems Report, Pathways to Success Transition Snapshot to make sure youth is eligible.</li> </ul>
<p>3) Youth, age 16-21, who and entered Relative Guardianship Assistance on or after age 16.</p>	<ul style="list-style-type: none"> <li>• Informational sessions/training with caseworkers in the Fremont County Region, foster parents, CPA'S, SPRTC, PCC, the Mountain College and community partners.</li> <li>• Post information on the Fremont County website.</li> <li>• Every semester check with the State ETV Coordinator and get names of Fremont Region ETV students enrolled and make contact with them.</li> <li>• Every six months make contact with closed, but eligible/inactive youth and offer services.</li> <li>• Monthly, review the County's Trails R570 Adolescent Care Exceptions Report to determine eligible youth and contact the primary caseworker.</li> <li>• Run the Colorado Department of Human Services Trails Systems Report, Pathways to Success Transition Snapshot to make sure youth is eligible.</li> </ul>
<p>4) Young adults, age 18-21, who were in out-of-home care on their 18<sup>th</sup> birthday.</p>	<ul style="list-style-type: none"> <li>• Contact Fremont Region Pueblo Community College and Mountain College in Buena Vista and provide outreach/training for ETV qualified youth.</li> <li>• Create Teen Self Sufficiency Program at PCC/Mountain College in Buena Vista.</li> <li>• Post information on Fremont Region website.</li> <li>• Distribute the Fremont Region Chafee Program Pamphlet with contact and Chafee Program description in area colleges, community partners, Probation, and Region DHS offices.</li> <li>• Every semester check with the State ETV Coordinator and get names of Fremont Region ETV students enrolled and make phone</li> </ul>

	<ul style="list-style-type: none"> <li>contact with them.</li> <li>• Every six months make contact with closed, but eligible/inactive youth and offer services.</li> <li>• Monthly, review the County's Trails R570 Adolescent Care Exceptions Report to determine eligible youth and contact the caseworker.</li> <li>• Run the Colorado Department of Human Services Trails Systems Report, Pathways to Success Transition Snapshot to make sure youth is eligible.</li> </ul>
<p>5) Youth, age 15-21, who meet community placement requirements for the Division of Youth Corrections, and were in community placement for a minimum of 6 months, consecutive months not required; or, were in community placement in an unlocked facility on their 18<sup>th</sup> birthday.</p>	<ul style="list-style-type: none"> <li>• Schedule informational sessions/training with NYC Staff.</li> <li>• Post information on the Fremont County Region website.</li> <li>• Supply PCC &amp; Mountain College with Chafee Pamphlets/Program contact information.</li> <li>• Contact Fremont Region Pueblo Community College and Mountain College in Buena Vista and provide outreach/training for ETV qualified youth.</li> <li>• Every semester check with the State ETV Coordinator and get names of Fremont Region ETV students enrolled and make contact with them.</li> <li>• Every six months contact closed, but eligible/inactive youth and offer services.</li> <li>• Monthly, review the County's Trails R570 Adolescent Care Exceptions Report to determine eligible youth and contact the primary caseworker.</li> <li>• Run the Colorado Department of Human Services Trails Systems Report, Pathways to Success Transition Snapshot to make sure youth is eligible.</li> </ul>

B) Describe (in bulleted format) how the county will verify a youth meets the citizenship or qualified alien requirements before accessing CFCIP services.

- In adherence to the Agency Letter regarding HB065-1023, the CFCIP worker will obtain one of the required documents and have the youth sign the attached form to verify lawful presence in the United States.
- This is for all the Chafee youth being served.
- The CFCIP worker assists youth in obtaining their vital documents to verify citizenship.

C) Describe the county's procedures for prioritizing services, in the event that demand for services exceeds your programs capacity. Address how the following factors will be considered in prioritization of services:

- *1st Priority: Homeless youth or those at risk of homelessness are priority one. Safety for the youth is very important in this region.*
- *2<sup>nd</sup> Priority: This region has only documented one youth that was exposed to human trafficking; but that youth was immediately opened for services when her needs were reported to the CFCIP.*
- *3<sup>rd</sup> Priority: Teller, Custer, and Chafee County youth have priority over Fremont youth as their local safety services for these homeless youth are lacking or very*

*minimal. (Inclement weather, in the higher mountain regions seriously jeopardize the safety and wellbeing of these youth.)*

- *4<sup>th</sup> Priority: Previous participation in Chafee services and transfer of services from another county or state. (If not homeless or at risk).*
- *5<sup>th</sup> Priority: Emancipation or risk of emancipation from child welfare or exit from the Division of Youth Corrections after age eighteen. Risk of safety would be evaluated.*
- *6<sup>th</sup> Priority: Enrollment and progress in educational activities, internships, apprenticeships, enrollment and progress in workforce development opportunities. Risk of safety would determine higher priority for this population of youth.*

3. Program Narrative: Describe in bulleted detail and short summary how the program will design and deliver individualized services to achieve the purposes of:

A) Legal permanency and lifelong connections;

1) Describe how the program will help young people identify, develop and strengthen relationships with family, kin, mentors and other supportive adults, including your program's use of the Youth Connections Scale and other tools to support the development of lifelong connections.

- This process begins at the initial staffing to complete the Transition to Independence Plan. Youth identify important adults in their lives who could be accessed to provide support, and then the CFCIP worker helps youth develop these relationships into life lasting relationships. The CFCIP worker will maintain a collaborative relationship with the mentoring coordinators in the designated communities to assist in the development of these relationships. If youth do not have sufficient support systems, they are referred to mentoring programs, faith partners, community volunteer clubs, and to other aftercare groups with other Chafee youth that find themselves in an outreach role.
- The CFCIP worker emphasizes with the caseworkers, foster parents and certification workers just how critical it is for the youth to develop lifelong connections. The Youth Connections Scale will be completed by the youth and CFCIP worker. Caseworkers may also use the Youth Connections Scale with youth who will be participating in Family Engagement Meetings and Permanency Roundtable Meetings.
- The CFCIP worker will maintain a collaborative relationship with the mentoring coordinators in the designated communities to assist in the development of these relationships.

B) Wellbeing;

1) Describe the services the program will provide to help youth meet their physical, dental and mental health needs, include your program's efforts to educate and enroll youth in Former Foster Care Medicaid.

- The CFCIP worker networks with other agencies that have mental health and D&A programs such as, Solvista Mental Health and Rocky Mountain Behavioral Health, who accept Medicaid.
- The Chafee Program is a relationship based program, so the worker frequently addresses the issues of healthy relationships and coping skills on a "one to one" basis with the youth.
- Youth are provided a list of available local medical and dental resources who take Medicaid. This year the Colorado Mission of Mercy (COMOM) provided a large-scale dental clinic in which dental services were provided at no cost for individuals who could not afford dental care. Approximately 800 patients were seen each day at the dental clinic. The dental services provided by COMOM included cleaning, fillings, root canal treatments, extractions and instruction on how to care for your teeth.
- The CFCIP worker will refer the youth to appropriate community agencies (Family Crisis Center) and partners to address issues such as dating violence, parenthood, domestic violence, substance abuse, and mental illness. The youth will be referred to the Colorado Coalition Against Domestic Violence. This statewide, nonprofit coalition of domestic violence service providers, allied programs and individuals work towards ending domestic violence.
- The CFCIP worker will refer the youth to the Family Resource Center of Fremont County. This website offers a comprehensive listing of agencies, services and activities in Fremont County for children, youth and families.
- The CFCIP worker will refer the youth to the local clinics for minor medical needs.

2) Describe the services the program will provide to help young people make informed sexual health decision and meet their sexual health needs.

- The CFCIP worker links with the local nursing service agencies that provide sex education courses, STD, Pregnancy Prevention Classes and other issues on healthy choices. The CFCIP worker also addresses sexual health education with the youth in our bi-monthly Adolescent Support Groups. After-care youth and the CFCIP worker address these issues on an individual basis.
- Youth are also referred to Planned Parenthood and the Canon City Pregnancy Center for services and information.

- 3) Describe the services and supports the program will provide to young people who are pregnant and parenting.
- The CFCIP worker links with the local nursing service agencies that provide sex education courses, STD, Pregnancy Prevent Classes and other issues on healthy choices. The CFCIP worker also addresses sexual health education with the youth in our bi-monthly Adolescent Support Groups. After-care youth and the CFCIP worker address these issues on an individual basis.
  - Youth are also referred to Planned Parenthood and the Canon City Pregnancy Center for services and information.
  - Youth are referred to the Partners in Parenting Education Program. This program is for pregnant and parenting teens with children ages birth to three.
  - Youth are referred to our local Early Head Start Program. This program has the First steps Parents as Teachers Program, Bright Beginnings Program and various other programs for pregnant women and families with children birth to five.
- 4) Describe the services the program will provide to help young people make healthy relationship decisions.
- The CFCIP worker links with the local nursing service agencies that provide sex education courses, STD, Pregnancy Prevent Classes and other issues on healthy choices and relationships. The CFCIP worker also addresses healthy relationship education and with the youth in our bi-monthly Adolescent Support Groups. After-care youth and the CFCIP worker address these issues on an individual basis.
  - Youth are also referred to the Teen Hot Line, the County Nursing Services, Rocky Mountain Behavioral Health, Solvista Mental Health, Accent on Life, Caring Connections, the Child Advocacy Center, Family Crisis Services, Planned Parenthood and the Canon City Pregnancy Center for services and information. Speakers from these agencies are also utilized in our bi-monthly Adolescent Support Groups to come to the groups and speak to the youth about healthy relationships.
  - After-care youth are invited to our Bi-monthly Adolescent Support Groups to attend special speaker presentations, if interested.
- 5) Describe the services the program will provide to help young people make healthy lifestyle decisions.
- The CFCIP worker links with the local nursing service agencies that provide sex education courses, STD, Pregnancy Prevent Classes and other issues on healthy choices and relationships. The CFCIP worker also addresses healthy relationship education and with the youth in our bi-monthly Adolescent Support Groups. After-care youth and the CFCIP worker address these issues on an individual basis.
  - Youth are also referred to the Teen Hot Line, the County Nursing Services,

Rocky Mountain Behavioral Health, Solvista Mental Health, Accent on Life, Caring Connections, the Child Advocacy Center, Family Crisis Services, Planned Parenthood and the Canon City Pregnancy Center for services and information. Speakers from these agencies are also utilized in our bi-monthly Adolescent Support Groups to come to the groups and speak to the youth about healthy relationships.

