

DIRECTOR  
Steven A. Clifton  
Phone: (719) 275-2318  
Fax: (719) 275-5206

**FREMONT COUNTY**  
**Department of Human Services**  
172 Justice Center Road  
Canon City, Colorado 81212

COUNTY BOARD  
Michael J. Stiehl Dist. 1  
Debbie Bell Dist. 2  
Edward H. Norden Dist. 3

**August 30, 2011**

**EIGHTH MEETING**

The Fremont County Board of Social Services met in Regular Session on August 30, 2011, in Conference Room 208 at the Fremont County Administration Building, 615 Macon, Canon City, Colorado. Chairman Michael J. Stiehl called the meeting to order at 2:04 p.m. Those present included:

Michael J. Stiehl	Chairman	Present
Debbie Bell	Chairman Pro Tem	Absent
Edward H. Norden	Treasurer	Present

Also present: Brenda Jackson, Fremont County Attorney, George Sugars, Fremont County County Manager, Steven A. Clifton, Fremont County Department of Human Services (DHS) Director, Rocco Meconi, Fremont County DHS Attorney and Linda Smith, DHS

**MINUTES:** Board Member Norden moved, duly seconded by Board Member Stiehl, to accept the minutes of the July 26, 2011 meeting as presented. Upon vote: Board Member Norden, aye; Board Member Stiehl, aye; Board Member Bell, absent. The motion carried.

**AGENDA:** Board Member Norden moved, duly seconded by Board Member Stiehl, to approve the agenda for the August 30, 2011 meeting, with no additions or deletions. Upon vote: Board Member Norden, aye; Board Member Stiehl, aye; Board Member Bell, absent. The motion carried.

**CONSENT AGENDA:** Board Member Stiehl moved, duly seconded by Board Member Norden, to approve the Consent Agenda:

1. Warrant Log and Electronic Benefit Transaction Listings
2. Canceled Warrants, Current and Prior Period
3. Administrative Expense
4. Administrative Travel
5. Medical Examinations
6. Account Receivable Write-offs

Upon vote: Board Member Stiehl, aye; Board Member Norden, aye; Board Member Bell, absent. The motion carried.

**FINANCIAL/CASELOAD REPORT:** After review and discussion of the financial reports, including the display of funds withheld from DHS for their share of the Holcim tax refund, Board Member Norden moved, duly seconded by Board Member Stiehl, to accept the July 2011 financial and caseload reports. Upon vote: Board Member Norden, aye; Board Member Stiehl, aye; Board Member Bell, absent. The motion carried.

**DIRECTOR'S REPORT:** Mr. Clifton provided a written report for the Board detailing his monthly activities and responded to questions regarding the meeting with the Mennonite Community. Rocco Meconi and Brenda Jackson provided an update on their attendance at the Tuesday Juvenile Delinquent Court proceedings.

**COLORADO HUMAN SERVICES DIRECTOR ASSOCIATION (CHSDA) DUES:** After review and discussion of the \$2,000.00 billing to Fremont County for CHSDA dues, Board Member Norden moved, duly seconded by Board Member Stiehl, to approve payment in the amount of \$500.00 for CHSDA dues. Upon vote: Board Member Norden, aye; Board Member Stiehl, aye; Board Member Bell, absent. The motion carried.

**HUMAN SERVICES RESOLUTION # 4, COLORADO WORKS PROGRAM POLICY # 34, NON-CUSTODIAL PARENT PROGRAM:** Though Fremont County does not have a Non-Custodial Parent Program, the Colorado Department of Human Services has required that a policy stating such be in place. After review and discussion of Policy # 34, Board Member Stiehl moved, duly seconded by Board Member Norden, to adopt Human Services Resolution # 4, Colorado Works Program Policy #34, Non-Custodial Parent Program. Upon vote: Board Member Stiehl, aye; Board Member Norden, aye; Board Member Bell, absent. The motion carried.

The meeting adjourned at 3:03 p.m.



Chairman, Fremont County Board of Social Services

9/27/2011

Date



Secretary

9/27/2011

Date