

AIRPORT ADVISORY BOARD MEETING
Fremont County Airport
March 1, 2017
8:00 am

Members Present: John Marietta, Chairman; Leonard Mino; Rich LeDoux; Jim Woolworth

Members Absent: Jack Slagle; Bruce Claremont; Tom Schielf

Other Officials Present: County Commissioner, Tim Payne; Airport Manager, Richard Baker; Assistant Airport Manager, Wes Brandt

Others Present: Jake Hoben, Armstrong Consultants; Hans Miesler

The meeting was called to order at 8:00 a.m. by Chairman John Marietta. Everyone was welcomed and the minutes from the previous Board meeting were then considered for board approval.

By Motion and Unanimous Consent the minutes of the 12/07/2016 Advisory Board meeting were approved.

Commissioners' Report by Tim Payne

- Nothing to report

Airport Manager's Report by Richard Baker

- Mr. Baker attended the State Aeronautics meeting and reported that they are in a 2-year economic recovery period. During that time they are limited to \$150,000 match on any approved federal grant projects.
- He reported that Joe Lobiondo, representing the State Helitac Fire Service, has signed a land lease with the County Commissioners for a parcel of land near hangar #4. The site is for placement of modular buildings which will support Helitac operations.
- There has been no contact with Jim Cole, or his attorney, on the "thru-the-fence" agreement since our December meeting. The Airport has placed a padlock on the gate that Cole installed. Discussion focused on restricting Cole's use of the gate until an agreement is reached regarding development of a taxi route, at Cole's expense, to the nearest taxiway. This matter is tabled until Mr. Cole contacts the County to discuss next steps.
- The delayed 2016 Pavement Project will start May 1st. Maxwell is the contractor. In spite of the delay Maxwell has agreed to honor their initial bid.
- This year's (2017) project is a Runway Maintenance project was described by Jake Hoben. Runway 29/11 is scheduled for crack seal, rejuvenator and repaint and the Precision Approach Path Indicators (PAPI's) will be replaced. The project will be awarded on March 8th at the next State Aeronautics meeting. Commissioner Bell and County Manager Bryant will attend that meeting.
- A damaged section of perimeter fence by the west gate airport entrance has been repaired at County expense. A truck from a business in the Maverick hangar, in the Industrial Park, rolled into the fence causing the damage. Plans to present the repair bill to that business have been scrapped because a police report was not filed on the incident. Cost of the repair was \$800.
- A new camera system has been installed covering all three gate entrances to the airport and other specific areas on the field.
- Occupancy and demand for County hangar space, specifically in Hangars 4 and 23, was discussed. Occupancy of these hangars has been maintained at close to 100%. Maintenance issues on hangar 23 exist which will eventually need attention (floor and roof). An idea to build and rent vehicle shade structures (in the parking lot behind the main office) was also discussed as a revenue opportunity.

Standing Committee Reports:

Safety & Security Report

- Hans Miesler raised a concern about the structural security of galvanized roof panels on the Holt hangar during periods of high winds. If those panels are blown off they would do damage to surrounding

structures. Discussion followed on the County's ability to cite and enforce building maintenance standards on structures such as this. The question was also asked "What maintenance requirements are called out in the lease?" (This particular hangar is on a 99 year lease). ** Commissioner Payne agreed to review County options on getting these maintenance discrepancies corrected with County Attorney Brenda Jackson.

** - Following the meeting the maintenance requirements attached to this 99 year lease were reviewed. They are defined in a County Commissioner resolution, dated May 2, 1973, in part, as follows:

"5. That the lessees shall keep the structure repaired and maintained at the sole cost of the lessees and that such repairs and maintenance shall be inspected by the Airport Advisory Committee.

6. That if lessees fail to repair and maintain the structure, 60 days notice of such failure shall be given to the owner or owners, and if within such 60 day period the necessary repairs and maintenance shall not be completed, this structure shall, without further (action) on the part of the county, revert to the ownership of the county, and that such reversion shall also take place in the event the necessary payment becomes six months past due.

7. That the standards of repair and maintenance shall not be limited to safety but the test shall also be whether the buildings have become unsightly."

Development Report

- The State Helitac fire facility being placed on the field was discussed (see Manager's report above).
- Mr. Baker discussed possible helicopter test programs at Fremont County this year. Eurocopter was mentioned as a possibility (though not yet confirmed).

Finance Report

- 2016 was a good year for overall fuel sales due primarily to a late season surge in firefighting activity - 92,700 gal were sold. 2017 is off to a slow start with AvGas sales down by 36% and Jet A sales up by 39% in the first two months. AvGas sales have been trending up steadily over the last five years.
- The County's hangar #4 is getting a lot of transient occupancy. The Bimidji Queenair is housed in the hangar from time-to-time for de-icing. "Out of the Blue" houses it's King Air in the hangar for a week at a time to complete annual maintenance. The Jet Center at Aspen has been made aware of space availability in hangar #4 for any overflow traffic they may have.
- Utility costs for hangar #4 are coming in far less than budgeted. The lower operating costs are attributed primarily lower than forecast heating and electrical expenses (LED lights were installed).

Operating Procedures

- Nothing to report

New Business

Airshow

Status of preparations for our September airshow was reviewed:

- \$19,300 in donations have been pledged by contributors to date
- YAKS have been booked for the show
- The Rocky Mountain Aero Squadron (Powered Parachutes) will return.
- Raft Masters has agreed to provide bus service between Florence and the airport
- Penrose Fire Department has agreed to vend lunch
- EAA will be doing the pancake breakfast (and possibly converting to lunch in the afternoon)
- Announcer Bob will be sharing duties with Ed Norton as our announcer
- Military Helicopter display from 4th CAB at Ft Carson is pending (Woolworth to check on status)
- Car Club display and activities to be discussed with car club at their March meeting (Woolworth)
- Required Volunteer positions need to be identified, group leaders selected and all volunteers will be briefed on specific responsibilities before the day of the event.
- Forte advertising has been contacted about poster production and copyright restrictions on use of the cover graphics for local production of airshow programs. They thought Mark Greksa owned rights to the cover (they will confirm) and they asked us to submit a request for a quote for the posters. John

Emmerling has been pre-selling ads and is expected to produce our local programs. Posters must be available by June 1st. The deadline for completed programs on hand is September 1st. A phone conference will be scheduled with Greksa, Emmerling, Baker and Woolworth to go over details of Poster and Program production and procurement.

Old Business

There being no further items for discussion Chairman Marietta adjourned the meeting at 8:55 am.

Minutes submitted by Jim Woolworth