- After-care youth are invited to our Bi-monthly Adolescent Support Groups to attend special speaker presentations, if interested.
- 6) Describe how your program will collaborate with family, kin, mentors, other supportive adults, community health and mental health centers, and community partners to support the wellbeing of young people in the program.

- The CFCIP worker will present at local organizations, churches, clubs, and agencies to develop partnerships that will benefit the youth we serve.
- This could be a collaboration that results in mentors, hard services or support for the youth.
- The Chafee Program is committed to providing opportunities and resources to foster care youth, so that they can make a successful transition into adulthood.
- The region's renewed focus on emancipation and self-sufficiency emphasizes a coordinated effort across the four counties.
- The Region will also center its attention on education, employment, career development, and life skills for all teens linked in any way to our agencies.
- This is aimed at providing services in partnership with the teens themselves, which promotes a positive and successful transition into adulthood.

- 7) Describe how your program will collaboratively serve young people with physical and developmental disabilities.

Star Point, Center for Disabilities, SWAP, Division of Vocational Rehabilitation Services, Fremont County family Center, Goodwill Industries, Inc., Loaves and Fishes and the New Horizons Ministries Thrift Store are resources the CFCIP worker has developed relationships with whom she can refer youth with physical and developmental disabilities to that help with support and services for these youth.

- 8) Describe how the program will support the cultural and linguistic needs of the young people you serve and unique ways in which your program will serve young people with varying racial and ethnic backgrounds, sexual orientations and gender identities.

- After the comprehensive CFCIP/IL Skills Assessment is administered to the youth by the CFCIP worker, the youth and the CFCIP worker jointly write a Chafee Foster Care Independence Program Plan for Transition to Independent Living.
- Cultural and linguistic needs are addressed in the Preliminary Questions Packet that the youth complete with the CFCIP worker when Chafee services are opened for the youth. Racial and ethnic backgrounds, sexual orientation and gender identities are addressed and celebrated throughout the entire life of

the Chafee case and Chafee services that are provided for the youth.

- Youth are invited to attend groups and training opportunities, such as the “Growing Pains Conference” that was held last year. This conference addressed racial and ethnic backgrounds, sexual orientation and gender identities education that was very beneficial to all the youth who attended the conference. The CFCIP worker seeks all training opportunities for our Chafee youth in these areas to assist this population with the special needs and challenges they face. These training opportunities also offer the youth who do not face these challenges in their own life, to help them understand the differences in these populations have, so tolerance can be achieved.

**C) Safe and stable housing;**

- 1) Describe how the county uses Independent Living Arrangements (ILA) and other transitional living services to help youth develop self-sufficiency skills prior to emancipation. Address any ways in which the county uses ILA to support connections with supportive adults.
  - This process begins in the initial staffing to complete the Transition to Independence Plan. Youth identify important adults in their lives who could be accessed to provide support, and then the CFCIP worker helps them develop these relationships into lasting life. The CFCIP worker will maintain a collaborative relationship with the mentoring coordinators in the designated communities to assist in the development of these relationships.
  - The Youth Connections Scale is a wonderful tool that is used with the Chafee youth to determine kin and permanent adult connections the youth may have.
    - If youth do not have sufficient support systems, they are referred to mentoring programs, faith partners, community volunteer clubs, and to other aftercare groups with other Chafee youth that find themselves in an outreach role.
    - The CFCIP worker emphasizes with the caseworkers, foster parents and certification workers just how critical it is for the youth to develop lifelong connections.
    - The CFCIP worker will maintain a collaborative relationship with the mentoring coordinators in the designated communities to assist in the development of these relationships.
    - The CFCIP worker will maintain a collaborative relationship with the mentoring coordinators in the designated communities to assist in the development of these relationships.
      - The CFCIP worker collaborates very closely with caseworkers and certification workers for county and CPA foster homes to stress the importance of their support and the support of the placement providers in reinforcing the use of these critical skills. Practice is emphasized!

- Housing for young adults 18-21 year olds who emancipated from foster care on or after their 18<sup>th</sup> birthday. These funds may be used for deposits and/or rent. The maximum amount per month will not exceed the maximum amount of the state child maintenance rate, plus a maximum of \$ 83 to provide additional shelter beyond the maintenance allowance. A youth receiving this assistance will be limited to two months, in extenuating circumstances; an exception may be obtained with the written permission of the Services Administrator for additional funding. In no case will total expenditures in this area exceed 30% of the total of the grant.
  - Supportive Services are for all populations designated in this plan. See chart on labeled "Purchase of Service". Services are paid through a voucher system and may include any of the following:
    - *birth certificates*
    - *portfolios for youth's important documents*
    - *birthday gifts and other incentives*
    - *independent living "start-up" supplies*
    - *work uniforms, gas, car repairs and other needed items for employment.*
- 2) Describe the housing supports, including financial assistance (fees, deposits, rental assistance, and emergency funds), referral services, and assistance locating housing, the program will provide to help youth secure safe and stable housing.

This year we received ten FUP slots to place ten homeless Chafee youth. All ten slots were filled. The FUP Program through our local UAACOG provided funding for housing for these ten youth. The youth's rental fee was based on 30% of their income. Four out of the ten youth had no income, so their rental was a flat fee of \$25.00 per month. The FUP Program had no financial support for deposits available, so the Chafee Program paid for the majority of the deposits to get these youth off the streets. The CFCIP worker assisted all the youth in getting signed up for Food Stamps and community resources. All the ten youth did qualify for Food Stamps and the Colorado Works Program. The CFCIP worker along with our Fremont DHS Social Committee and other service organizations donated food and household items to the youth to supply their apartments with needed items. Some of the furniture and household supplies were paid for by Chafee funding. This region has no emergency funding resources for these youth. One apartment complex owner opened up her heart for seven of the youth and made it possible for them to occupy a one bedroom apartment each, for the set rate of \$500.00 per month, which included utilities. The FUP Program had a budget limit of \$579.00 per month, including utilities for the youth. The other two youth had income, so they were able to add some of their own financing to find more expensive housing at the monthly rate of \$555.00, plus utilities. One youth was married and had a child over the age of three, so he was allowed

\$640.00 for his housing budget by FUP. All the housing was inspected by the FUP staff and passed the safe and stable housing standards for these youth.

- 3) Briefly describe barriers to securing safe and stable housing in the communities your serve and efforts your county is engaged with to address those barriers.

The average one bedroom apartment in safe living condition in the Fremont Region ranges from \$550.00 to \$650 per month. The jobs that most of our Chafee Youth can secure can only afford them an apartment in the \$300 to \$450 per month range, with all utilities paid. Because Fremont County has a large prison employee population, most housing is tailored to state and federal level salaries which are two and three times the hourly rate that a beginning Chafee youth would get. So, the landlords in our Region have nice one bedroom apartments, but they are way out of a Chafee youth's budget range. The apartments the Chafee youth find, and they are hard to find, are usually slum like, unsafe and small one room apartments. In Teller and Custer Counties the housing for our Chafee youth is very minimal. In Chaffee and Fremont Counties the housing for our Chafee youth to select from are not safe and slum like. The landlords in this region do not like to rent to new independent living foster youth who make minimum wage. They can be very particular about who they rent to because our middle class wage job population grossly outweighs our minimum wage population because of the amount of prison employees in this area. In Chaffee County the cost of living is very high due to the large amount of middle to a higher class, retired population.

- 4) Describe ways in which the program will collaborate with family, kin, mentors, supportive adults, housing authorities, or community partners to help young people secure safe and stable housing.

- The CFCIP worker will present at local organizations, churches, clubs, and agencies to develop partnerships that will benefit the youth we serve.
- This could be a collaboration that results in mentors, hard services or support for the youth.
- The Chafee Program is committed to providing opportunities and resources to foster care youth, so that they can make a successful transition into adulthood.
- The region's renewed focus on emancipation and self-sufficiency emphasizes a coordinated effort across the four counties.
- The Region's centers its attention on education, employment, career development, and life skills for all teens linked in any way to our agencies.
- This is aimed at providing services in partnership with the teens themselves, which promotes a positive and successful transition into adulthood.
- The CFCIP grant cannot provide for everything the youth will need to be successful in their emancipation, but we can achieve our goals using all available resources and looking to private and public partnerships to maximize what the program can accomplish for our youth.
- Guest speakers in our community are very helpful to add their expertise to our Adolescent Groups.

- We are very fortunate to have the incubator home, and its owners who provide special life skills experience and daily living assistance to the youth who are not ready to live alone, in their own apartments, when they first leave foster care. These youth are placed on an independent living stipend.

D) Secondary educational attainment;

1) Describe how the program will support or encourage young people as they work to complete their high school diploma or GED.

- CFCIP worker will address with the students the available school supports such as tutoring and early remediation in math and composition.
- CFCIP worker will encourage participation in dual enrollment programs for early college credit.
- CFCIP worker will encourage rigorous course loads that lead to college readiness.
- Education incentive support for 16 to 18 year olds.

- *cost of GED testing*
- *assistance with graduation supplies, i.e.,*
- *announcements, cap and gown, or*
- *purchase of yearbook, class ring or*
- *assistance with graduation pictures up to a total of \$200.00 per student*
- *graduation gifts*
- *relevant school fees*
- *talk to identified youth about the incentives for receiving secondary education, such as being eligible to attend the Celebration of Educational Excellence, ETV and FAFSA for college.*

2) Describe ways in which the program will collaborate with family, kin, mentors, supportive adults, and education and community partners to support the achievement of high school diplomas or GEDs by youth in your program.

- The CFCIP worker will present at local organizations, churches, clubs, and agencies to develop partnerships that will benefit the youth we serve.
- This could be a collaboration that results in mentors, hard services or support for the youth.
- The Chafee Program is committed to providing opportunities and resources to foster care youth, so that they can make a successful transition into adulthood.
- The region's renewed focus on emancipation and self-sufficiency emphasizes a coordinated effort across the four counties.

- The Region's centers its attention on education, employment, career development, and life skills for all teens linked in any way to our agencies.
- This is aimed at providing services in partnership with the teens themselves, which promotes a positive and successful transition into adulthood.
- The CFCIP grant cannot provide for everything the youth will need to be successful in their emancipation, but we can achieve our goals using all available resources and looking to family, private and public partnerships to maximize what the program can accomplish for our youth.
- Guest speakers in our community are very helpful to add their expertise to our Adolescent Support Groups.

