



# FREMONT COUNTY BUILDING DEPARTMENT



## Basement Finish & Interior Remodel

**Evidence of Ownership:** A copy of the most recent recorded deed (may be obtained from the Clerk & Recorder's office).

**Residential Energy Conservation:** Prescriptive specification Worksheet for insulation if being replaced or added. (Building Dept. has worksheet.)

**Evidence of Water:** A recent water bill from a public entity; a Well Construction & Test Report or Pump Installation Report.

**Evidence of Sanitation:** A sewer tap contract or recent sewer bill from a public entity, or an individual sewage disposal system (septic). Only needed if adding bedrooms.)

**Construction Details:** May be prepared by the applicant. Details must identify structural components such as floor support beam sizes, floor joist size and spacing, wall stud size and spacing, header sizes for all openings, roof assembly components or engineering from truss manufacturer, etc. (2 Copies)

**Floor Plan:** May be prepared by the applicant. Detailed floor plan must identify the dimensions & intended use of all habitable floor space. (2 Copies)

### INCOMPLETE SUBMITTALS WILL NOT BE ACCEPTED

*All applicable fees, including Use Tax, are required to be paid prior to permit being issued.*