**E) Post-secondary training and educational attainment;**

- 1) Describe how the program will support and encourage young people as they work to complete their postsecondary educational goals.
  - If youth are interested in a college plan, the CFCIP Worker diligently works with them to find the college that is best suited to their needs and wishes.
  - The CFCIP worker will assist the youth to obtain the financial aid to make a college education possible.
  - The CFCIP worker will attend college visits with the youth, assist with internet searches, and assist the youth with the application process.
  - The CFCIP worker helps the youth with career and college exploration and placement by assisting the youth to prepare (tutoring) for the Accuplacer Basic Skills and Assessment Test used by the PCC Student Success Center to place our beginning youth in the appropriate level of college classes.
  - The CFCIP worker is dedicated to seeking out and finding youth eligible for the Educational Training Voucher. The CFCIP worker feels seeking financial resources for the youth is a priority to the youth's educational success.
  - The CFCIP worker will present information to foster parents at one of the monthly support meetings about the Chafee Program, which will include information on the ETV and FAFSA process.
  - Brochures about the Chafee Program will be placed at the local colleges, schools and Workforce Centers.
  - Presentations by the CFCIP worker along with brochures will be provided to all foster parents and CPA's.

- Chafee Program information from Quarterly Chafee Meetings will be shared with the caseworkers in the region.
  - The CFCIP worker will advocate with the colleges involved, to get the appropriate paperwork completed to receive appropriate funding for the youth and provide the educational institution with critical documents to establish financial aid for our previous foster youth.
  - CFCIP worker and appropriate youth will participate in the Celebration of Educational Excellence and such conferences and trainings as “The Growing Pains Conference that was held in 2014.
  - CFCIP worker will complete the verification letter of previous foster care placement, supporting the waiving of any fees and the need for work study consideration, or any necessary special needs fees (housing, enrollment, orientation deposits, etc.).
  - CFCIP worker will assist youth to identify school break housing if needed.
  - CFCIP worker will encourage participation in the Trio programs or other campus retention initiatives.
- 2) Describe how the program will collaborate with family, kin, mentors, supportive adults, institutions of higher education, and community partners to support the achievement of postsecondary certifications or degrees by youth in your program.

The CFICP worker attends Foster Care Reviews, Permanency Roundtable Meetings and Family Engagement Meetings with the Chafee youth to enlist family, GAL’s and supportive adults who attend the meetings to be advocates for their youth’s graduation and higher educational plans. The Chafee youth have also attended sessions at the Boy’s and Girl’s Club to develop supportive adult and peer relationships who champion their success in high school and college. We have local service clubs who donate home supplies and food to our Chafee youth for their service to the community goals. The members of these service clubs also support the youth’s education by offering yearly scholarships for advanced learning. If youth do not have sufficient support systems, they are referred to mentoring programs, faith partners, community volunteer clubs, and to other aftercare groups with other Chafee youth that find themselves in an outreach role.

**F) Adequate employment;**

- 1) Describe how the program will help young people gain the experience and skills needed to be employed, ways in which your program will help young people locate job opportunities, and ways your program will help employed youth maintain employment.

- The goal for youth in the Chafee Program is to provide the opportunity for youth to develop a career that will be fulfilling to them while allowing them to sustain financial stability.
  - This is done in a variety of ways: through individual and group work, collaboration with foster parents, the primary caseworker, and referrals to job readiness training (i.e., WIA, Work Force, Job Fairs, SWAP and Vocational Rehabilitation).
- 2) Describe how the program will collaborate with family, kin, mentors, supportive adults, local workforce centers (WIA / WIOA) and community based workforce programs to help youth prepare for and attain adequate employment

Many of the topics covered with the youth include various employment skills including applying, interviewing, being a successful employee, utilizing community resources such as the Work force Center, WIA Program, and applying for the Mile High Youth Corps, Land Conservation Program who is niring saw crews, in our community to restore our local burned areas. These topics are not just discussed, but practiced in our Adolescent Support Groups. The youth is given homework, in the groups to demonstrate implementation of these skills in the foster home.

- G) **Financial stability** through knowledge of financial responsibilities and skills in personal household financial management;

- 1) Describe how the program will work with youth to develop a functional knowledge of budgeting, money management, and basic financial literacy.

Staff from the Sunflower Bank, come to our Adolescent Support Groups twice a year. They use a bill paying exercise to show youth how to pay rent, utilities and phone bills. They also teach the youth how to write a check and how to use the check ledger to maintain their records, so that timely payments are issued by the youth for monthly expenses. Credit Card and Debit Card information is also explained to the youth by the bank staff. This presentation also addresses credit reports and the importance of keeping a watch on these reports yearly by requesting their credit report on a regular basis.

- 2) Describe how the county will provide youth in out-of-home care with practical money management experience prior to emancipation or discharge.

The Sunflower Bank makes a staff member available for the caseworkers to collect in a group or meet individually with the primary caseworker and the appropriate youth as often as requested. The bank staff presents a bill paying exercise to show youth how to pay rent, utilities and phone bills. They also teach the youth how to write a check and how to use the check ledger to maintain their records so that timely payments are issued by the youth for monthly expenses. Credit Card and Debit Card information is explained to the

youth by the bank staff. This presentation addresses credit reports and the importance of keeping a watch on these reports yearly by requesting their credit report on a regular basis. This resource is also available to the foster parent group so foster parents can be educated with the same skills as the youth in their homes to help the youth practice and build on their practical money management and skills.

- 3) Describe ways in which the program will help young people manage their personal finances.

The CHCIP worker has been trained and has many years of experience managing her own personal finances. Her experience and skills are shared with the Chafee youth in individual settings with the after-care youth in their own homes. It is practiced with the youth in care in our bi-weekly Adolescent Support Groups.

- 4) Describe how your program will collaborate with family, kin, mentors, supportive adults, financial literacy programs and community partners to support the financial education and decision making needs of young people in the program.

This is done in a variety of ways through individual and group work with family and kin, in collaboration with foster parents and the primary caseworker and by referrals to job readiness training (i.e., WIA, Workforce Center, Job Fairs, SWAP and Vocational Rehabilitation). Many of the topics covered with the youth include various employment skills including applying, interviewing, being a successful employee and utilizing community resources.

#### H) **Successful transition to adult self-sufficiency.**

- 1) Describe ways in which the program promotes and supports normalized experiences among young people through age or developmentally appropriate activities.

The CFCIP worker collaborates very closely with caseworkers and certification workers for county and CPA foster homes to stress the importance of their support and the support of the placement providers in reinforcing the use of these critical skills. Practice is emphasized! The CFCIP worker also speaks to the foster parents at their monthly foster parent pot luck meetings on ways to promote and support their foster youth and Chafee youth to help them feel like the other youth who are not involved with DHS. For example, it is very important for the care providers to make sure the youth in their care are exposed to various school functions, meetings, such as prom, home coming, and other celebrations. Also the CFCIP worker makes sure that resources are available for the graduating seniors such as cap and gown supplies, class ring, yearbook, senior pictures, etc. Some Chafee financial resources are available as incentives for these youth to attend these special events.

- 2) Briefly describe any group classes or activities including the name of the group, purpose of the group, intended audience, expected frequency and length of time, and name of the curriculum used for the group, if applicable.

The CFCIP worker meets monthly with each youth in DHS custody at our Adolescent Support Groups. The CFCIP worker must meet with the after-care youth every three months, but usually meet more often as the after-care youth in their own homes have many challenges and barriers they need assistance with. The topics covered in these meetings include, employment skills such as applying for a job, interviewing, being a successful employee, meal planning, shopping on a budget, entering into rental agreements, utilizing community resources, banking, personal hygiene, meeting medical needs, taxes, credit checks, etc. These topics are not just discussed, but practiced in their foster homes when given homework from the Adolescent Support Groups. Said skills are also practiced during the bi-monthly Adolescent Support Groups.

- 3) Describe any services not addressed previously in this section that the program will provide to help young people develop life skills and self-sufficiency competencies.

NA

- 4) Describe collaborative partnerships or leveraging of resources not addressed previously in this section.

Our region has been very fortunate to have received 10 FUP slots from our local Upper Arkansas Area Council of Governments (UAACOG). These slots will last the youth 18 months. The FUP Coordinators have been working on converting these 10 slots, after the eighteen months, to Section 8 Housing slots. We originally used all 10 slots for homeless Chafee youth. Since January 2015, two youth have lost their voucher for various leasing infractions. The eight youth who continue to comply with the rules and guidelines of this program are flourishing. Our local Goodwill, New Horizons Ministries Thrift Store, Score! Second Hand Store and Loaves and Fishes (Shelter) have also helped these youth with furniture and home supplies. We had our first food drive by our Fremont Social Committee for the Chafee after-care youth and we collected enough food and house hold supplies to serve each of the 10 FUP youth for about a month. The staff at Fremont County DHS, were very generous.

#### 4. Targeted Service Delivery:

According to the Midwest Evaluation of the Adult Functioning of Former Foster Youth (Chapin Hall, 2011), the functioning for former foster youth may be generally described in terms of subgroups and characteristics that provide general insights into their specific needs and the potential services they will need. These types may be dynamic but may be used as a guide for programming. Every youth's needs are unique and are to be addressed on an individualized basis.

1. Describe in short, bulleted detail how the program may meet the unique needs of each of the subgroups of foster care youth through targeted service delivery.

Subgroup	Characteristics	Targeted Service Considerations
Accelerated Adults 36.3%	<ul style="list-style-type: none"> <li>• Most likely to live on their own in stable housing</li> <li>• One-third experience homeless</li> <li>• Likely to have a high school diploma</li> <li>• Most likely to attend college</li> </ul>	<ul style="list-style-type: none"> <li>• Individual meeting min. 1X month or as requested</li> <li>• Class/discussions/savings, checking, loans, Credit, budgeting &amp; retirement</li> <li>• Referrals to relevant DHS/community resources</li> </ul>

	<ul style="list-style-type: none"> <li>• Most likely to be employed</li> <li>• Low rate of criminal convictions</li> <li>• One-third receive food stamps</li> <li>• Two-thirds are female</li> </ul>	<ul style="list-style-type: none"> <li>• Independent living skills classes/training</li> <li>• Assist in securing/developing healthy family relationships or supportive kinship/ community adults/supports</li> <li>• Former Foster Care Medicaid</li> <li>• Individualized CFCIP Plans for Transition</li> <li>• Identify supportive adults to Independent Living based on comprehensive services needed or lacking as reflected from the CFCIP/IL Skills Assessment</li> <li>• Refer to Family Crisis Center and Head Start for services.</li> </ul>
<b>Struggling Parents</b> <b>25.2%</b>	<ul style="list-style-type: none"> <li>• Half have their own place / Half live with others</li> <li>• Most likely to be married or Cohabiting</li> <li>• Most have resident children</li> <li>• Low level of social supports</li> <li>• Least likely to be currently enrolled in school</li> <li>• Least likely to finish high school or attend college</li> <li>• Lowest rate of employment</li> <li>• Low rate of criminal convictions</li> <li>• Most likely to receive needs based government benefits</li> <li>• Three-fourths are female</li> </ul>	<ul style="list-style-type: none"> <li>• Individual meeting minimum 1X per month, or more as requested</li> <li>• Independent Living Skills classes/ training</li> <li>• Assist in securing/developing healthy family relationships or supportive kinship/community adults/supports</li> <li>• Former Foster Care Medicaid</li> <li>• Individualized CFCIP Plans for Transition to Independent Living based on comprehensive services needed or lacking reflected on the CFCIP/IL Skills Assessment. Referrals to relevant DHS/community resources, WIC, Parenting Classes, etc.</li> <li>• Refer to Family Crisis Center and Head Start for services</li> </ul>
<b>Emerging Adults</b> <b>21.1%</b>	<ul style="list-style-type: none"> <li>• Most likely to live with family or friends</li> <li>• Least likely to be homeless</li> <li>• Least likely to be married</li> <li>• Least likely to have a child</li> <li>• Most likely to have strong social supports</li> <li>• Likely to finished high school and have at least some college</li> <li>• High rate of employment</li> <li>• Lowest rate of criminal convictions</li> <li>• Over half are male</li> </ul>	<ul style="list-style-type: none"> <li>• Individual meeting minimum 1Xper month, or more as requested</li> <li>• Independent Living Skills classes/training</li> <li>• Assist in securing/developing healthy family relationships or supportive kinship/community adults/supports</li> <li>• Former Foster Care Medicaid</li> <li>• Individualized CFCIP Plans for Transition to Independent Living based on comprehensive services needed or lacking reflected on the CFCIP/IL Skills Assessment. Referrals to relevant DHS/community resources</li> </ul>
<b>Troubled and Troubling</b> <b>17.5%</b>	<ul style="list-style-type: none"> <li>• Most likely to be homeless or experience residence mobility</li> <li>• Half have children but not living with their children</li> <li>• Lowest levels of social support</li> <li>• Two-fifths have not finished high school</li> <li>• Only one tenth have some college</li> <li>• Least likely to be currently employed</li> <li>• High likelihood of conviction after age 18</li> <li>• Most likely to be incarcerated or institutionalized</li> <li>• Have mental health, substance abuse, issues</li> <li>• Highest rate of victimization</li> <li>• Mostly male</li> </ul>	<ul style="list-style-type: none"> <li>• Individual meeting minimum 1Xper month, or more as requested</li> <li>• Independent Living Skills classes/training</li> <li>• Assist in securing/developing healthy family relationships or supportive kinship/community adults/supports</li> <li>• Former foster Care Medicaid</li> <li>• Individualized CFCIP Plans for Transition to Independent Living based on comprehensive services needed or lacking reflected on the CFCIP/IL Skills Assessment</li> <li>• Referrals to relevant DHS/community resources such as mental health and D&amp;A services</li> <li>• Refer to Family Crisis Center and Head Start for</li> </ul>

		services.
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**5. Program Goals and Objectives:** List the program goals and objectives for this plan period. Program goals and objectives should be specific, measurable, achievable, realistic, and time-limited (SMART).

**Goal 1:** The Fremont Region Chafee Program will ensure 100% development of youth's transition planning with youth involvement, after Chafee Pre-Test is completed, to access youth's needs and skills level.

**Objective A:** Chafee Services will be open for a youth when the 4D is received and signed by the youth and caseworker.

**Objective B:** All Chafee Youth will complete the CFCIP Pre-Test.

**Objective C:** After Pre-Test is completed the CFCIP Plan for Transition to Independent Living will be completed with the youth.

**Goal 2:** The Fremont Region Chafee Program in collaboration with our community partners will educate and assist 100% of the youth in accessing all available community and government resources.

**Objective A:** The CFCIP worker will identify current community partners for the Collaborative Counties, (Chaffee, Custer and Teller), to assist Fremont Region, Chafee Youth.

**Objective B:** The CFCIP worker will attend all Quarterly State Chafee Meetings and provide Quarterly Minutes and information to the Collaborative Counties.

**Objective C:** The CFCIP worker will complete all ROC notes, group notes, Trails Documentation and Closure Reports for Collaborative Counties.

**Goal 3:** The Fremont Region Chafee Program will educate 100% of all possible supports for the youth to include the caseworkers, foster family, community family and kinship to assist youth in successfully transiting from foster care to independency.

**Objective A:** The CFCIP worker will provide general information on independent living to Collaborative Counties' foster parents to identify the five core areas (Household Management, Money Management, Employment, Community Resources, Communication/Personal Skills)

and suggest tasks to complete with youth.

**Objective B:** The CFCIP worker will seek venues to be trained to provide information and knowledge from the State Foster Parent Conference, Child Welfare Conference, all Quarterly Support Meetings, CW required training, video conferencing and Webinar Trainings to share and educate Collaborative County's foster parents, caseworkers, youth's family, kin, and community partners.

**Objective C:** The CFCIP worker will provide information and education on "Ready, Set, Fly", ([www.caseylifeskills.org](http://www.caseylifeskills.org)), on-line ACLSA, True Life Interactive, Colorado Youth Leadership Network, Foster Club, Chafee Pathways to Success, etc. to Collaborative County's, youth's family, kin, foster parents, caseworkers and community partners.

Goal 4: The Fremont Region Chafee Program will support 100% of our opened Chafee Youth to attain their high school diploma /GED and actively support their continuing post-secondary education during the spring semester and will apply for the Educational and Training Voucher (ETV) by March 31, 2016.

**Objective A:** The CFCIP worker will expend Chafee funding, if necessary for GED testing fees, application fees, tutoring, childcare and transportation costs, etc. to Fremont Region Chafee Youth.

**Objective B:** The CFCIP worker will advocate for youth in completing their educational goals (i.e.: exploration of alternative plans, etc.).

**Objective C:** The CFCIP worker will define with youth their educational goals/opportunities/interest areas and will assist the youth in completing the FAFSA, ETV applications and all other appropriate financial aid program paperwork. This will also include supplying the youth with the necessary documentation and verification letters for their post-secondary education support.

Goal 5: The Fremont Region Chafee Program will actively assist 100% of the open Chafee Youth to establish and cultivate permanent connections (mentors, teachers, self-identified, etc.).

**Objective A:** The CFCIP worker will assist all Chafee Youth in completing the “Youth Connections Scale”. This will assist the CFCIP Worker to obtain current contact information from youth on their identified supports/ adults permanent connections. The CFCIP worker will discuss with youth the importance of remaining in contact with their self-identified support adults and family.

**Objective B:** The CFCIP worker will attend all Family Engagement Meetings and Permanency Roundtable meetings, as requested for the involved Chafee Youth.

**Objective C:** The CFCIP worker will provide opportunities for Chafee Youth to interact with adults in positive environments (i.e.: Independent Living Support Groups, functions, outings, State and County Youth Advisory Boards, etc.)

#### 6. Youth Involvement in Agency Improvement Planning Efforts

A. Describe how the following positive youth development principles will be incorporated into the program.

- Chafee youth will be invited to talk to foster parents about the vital role they play in assisting youth develop the skills necessary to be a successful adult in society. This experience allows the youth to develop public speaking skills, as well as increased self-confidence.
- The older youth in the Adolescent Support Groups, mentor, support and encourage younger youth by demonstrating how the program has contributed to their success, as young adults.
- Foster youth recognition events.
- Eligible youth are invited to participate in the Celebration of Educational Excellence event each year, which contributes to their leadership skills.
- The CFCIP worker continues to utilize older youth to provide role modeling and mentoring to the younger Chafee youths in the

### Adolescent Support Groups.

- During this last graduation period, many of the older youth have moved on to college or other independent living situations, so the CFCIP worker will take some time to work on building our new leadership base in our Adolescent Support Group.
  - The more experienced after-care youth have taken the lead in presenting the Chafee Program to younger youth and their foster/kinship parents, in the community at our Annual Foster Parent Appreciation Banquet.
  - Foster youth are directly involved in developing their individual Transition to Independent Living Plan. They continually have the opportunity to make changes and additions to their plan as their "life-needs" change.
  - The Fremont Region has partnered with our local Youth Advisory Board for youth to have a forum to provide input on all county and state programs that involve them. The CFCIP worker has invited the coordinator on the Youth Advisory Board to present at the Adolescent Support Groups. After the coordinator makes his presentations, the youth complete their applications for the board and submitted them to the coordinator, for possible membership.
- B. If the program has an established youth advisory board, describe the types of activities the board may engage in during the funding period. Include a description of how youth leaders will be compensated for their expertise, time and performance (e.g. targeted stipends, recognitions, etc.).
- The Fremont Region has partnered with our local Youth Advisory Board for youth to have a forum to provide input on all county and state programs that involve them. The CFCIP worker has invited the coordinator on the Youth Advisory Board to present at the Adolescent Support Groups. After the coordinator makes his presentations, the youth complete their applications for the board and submitted them to the coordinator, for possible membership.
- When it is reported to the CFCIP worker that a Chafee Youth has participated in a special project with the Youth Advisory Board Coordinator, Chafee incentives are provided to the participating Chafee youth. The Chafee youth who have attended or presented at the Pathways to Success Meetings and the Collaborative

Management State Steering Committee Meetings have been awarded gift card incentives for their input and participation in these very important state meetings that honor the “Youth Voice” at the state level.

C. Describe how youth have contributed to the development of this plan.

- Chafee youth are invited to talk with foster parents about the vital role they play in assisting youth develop the skills necessary to be a successful adult in society. This experience allows the youth to develop public speaking skills as well as increased self-confidence.
- The older youth mentor, support and encourage younger youth by demonstrating how the program has contributed to their success, as young adults.
- Foster youth recognition events.
- Eligible youth are invited to participate in the Celebration of Educational Excellence event each year, which contributes to their leadership skills.
- The CFCIP worker continues to utilize older youth to provide role modeling and mentoring to the younger Chafee youths in the Adolescent Support Groups.
- During this last graduation period, many of the older youth moved on to college or other independent living situations, so the CFCIP worker will take some time to work on building our new leadership base in our Adolescent Support Group.
- These older, more experienced aftercare youth have taken the lead in presenting the Chafee Program to younger youth and their foster/kinship parents, in the community at our Annual Foster Parent Appreciation Banquet.
- Foster youth are directly involved in developing their individual Transition to Independent Living Plan. They continually have the opportunity to make changes and additions to their plan as their “life-needs” change.

D. Describe how the program will engage youth in future County and Chafee program planning, service development and evaluation.

- The youth will write their own self- sufficiency plan on how they will manage living independently after completion of their Independent Living Plan services.
- While the plan is unique to the youth, the CFCIP worker will discuss the areas the youth needs to learn about or improve.
- During the first meeting with the youth, the CFCIP worker and the youth complete the Preliminary Questions Packet that asks the youth what specific independent living needs/goals they have and they want to work on. The youth are very aware of their needs and the goals they have for themselves and the help they would like from the CFCIP worker to obtain the help they need and want to reach their independent living goals.
- Each Chafee file has a CFCIP Youth Evaluation packet of questions the youth fills out that asks for suggestions and input from the youth on how to improve the Chafee Program and services. Youth are invited to share their opinions and make suggestions to help the CFCIP worker make changes and improvements to the Chafee Program and services.
- Youth are also asked every three months in their Adolescent Support Group to make suggestions or give ideas about what they need from the Chafee Program to improve their emancipation success once they leave foster care. The youth are very helpful in keeping the CFCIP worker updated as to new trends and needs the youth may have.

## 7. Training and Program Support

- A. Describe the training needs of staff in your program, ways in which your county will help staff develop skills to more effectively work with adolescents and young adults, and gaps in training opportunities offered through the Child Welfare Academy and in the community.

The primary caseworkers would like more training on completion of the PART 4D/Independent Living/Emancipation Transition Plan. They would like training on how to assist the youth in writing their own self-sufficiency plans and more training on the Ansell-Casey Life Skills Assessment (ACLSA) and information on all the Casey Family Programs.

## 8. Program Reporting

- A. Describe in bulleted detail how your county will engage foster parents and caseworkers to assure full documentation of all independent living skill activities in Trails.
- Partnerships with foster parents and caseworkers to increase awareness of the independent living skills that they are providing to youth, those that could be provided and the importance of

documenting them by use of the "Independent Living Activities Check Sheet.

B. Describe ways in which your county and program will support efforts to contact youth participating in National Youth in Transition Database surveys (Colorado Youth Experience Surveys).

- CFCIP worker will support the foster care certification workers, CPA's and other placement agencies in all four counties, to inform them of the importance of incorporating independent living skills into the Program Plan, the NYTD requirements and/or the Individualized Plan for the youth. The CFCIP worker will also be providing training and consultation to the caseworkers to ensure that everyone is in compliance with this stipulation and documentation.
- The CFCIP worker will check the NYTD Tab on Trails to ensure that all required surveys are completed in a timely manner. If a youth's survey is not completed as required, the CFCIP Worker will notify the primary caseworker to have said survey completed.

**CHAFEE FOSTER CARE INDEPENDENCE PROGRAM  
REGIONAL MEMORANDUM OF UNDERSTANDING**

Date: 08-21-2015

This Memorandum of Understanding (MOU) is between Fremont County (Host County) and Chaffee, Custer and Teller County (Partnering County) regarding the provision of Chafee program services.

This MOU is entered into in order to clarify and define the roles and responsibilities for each County (listed above) in order to meet the requirements of the Chafee Foster Care Independence Program (CFCIP) regarding Regional County agreements for service delivery to CFCIP participants.

It is the intent that by entering into this agreement that Fremont County (Host County) and Chaffee, Custer and Teller County (Partnering County) mutually agree to adhere to State rules and Federal statutes and policies that apply to CFCIP.

General Provisions:

1. It is expected that the Directors (or Director's designee) from both the Host County and the Partnering County sign this MOU.
2. It is expected that both Counties entering this agreement shall be responsible to communicate and coordinate with each other regarding case referral and to provide each other with

pertinent information regarding the child and any other issues deemed necessary for effective and constructive service delivery.

3. The Host County shall be responsible for Trails documentation.
4. The Host County is responsible for providing funds for a Chafee participant being served by Host County.
5. The Host County shall be responsible for documenting and tracking the Chafee funds disbursed and such funds shall be reflected in the Host County's annual reporting.
6. The Host County shall be responsible for expending funds per CFCIP and Federal guidelines, documentation of expenditures and reporting the annual expenditures in annual reports.
7. The Host County shall be responsible for including the Chafee participant in their monthly caseload status reports and will submit them to the CFCIP Program Specialist by the 1<sup>st</sup> of each month.
8. The Host County shall be responsible for compiling the annual individual data reports and submit them to the CFCIP Program Administrator.
9. The writing and revision of Youth Transition Plans shall include the Chafee participant; care providers, and both the Host County and the Partnering County.
10. The Host County will agree to update the partnering County by use of Trails entry.
11. The Host County will provide any Chafee services determined as necessary by the initial assessment in accordance with CFCIP regulations.
12. The Host County is responsible for initial follow up reports.
13. The Host County will inform the Partnering County of case closure through written documentation and will close the Independent Living case in Trails.
14. The Host County is responsible for providing a copy of the annual County Collaborative Chafee Plan to the Partnering County upon plan approval and ensuring expenditures are allowable costs.

Specific Provisions:

1. Please list specific services to be provided by the Host County:
  - After the comprehensive CFCIP/IL Skills Assessment is administered to the youth by the CFCIP worker, the youth and the CFCIP worker jointly write a Chafee Foster Care Independence Program Plan for Transition to Independent Living to meet the youth's individual needs.
  - The assigned primary caseworker will be responsible for completing, with the youth, the PART 4D: Independent Living/Emancipation Transition Plan, which is a part of the Family Services Plan (both worker and youth must sign and date the PART 4D).
  - The youth also write their own self- sufficiency plan on how they will manage living independently after completion of their Independent Living Plan services. While the plan is unique to the youth, the CFCIP worker will discuss the areas the youth needs to learn about or improvement areas.
  - The CFCIP worker will complete all direct services to youth in Chaffee, Custer, Fremont, and Teller Counties as described in the narrative. The

CFCIP worker will travel to each county to meet directly with youth and make connections within the community where they reside. Staffing's with the primary caseworkers of the youth will be attended by the CFCIP worker, as requested. CFCIP worker attends Foster Care Reviews, Family Engagement Meetings and Roundtable meetings when invited.

- The CFCIP worker will attend school staffing's, as requested, etc., in each county.
- Direct/face to face contacts are completed during the bi-monthly Adolescent Support Groups. All Collaborative County youth have been invited to these Adolescent Support Groups. Caseworkers arrange for their Chafee youth at SPRTC to attend the groups, when appropriate.
- Some of these areas covered in the bi-monthly Adolescent Support Groups include: hands-on skill in home management such as laundry, meal planning and preparation, shopping, decision-making, problem solving, improving self-esteem, apartment hunting, personal safety and boundaries, healthy living, education, car maintenance, career planning, interpersonal relationships, cleaning, budgeting which includes managing your resources and saving for future education/training or independence, job hunting skills such as filling out applications, interviewing, the college application process to include filling out grant applications, ETV and FAFSA applications. The youth cook in some of the bi-monthly Adolescent Support Groups and learn food service skills for their résumé's by serving their baked or cooked items to their caseworkers and group guests. The CFCIP worker will role-play situations with the youth to assist them to prepare for job or school interviews.
- The CFCIP worker will assist youth with the transition to independent living and provide after-care services for youth, ages 18-21 years old, who are no longer in DHS custody.
- The CFCIP worker provides staff development and training for the region on Chafee issues.
- The CFCIP worker will maintain accurate records and complete timely reports, as required by the County, State and Federal Statutes and Policies, which apply to CFCIP.
- The CFCIP worker will run the Colorado Department of Human Services Trails Systems Report, Pathways to Success Transition Snapshot to make sure youth are eligible.
- CFCIP worker will complete all other duties as outlines in this County Collaborative Chafee Plan.

2. Financial agreements: The Host County receives a total regional award of \$74,194.00 for the County Collaborative Chafee Plan submitted by the Host and Partnering Counties to the Division of Child Welfare. This award includes an amount of \$ \_\_\_\_\_ available for Chafee services to be provided to Chafee eligible youth from the Partnering County and for which referral is made to the Host County by the Partnering County requesting services. Any funds not expended by August 31st shall be expended at the discretion of the Host County.

Chafee funds shall be used in accordance with Federal guidelines in Public Law 106-169 and 2 C.F.R. Part 200, and per federal statute Title IV-E of the Social Security Act at Section 477.

Signatures:

Fremont County, Host Collaborative County

\_\_\_\_\_ Director (or Director's designee)  
\_\_\_\_\_ Administrator  
\_\_\_\_\_ Chafee Supervisor  
\_\_\_\_\_ Chafee Caseworker

Chaffee County, Partner Collaborative County

\_\_\_\_\_ Director (or Director's designee)  
\_\_\_\_\_ Administrator  
\_\_\_\_\_ Chafee Supervisor  
\_\_\_\_\_ Chafee Caseworker

Custer County, Partner Collaborative County

\_\_\_\_\_ Director (or Director's designee)  
\_\_\_\_\_ Administrator  
\_\_\_\_\_ Chafee Supervisor  
\_\_\_\_\_ Chafee Caseworker

Teller County, Partner Collaborative County

\_\_\_\_\_ Director (or Director's designee)  
\_\_\_\_\_ Administrator  
\_\_\_\_\_ Chafee Supervisor  
\_\_\_\_\_ Chafee Caseworker

**CHAFEE FOSTER CARE INDEPENDENCE PROGRAM PLAN  
ABOUT THE AWARD AND SUB-RECIPIENT DETERMINATION**

Per the Uniform Administrative Requirements for grants and agreements at 2 CFR Part 200, DCW is required to notify funding recipients about the source of federal funds and about whether the recipient is considered a vendor or a sub-recipient of those federal funds. County recipients of Chafee Independent Living Awards are considered sub-recipients and are subject to the provisions of 45 CFR Part 92 and the Uniform Administrative Requirements of 2 CFR Part 200 (formerly OMB Circulars A-87, A-122, and A-133).

**About the Award:**

Federal Award Identification Number:	CAN - 2015G994415	Federal Award Date:	October 1, 2014 - September 30, 2016
Federal Award CFDA #:	93.674	Total Amount of Federal Award:	\$1,918,374
Awarding Agency:	US Department of Health and Human Services, Administration for Children & Families	Pass-through Entity:	Colorado Department of Human Services, Division of Child Welfare
Award Description:	John H. Chafee Foster Care Independence (Chafee ILP) Program under Title IV-E of the Social Security Act (42 U.S.C. 677 et. Seq.).		
Awarding Agency Contact Information:	Brian Brant, Chafee Specialist 303-866-4539 / Brian.Brant@State.co.us		
Indirect cost rate for the Federal award (including if the de minimis rate is charged per 2 CFR §200.414 Indirect (F&A) costs).	CDHS uses an actual cost allocation model to assess indirect costs. The budget exhibit outlines any indirect costs assumed by the sub-recipient. 0% of this award is R&D.		

The tentative Federal Fiscal Year 2016 award for each county is shown in Attachment 1. This is for planning purposes only, and should be treated as an estimate. The actual award may increase or decrease.

**CHAFEE FOSTER CARE INDEPENDENCE PROGRAM PLAN  
FINANCIAL PRE-AWARD QUESTIONNAIRE**

Per 2 CFR Part 200, effective July 1, 2015, DCW is also required to conduct a financial risk assessment for all sub-recipients prior to awarding grant funds. Counties must complete and submit this financial pre-award questionnaire and submit it along with their county plan.

Name of organization: Fremont County Dept. of Human Services

Name and title of person completing this form: Linda Smith

- 1) Please complete the following table (adding lines as necessary) or attach your own document detailing your organization's current sources of funding for services for the Chafee-eligible population (including CDHS grants) by providing the funding agency, the program name, the types of funds (i.e., Federal, State, local, private, etc.), and the contract/award budget amount:

Grantor Agency	Type of Funds	Program	Contract/Award Budget Amount	Contract/Award Period
CDHS	Fed/State/County	Child Welfare Program	CW Allocation	07/15-06/16
CDHS	Fed/State/County	Core Services Program	Core Allocation	07/15-06-16
				-
				-

- 2) Describe your experience managing similar awards. You may use the table below as needed.

Program Name	Program Dates	Program Description	Granting Agency	Amount
PSSF	Ongoing	Promoting Safe & Stable Families,	CDHS	\$48,500
Pathways	FFY	Planning Grant to develop a youth intervention plan	CDHS	\$ 9,225.50
Work Support Strategies	05/15/14-03/31/15	Increase access for applicants applying for government assistance programs	CDHS	\$ 8,243
CC Infant Toddler Quality Assist	07/15-06/16	Providing Tiered reimbursement for qualified providers of low-income infant/toddler child care	CDHS	\$18,262
Various	SFY & FFY	Variety of assistance, child support and child welfare programs	CDHS	various

- 3) For the accounting/fiscal FTE assigned to this project, provide their name, title, and how long they have worked for your organization in their current role. Identify the person that is in charge of maintaining your accounting and financial records for this project and provide a brief description of their accounting experience and qualifications. Identify any new accounting personnel assigned to this project within the previous 12 months, and whether any of your accounting systems have changed within the previous 12 months. Linda Smith, Agency Administrator, 3 years in this role, 24 years in charge of Business Office.

- 4) Does your organization receive an annual financial statement audit under:
- The Single Audit Act/OMB Circular A-133 (Government Auditing Standards) YES OR
  - Generally Accepted Auditing Standards (GAAS) \_\_\_\_\_
  - Click [here](#) for more information on audit requirements for sub-recipients.

If yes, please provide a copy (electronic preferred) or link to your most recent audit report and STOP HERE AND SIGN/DATE BELOW.

IF NO, PLEASE ANSWER ALL THE REMAINING QUESTIONS AND SIGN/DATE BELOW.

- 6) Are your organization's financial records maintained in accordance with Generally Accepted Accounting Principles (GAAP)? \_\_\_\_\_
- 7) Are accounting records supported by original documentation specific to contracting with your vendors? \_\_\_\_\_
- 8) What controls are followed to ensure all of the following:
- a) the reasonableness of cost;  
\_\_\_\_\_
  - b) the allowability of costs;  
\_\_\_\_\_
  - c) the allocability of costs to a contract?  
\_\_\_\_\_
- 9) Do you have available accounting policies and procedures for review? If not, please describe your organization's overall fiscal controls and structure to sufficiently:
- a) permit the preparation of financial statements;  
\_\_\_\_\_
  - b) allow the organization's staff, in the normal course of performing their assigned functions, to prevent or detect misstatements in financial reporting or the loss of assets in a timely manner;  
\_\_\_\_\_
  - c) compare budget to actual expenditures  
\_\_\_\_\_

Please Sign and Date Below:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**CHAFEE FOSTER CARE INDEPENDENCE PROGRAM PLAN  
BUDGET AND BUDGET JUSTIFICATION FORM INSTRUCTIONS**

Please read through these instructions as the Chafee Plan Budget form has changed.

**Introduction**

All counties who submit a plan are required to submit a plan budget and budget justification using the attached budget form. Aside from using a new format, this budget form has changed three ways:

1. *DCW has estimated county awards for federal fiscal year (FFY) 16.*

Counties should use the tentative federal fiscal year (FFY) 2016 county awards table to formulate their budget for FFY16.

2. *The budget categories and level of justification required are more closely aligned with standard federal grant budget categories and justification requirements.*

The budget and justification breaks out personnel, supplies and operating, travel, and indirects from the standard Chafee activities. Accordingly, please use the Budget form to describe how the categorical costs are derived. In the "description" field, discuss the necessity, reasonableness, and allocation of the proposed costs. Calculations should include estimation methods, quantities, unit costs, and other similar quantitative detail sufficient for the calculation to be duplicated.

For example: Telephone costs. Average cost is \$40 per month per staff. Two 0.5 FTE staff are assigned for 12 months.  $\$40 \times 2 \times 12 \times 0.5 = \$480$ .

3. *DCW is requesting additional information about the unmet needs for serving the Chafee population.*

In addition to knowing the planned use for your Chafee award, DCW is interested in knowing the actual total cost of serving the Chafee-eligible population, above and beyond what the CFCIP grant is able to cover. Please include all of the costs of serving the Chafee population, and indicate in the appropriate column whether that cost is traditionally covered by Chafee or by another county funding source. DCW will not assume that the non-Chafee costs are match for the CFCIP.

Please use the following categories and guidelines for preparing the budget and budget justification form. If applicable, please review the guidance under 'Host Counties'. This form was designed to make automatic calculations. However, it is your responsibility to **DOUBLE CHECK ALL CALCULATIONS** to ensure accuracy before submitting your final application.

**Personnel - CFMS - Program Code E010, Function Code 2850**

Description: Costs of employee salaries/wages and benefits. If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

Justification: Indicate information for each employee for whom CFCIP funding is proposed in whole or in part. For each staff person, provide their: title, monthly salary/wages/rates, monthly fringe/benefits costs, time commitment to the project as a percentage or full-time equivalent, and time commitment to the project in months. Do not include the costs of consultants or personnel costs of delegate agencies, unless otherwise indicated.

If CFCIP is not funding 100% of the position, please provide information about the other funding sources you are using.

Example personnel line items include:

Chafee Coordinator: Direct program time associated with providing leadership to the program.  
Adolescent caseworker\*:  
Administrative staff: Administrative support positions such as a receptionist, administrative assistant or program assistant, general clerical help, temporary help, etc.

\*In order for Colorado to access Federal IV-E Independent Living Funds, there is a required match. To meet the match requirement, code adolescent caseworkers currently reported in CFMS as an 80/20 Child Welfare County Administrative Services (Program Code 3200, Function Code 1210; to Program Code E050, Function Code 2875).

#### **Supplies & Operating - CFMS - Program Code E010, Function Code 2850**

Description: Costs of operating the program and of tangible personal property other than that included in the "Other" or "Indirect" categories. Such costs, where applicable and appropriate, may include but are not limited to: insurance, food, space and equipment rentals, printing and publication, computer use, training costs such as tuition and stipends, staff development costs, and administrative costs. This used to be included in the 'Personnel' budget category, which distorted budget projections for personnel. If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

Justification: Specify general categories of supplies and operating expenses. Show computations and provide other information that supports the amount requested.

#### **Travel - CFMS - Program Code E010, Function Code 2850**

Description: Costs of employee's project-related travel (This item does not include costs of consultant travel). This used to be included in the 'Personnel' budget category, which distorted budget projections for personnel. If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

Justification: For each type of trip show: the purpose, the duration, per diem, mileage allowances, and other transportation costs and subsistence allowances.

#### **Room and Board Reimbursement - CFMS - Program Code E010, Function Code 2810**

Description: Reimbursement for room and board is available to young adults, ages 18-21, who emancipated from foster care on or after their 18th birthday. Room and board is defined as rent, rental deposits, furniture, and household start-up items. No more than 30% of your total award may be spent for room and board. If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

Justification: Indicate the number of young adults for whom reimbursement is to be provided, the estimated rate of reimbursement, the quantity, and the percent that will be billed to Chafee. If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

#### **Purchase of Service Contracts - CFMS - Program Code E010, Function Code 2850**

Description: Indicate information for each specific provider from whom CFCIP services are proposed to be purchased. The definition of 'purchase of service contracts' is found in 12 CCR 2509-1 (Volume

**7.003).** If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

Justification: The justification shall include the provider's name, the description of services provided, the rate of services, the quantity of services, and the percent of the cost assigned to Chafee. The description field shall describe the solicitation method for all known or anticipated purchase of service contracts greater than \$10,000.

**Youth Direct Service - CFMS - Program Code E010, Function Code 2810**

Description: Youth Direct Services shall be used according to federal guidelines as incentives for completing goals in the plan for transition to independent living and for other expenditures that will assist Chafee youth to emancipate; and, when no other funding sources exist. This may not be used for Room and Board. If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

Justification: The justification shall include the provider's name, the description of services provided, the rate of services, the quantity of services, and the percent of the cost assigned to Chafee.

**Host County/Other - CFMS - Program Code E010, Function Code 2810**

Description:

If you are a host county or the fiscal agent for a county, provide details for how much is being requested for each hosted county, including a description of the services offered and details about the calculation methodology.

Also, use this section to indicate any other types of services your CFCIP program will provide. If CFCIP is not funding 100% of the cost, please provide information about the other funding sources you are using, and whether those are a part of your CFCIP match.

Justification: Provide computations, a narrative description and a justification for each cost under this category.

**Indirect Charges**

Description: Indirect costs are those that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportionate to the results achieved. After direct costs have been determined and assigned directly to Federal awards and other activities as appropriate, indirect costs are those remaining to be allocated to benefitted cost objectives. A cost may not be allocated to a Federal award as an indirect cost if any other cost incurred for the same purpose, in like circumstances, has been assigned to a Federal award as a direct cost.

Justification: Describe your indirect rate or allocation methodology, including whether that methodology has been approved by the Federal government and whether it has changed with the introduction of 2. CFR Part 200, Appendix VII (Uniform Administrative Guidance for Grants and Cooperative Agreements, States and Local Government Indirect Cost Proposals).

**Match**

Additionally, in order for Colorado to access Federal IV-E Independent Living Funds, there is a required match. To meet the match requirement, code adolescent caseworkers currently reported in CFMS as an 80/20 Child Welfare County Administrative Services (Program Code 3200, Function Code 1210; to Program Code E050, Function Code 2875).

**CHAFEE FOSTER CARE INDEPENDENCE PROGRAM PLAN**

**Attachment 1  
PROJECTED FEDERAL FISCAL YEAR 2016 COUNTY FUNDING TABLE**

<b>County</b>	<b>Amount</b>
Adams	\$133,113
Alamosa	\$28,057
Arapahoe	\$151,496
Boulder	\$108,953
Denver	\$205,491
El Paso	\$213,043
Elbert & Lincoln	\$10,846
Fremont	\$74,194
Garfield	\$18,081
Jefferson	\$145,582
La Plata	\$44,890
Larimer	\$104,900
Mesa	\$52,996
Montrose	\$12,057
Pueblo	\$109,265
Weld	\$96,172
Yuma	\$5,611
Broomfield	\$10,599
Balance of State	\$10,000
<b>TOTAL</b>	<b>\$1,525,346</b>

These funding amounts are tentative and shall be treated as an estimate for budgeting purposes only. If your county is not listed, you do not need to complete a plan. If you need Chafee funds, please review the Balance of State application process.

**CHAFEE FOSTER CARE INDEPENDENCE PROGRAM PLAN  
FFY 2015-16 POPULATION TO BE SERVED FORM**

Projected No. Unaccompanied Youth to be served	Projected No. Youth with a Family To Be Served**	Chafee-Eligible Populations:
Regional County: Fremont		
16	18	1) Youth, age 15 to 21, currently in out-of-home care and who have been in out-of-home care a minimum of 6 months, consecutive months not required.
1	2	2) Youth, age 16-21, who entered Adoption Assistance on or after age 16.
1	0	3) Youth, age 16-21, who entered Relative Guardianship Assistance on or after age 16.
2	9	4) Young adults, age 18-21, who are no longer in out-of-home care and who were in out-of-home care on their 18th birthday.
1	0	Corrections, and were in community placement for a minimum of 6 months, consecutive months not required; or, were in community placement (Title IV-E paid placement that is in an
Regional County: Chaffee		
1	2	1) Youth, age 15 to 21, currently in out-of-home care and who have been in out-of-home care a minimum of 6 months, consecutive months not required.
0	1	2) Youth, age 16-21, who entered Adoption Assistance on or after age 16.
0	1	3) Youth, age 16-21, who entered Relative Guardianship Assistance on or after age 16.
1	1	4) Young adults, age 18-21, who are no longer in out-of-home care and who were in out-of-home care on their 18th birthday.
0	0	Corrections, and were in community placement for a minimum of 6 months, consecutive months not required; or, were in community placement (Title IV-E paid placement that is in an
Regional County: Custer		
0	1	1) Youth, age 15 to 21, currently in out-of-home care and who have been in out-of-home care a minimum of 6 months, consecutive months not required.
0	0	2) Youth, age 16-21, who entered Adoption Assistance on or after age 16.
0	0	3) Youth, age 16-21, who entered Relative Guardianship Assistance on or after age 16.
0	1	4) Young adults, age 18-21, who are no longer in out-of-home care and who were in out-of-home care on their 18th birthday.
0	0	Corrections, and were in community placement for a minimum of 6 months, consecutive months not required; or, were in community placement (Title IV-E paid placement that is in an
Regional County: Teller		
0	3	1) Youth, age 15 to 21, currently in out-of-home care and who have been in out-of-home care a minimum of 6 months, consecutive months not required.
0	1	2) Youth, age 16-21, who entered Adoption Assistance on or after age 16.
0	1	3) Youth, age 16-21, who entered Relative Guardianship Assistance on or after age 16.
1	1	4) Young adults, age 18-21, who are no longer in out-of-home care and who were in out-of-home care on their 18th birthday.
0	0	Corrections, and were in community placement for a minimum of 6 months, consecutive months not required; or, were in community placement (Title IV-E paid placement that is in an
<b>24</b>	<b>42</b>	<b>TOTALS</b>

\*NOTE 1: If you are part of a regional collaborative, please list all the counties for the regional collaborative, the projected total number of number of projected Chafee-eligible youth to be served for each county in the regional collaborative.

\*\*NOTE 2: An unaccompanied youth is a lone client. A youth in a family may be a youth accompanied by a family as defined by the youth. This may be a youth who is a pregnant and/or parenting teen, with a dependent child, dependent parent, in an adoption assistance or guardianship assistance agreement, etc. Only the Chafee-eligible youth receives the direct services benefit.

**Fremont County, Colorado**

**Financial Statements**

**December 31, 2014**



**COLORADO**

Office of Administrative Solutions

Division of Financial Services

July 31, 2015

Human Services Director Steve Clifton  
Fremont County

Dear Director Clifton,

When I was first hired as the Controller for the Department of Human Services during State Fiscal Year 2013, I was given the task of resolving 38 outstanding financial audit recommendations, many dating back nearly a decade. I am happy to say that as of the end of State Fiscal Year 2015 we have resolved all of these audit recommendations, and that during the 2014 State Fiscal Year audit, the Division of Financial Services received no new audit recommendations for the first time in many years. Both of these items are an indication of the improvement in the controls and accuracy within the Division.

The last of the 38 audit recommendations that we resolved involved the reconciliation of the County Financial Management System (CFMS) and the then-state financial system COFRS, and was first noted as an audit recommendation in State Fiscal Year 2007. Completing this reconciliation involved gathering a complete understanding of the interface between the systems, documenting the proper procedures and reports that should be utilized, putting in place the appropriate controls, and reviewing month after month of county settlement close data. The amount of transactions involved in the county settlements during this time period numbered in the hundreds of thousands.

After approximately two years of work, we have completed the reconciliations and we have discovered that during the annual county administrative close-out process the full county share was not collected. The county share for any funds spent at or below a county's allocation was correctly settled. However, for expenditures above a county's annual allocation the state did not correctly calculate and collect the complete county share due. Your correctly calculated county share indicates the state needs to be reimbursed \$37,888.21 from your county for these expenditures.



While any amount due from prior annual close-outs cannot be settled using current or future allocation dollars, counties may use their county human services fund balance. This is where the funds most likely would have come from had they been properly collected originally.

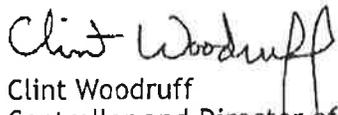
We recognize that for some counties the immediate settlement of this amount may not be practical, while for others it may be the preferred choice. Therefore, we would like to be as accommodating to each county as possible and provide flexibility of choice. Below is a list of potential settlement options. Please notify me of your preferred option and we can proceed as indicated. The options are as follows:

1. Settle the amount in full in year one (State Fiscal Year 2016) from County Funds
2. Settle the amount in three annual installments from County Funds
3. Settle the amount with the full amount of any excess revenues that otherwise would be attributed to your County and then with County Funds at the end of the third year if any amount remained
4. Settle up to one-third of the amount with the excess revenues per year that otherwise would be attributed to your County and then with County Funds at the end of the third year if any amount remained
5. Negotiate another alternative settlement option of the amount

We regret that clearing this audit recommendation resulted in us discovering a situation that could be challenging for some of our county partners. We have immediately put processes and controls in place to ensure that, beginning with the FY 2015 county administration close-out, this will not be an issue.

I hope that the flexibility we are proposing within these options provides an acceptable alternative for settlement of the outstanding county share of expenditures for your county and I look forward to resolving this item with you. I appreciate your continued support and understanding. If you have any questions or would like to discuss this further please contact me via telephone at 303.866.2732 or via e-mail at [clint.woodruff@state.co.us](mailto:clint.woodruff@state.co.us).

Best regards,



Clint Woodruff  
Controller and Director of Financial Services  
Colorado Department of Human Services

cc: Susan Beckman, Director of the Office of Administrative Solutions



CFMS to COFRS Audit Reconciliation Summary by County by Year

FPFS - County	SFY 14	SFY 13	SFY 12	SFY 11	SFY 10	Total	% of Allocation	Total	% of Allocation	Net Credits	Total Net Due	Total Allocation	% of Allocation	Total	% of Allocation	Total	% of Allocation	Total	% of Allocation
	Net Due	Net Due	Net Due	Net Due	Net Due	Allocation	on	Allocation	on		For All Years	For All Years	For All Years	For All Years	For All Years	For All Years	For All Years	For All Years	For All Years
001 Adams County	4,170.18	394,295.41	305,938.55	175,940.95	145,670.83	7,005,695.04	1.93%	7,005,695.04	1.93%	(222,405.68)	802,949.62	41,883,034.31	1.95%	7,005,695.04	1.93%	7,005,695.04	1.93%	7,005,695.04	1.93%
003 Alameda County						870,330.00	0.00%	870,330.00	0.00%			4,594,755.75	0.00%	870,330.00	0.00%	870,330.00	0.00%	870,330.00	0.00%
005 Alameda County						842,083.92	0.00%	842,083.92	0.00%			1,858,421.51	0.00%	842,083.92	0.00%	842,083.92	0.00%	842,083.92	0.00%
007 Archuleta County						3,544,724.24	0.00%	3,544,724.24	0.00%			1,858,421.51	0.00%	3,544,724.24	0.00%	3,544,724.24	0.00%	3,544,724.24	0.00%
009 Baca County						220,972.86	0.00%	220,972.86	0.00%			1,858,421.51	0.00%	220,972.86	0.00%	220,972.86	0.00%	220,972.86	0.00%
011 Bent County						148,750.01	0.00%	148,750.01	0.00%			1,858,421.51	0.00%	148,750.01	0.00%	148,750.01	0.00%	148,750.01	0.00%
013 Boulder County						251,069.15	0.00%	251,069.15	0.00%			1,858,421.51	0.00%	251,069.15	0.00%	251,069.15	0.00%	251,069.15	0.00%
015 Chaffee County						3,915,049.94	0.00%	3,915,049.94	0.00%			1,858,421.51	0.00%	3,915,049.94	0.00%	3,915,049.94	0.00%	3,915,049.94	0.00%
017 Clear Fork County						314,194.58	0.00%	314,194.58	0.00%			1,858,421.51	0.00%	314,194.58	0.00%	314,194.58	0.00%	314,194.58	0.00%
019 Clear Fork County						63,143.94	0.00%	63,143.94	0.00%			1,858,421.51	0.00%	63,143.94	0.00%	63,143.94	0.00%	63,143.94	0.00%
021 Clear Fork County						153,077.12	0.00%	153,077.12	0.00%			1,858,421.51	0.00%	153,077.12	0.00%	153,077.12	0.00%	153,077.12	0.00%
021 Conejos County						328,786.05	0.00%	328,786.05	0.00%			1,858,421.51	0.00%	328,786.05	0.00%	328,786.05	0.00%	328,786.05	0.00%
023 Costilla County						11,324.60	0.00%	11,324.60	0.00%			1,858,421.51	0.00%	11,324.60	0.00%	11,324.60	0.00%	11,324.60	0.00%
025 Crowley County						222,272.42	0.00%	222,272.42	0.00%			1,858,421.51	0.00%	222,272.42	0.00%	222,272.42	0.00%	222,272.42	0.00%
027 Custer County						170,523.71	0.00%	170,523.71	0.00%			1,858,421.51	0.00%	170,523.71	0.00%	170,523.71	0.00%	170,523.71	0.00%
029 DeBakey County						94,489.12	0.00%	94,489.12	0.00%			1,858,421.51	0.00%	94,489.12	0.00%	94,489.12	0.00%	94,489.12	0.00%
031 Denver County						786,068.22	0.00%	786,068.22	0.00%			1,858,421.51	0.00%	786,068.22	0.00%	786,068.22	0.00%	786,068.22	0.00%
033 Delta County						13,620,163.84	0.00%	13,620,163.84	0.00%			1,858,421.51	0.00%	13,620,163.84	0.00%	13,620,163.84	0.00%	13,620,163.84	0.00%
033 Douglas County						93,696.94	0.00%	93,696.94	0.00%			1,858,421.51	0.00%	93,696.94	0.00%	93,696.94	0.00%	93,696.94	0.00%
035 Douglas County						1,130,602.91	0.00%	1,130,602.91	0.00%			1,858,421.51	0.00%	1,130,602.91	0.00%	1,130,602.91	0.00%	1,130,602.91	0.00%
037 Eagle County						173,943.22	0.00%	173,943.22	0.00%			1,858,421.51	0.00%	173,943.22	0.00%	173,943.22	0.00%	173,943.22	0.00%
038 Elbert County						8,635,176.51	0.00%	8,635,176.51	0.00%			1,858,421.51	0.00%	8,635,176.51	0.00%	8,635,176.51	0.00%	8,635,176.51	0.00%
041 El Paso County						1,037,263.70	0.00%	1,037,263.70	0.00%			1,858,421.51	0.00%	1,037,263.70	0.00%	1,037,263.70	0.00%	1,037,263.70	0.00%
043 Fremont County						1,064,814.48	0.00%	1,064,814.48	0.00%			1,858,421.51	0.00%	1,064,814.48	0.00%	1,064,814.48	0.00%	1,064,814.48	0.00%
045 Garfield County						108,308.36	0.00%	108,308.36	0.00%			1,858,421.51	0.00%	108,308.36	0.00%	108,308.36	0.00%	108,308.36	0.00%
047 Gilpin County						158,115.72	0.00%	158,115.72	0.00%			1,858,421.51	0.00%	158,115.72	0.00%	158,115.72	0.00%	158,115.72	0.00%
049 Grand County						349,527.56	0.00%	349,527.56	0.00%			1,858,421.51	0.00%	349,527.56	0.00%	349,527.56	0.00%	349,527.56	0.00%
051 Gunnison County						315,538.99	0.00%	315,538.99	0.00%			1,858,421.51	0.00%	315,538.99	0.00%	315,538.99	0.00%	315,538.99	0.00%
053 Hinsdale County						93,213.88	0.00%	93,213.88	0.00%			1,858,421.51	0.00%	93,213.88	0.00%	93,213.88	0.00%	93,213.88	0.00%
055 Huerfano County						5,279,040.10	0.00%	5,279,040.10	0.00%			1,858,421.51	0.00%	5,279,040.10	0.00%	5,279,040.10	0.00%	5,279,040.10	0.00%
057 Jackson County						94,701.63	0.00%	94,701.63	0.00%			1,858,421.51	0.00%	94,701.63	0.00%	94,701.63	0.00%	94,701.63	0.00%
059 Jefferson County						213,934.23	0.00%	213,934.23	0.00%			1,858,421.51	0.00%	213,934.23	0.00%	213,934.23	0.00%	213,934.23	0.00%
061 Kiowa County						203,780.12	0.00%	203,780.12	0.00%			1,858,421.51	0.00%	203,780.12	0.00%	203,780.12	0.00%	203,780.12	0.00%
063 Kit Carson County						822,285.17	0.00%	822,285.17	0.00%			1,858,421.51	0.00%	822,285.17	0.00%	822,285.17	0.00%	822,285.17	0.00%
065 Lake County						11,776.55	0.00%	11,776.55	0.00%			1,858,421.51	0.00%	11,776.55	0.00%	11,776.55	0.00%	11,776.55	0.00%
067 La Plata County						3,528,545.31	0.00%	3,528,545.31	0.00%			1,858,421.51	0.00%	3,528,545.31	0.00%	3,528,545.31	0.00%	3,528,545.31	0.00%
069 Larimer County						5,577,908.03	0.00%	5,577,908.03	0.00%			1,858,421.51	0.00%	5,577,908.03	0.00%	5,577,908.03	0.00%	5,577,908.03	0.00%
071 Las Animas County						6,204.09	0.00%	6,204.09	0.00%			1,858,421.51	0.00%	6,204.09	0.00%	6,204.09	0.00%	6,204.09	0.00%
073 Logan County						14,896.64	0.00%	14,896.64	0.00%			1,858,421.51	0.00%	14,896.64	0.00%	14,896.64	0.00%	14,896.64	0.00%
075 Lopez County						528,735.16	0.00%	528,735.16	0.00%			1,858,421.51	0.00%	528,735.16	0.00%	528,735.16	0.00%	528,735.16	0.00%
077 Mesa County						2,945,466.44	0.00%	2,945,466.44	0.00%			1,858,421.51	0.00%	2,945,466.44	0.00%	2,945,466.44	0.00%	2,945,466.44	0.00%
079 Mineral County						404,209.88	0.00%	404,209.88	0.00%			1,858,421.51	0.00%	404,209.88	0.00%	404,209.88	0.00%	404,209.88	0.00%
081 Moffat County						716,438.93	0.00%	716,438.93	0.00%			1,858,421.51	0.00%	716,438.93	0.00%	716,438.93	0.00%	716,438.93	0.00%
083 Montezuma County						1,254,998.74	0.00%	1,254,998.74	0.00%			1,858,421.51	0.00%	1,254,998.74	0.00%	1,254,998.74	0.00%	1,254,998.74	0.00%
085 Montrose County						846,018.94	0.00%	846,018.94	0.00%			1,858,421.51	0.00%	846,018.94	0.00%	846,018.94	0.00%	846,018.94	0.00%
087 Moraga County						745,315.17	0.00%	745,315.17	0.00%			1,858,421.51	0.00%	745,315.17	0.00%	745,315.17	0.00%	745,315.17	0.00%
089 Otero County						94,395.23	0.00%	94,395.23	0.00%			1,858,421.51	0.00%	94,395.23	0.00%	94,395.23	0.00%	94,395.23	0.00%
091 Ouray County						218,600.46	0.00%	218,600.46	0.00%			1,858,421.51	0.00%	218,600.46	0.00%	218,600.46	0.00%	218,600.46	0.00%
093 Phillips County						109,981.25	0.00%	109,981.25	0.00%			1,858,421.51	0.00%	109,981.25	0.00%	109,981.25	0.00%	109,981.25	0.00%
095 Pitkin County						97,968.56	0.00%	97,968.56	0.00%			1,858,421.51	0.00%	97,968.56	0.00%	97,968.56	0.00%	97,968.56	0.00%
097 Pitkin County						543,181.40	0.00%	543,181.40	0.00%			1,858,421.51	0.00%	543,181.40	0.00%	543,181.40	0.00%	543,181.40	0.00%
099 Prowers County						4,598,938.95	0.00%	4,598,938.95	0.00%			1,858,421.51	0.00%	4,598,938.95	0.00%	4,598,938.95	0.00%	4,598,938.95	0.00%
101 Pueblo County						121,254.27	0.00%	121,254.27	0.00%			1,858,421.51	0.00%	121,254.27	0.00%	121,254.27	0.00%	121,254.27	0.00%
103 Rio Blanco County						685,942.79	0.00%	685,942.79	0.00%			1,858,421.51	0.00%	685,942.79	0.00%	685,942.79	0.00%	685,942.79	0.00%
105 Rio Grande County						288,467.40	0.00%	288,467.40	0.00%			1,858,421.51	0.00%	288,467.40	0.00%	288,467.40	0.00%	288,467.40	0.00%
107 Rout County						254,675.23	0.00%	254,675.23	0.00%			1,858,421.51	0.00%	254,675.23					