

**AIRPORT ADVISORY BOARD MEETING**  
**Fremont County Airport**  
**June 7, 2017**  
**8:00 am**

Members Present: John Marietta, Chairman; Leonard Mino; Rich LeDoux; Tom Schielf; Jim Woolworth

Members Absent: Jack Slagle; Bruce Claremont

Other Officials Present: Airport Manager, Richard Baker

Others Present: Jake Hoben, Armstrong Consultants; Hans Miesler, Skip Moreau

The meeting was called to order at 8:00 a.m. by Chairman John Marietta. Everyone was welcomed and the minutes from the previous Board meeting were then considered for board approval.

**By Motion and Unanimous Consent** the minutes of the 3/1/2017 Advisory Board meeting were approved.

**Commissioners' Report**

- No report - Commissioner unavailable.

**Airport Manager's Report by Richard Baker**

- An incident was reported involving an intruder who entered airport property one night and engaged in suspicious activity which was all recorded on CCTV. The intruder removed covers, tie-downs and chocks from a Piper Meridian aircraft. There was no attempt to enter the aircraft. The intruder was discovered early in the morning by an airport tenant who notified authorities. Fremont County Sheriff's office and State Police responded to the incident. After interviewing the intruder, they determined he was known to their system, not a threat and released with no further action. Board members, however, want to know more about the individual and his motives. Under Federal guidelines, this was a reportable security incident. Mr. Baker will contact the Sheriff's department and obtain a copy of the police report. To be reviewed at the next Board meeting.
- A discussion ensued concerning police jurisdiction for incidents at the airport following the recent Florence annexation of property north of Florence highschool. The chairman stated that that annexation does not include the Airport or the Industrial Park so Florence does not have jurisdiction in these areas.
- Projects at the airport:
  - Crack fill of taxiways was completed in March.
  - There is no update on the planned Maxwell pavement project on selected ramp areas.
  - A survey has been completed for the installation of new LED PAPI lights. The existing lights have been in service for over 15 years.
  - All of the above projects are being completed with FAA grant funds.
- Two new hangar construction sites have been identified and staked out at the airport. FAA site approval is pending and expected to take 60 – 90 days.
- The division of wildland fire Helitac facility is not yet fully equipped with services. Water is in but , after waiting 4 weeks, electrical power has not yet been connected. A request for connection has been placed with Black Hills Energy. There is no projection as to when that service will be connected.
- After hours incidents at the airport:
  - An experimental Zenair aircraft had an engine fire while on the runway. The fire was caused by an engine gas leak. The fire was extinguished by the airport manager who happened to be there after hours.
  - A Doss DA-22 aircraft blew a tire on landing. Local tenants cleared the aircraft from the runway.
  - Members discussed the lack of a good, available, ground communication link to emergency services in the event of an after hours mishap. Installation of an outdoor phone line to emergency dispatch was suggested.

**Standing Committee Reports:****Safety & Security Report**

- Discussed previously in the meeting

**Development Report**

- Discussed previously in the meeting

**Finance Report**

- April year-to-date Income Statement was distributed – no discussion

**Operating Procedures**

1. There has been a marked increase in Army Helicopter traffic at the airport. Local pilots have registered safety concerns over simultaneous mixed helicopter and fixed-wing operations as a result. Heavy helicopters present unique safety concerns for light fixed-wing aircraft thru their non-standard patterns and flight operations and the rotor wash they generate. Local pilots have complained to their US Congressmen and they have circulated a petition to curtail Army helicopter operations at the airport. A safety meeting was held at the airport between Army representatives and Airport tenants to discuss concerns.
  2. In the safety meeting it was agreed that helicopter/fixed-wing interactions and related safety considerations should be documented in standard operating procedures for both 4<sup>th</sup> CAB flyers from Fort Carson and for local flyers at Fremont County Airport. Subsequently, the following actionable items were committed to:
    - the Army will add suggested procedures for operating at Fremont County airport to an active “read file” which is compulsory reading for all military active flyers (OPR: CW4 Joshua Kinnee, Brigade Safety Officer)
    - Fremont County Advisory Board will draft revision #2 to “Airport Rules & Regulations” with procedures and advisory information addressing safe helicopter operations at Fremont County airport (OPR: Jim Woolworth, Board Secretary)
  3. To insure dissemination of this information to all airport users:
    - AWOS has been updated with a cautionary comment regarding helicopter operations.
    - Revision #2 to Airport Rules and Regulations, after Commissioner approval, will be distributed via e-mail, to all airport users (including 4<sup>th</sup> CAB at Ft Carson).
    - The Federal “Airport Directory” will be updated to refer all airport users, by way of a “link”, to helicopter cautions in the “Airport Rules & Regulations”.
- The Board then voted on the change to Airport Rules and Regulations with the addition of revision #2.

**By Motion and Unanimous Consent** the Advisory Board voted to recommend approval of revision #2 to “Airport Rules and Regulations”.

- The Board then discussed reviewing the above mentioned “*petition to curtail Army helicopter operations*” with the County Commissioners for the purposes of:
  - Ensuring their awareness.
  - Emphasizing the serious nature of the safety concerns.
  - To enlist their support in ensuring that the actionable items committed to in paragraph 2. above are accomplished.

**By Motion and Unanimous Consent** the Advisory Board voted to review the “*petition to curtail Army helicopter operations*” with the County Commissioners for the above stated purposes during their consideration of the proposed revision #2 to Airport Rules & Regulations.

### **New Business**

- Skip Moreau purchased an existing quonset hangar and assumed the existing lease (with 16 year term remaining). He is seeking a new 30 year lease for financing purposes. The board advised that the existing lease needs to be transferred to him and then he should approach the County Commissioners with a request for the new lease.

### ***Airshow***

- Insurance for the airshow will cost \$2200 for \$1 million coverage over the one day event.
- Weather insurance is available at a cost of \$300 for \$50,000 coverage should the event be “weathered out”. The group cautioned that this policy would only pay out for very specific weather conditions which the client has to specify before hand. It was agreed that we should get an application and review the conditions and then decide if it should be pursued. Performers are paid even if they don’t perform due to poor weather conditions. In the event of weather cancellation, sponsor donations would have to be returned.
- 4 drums of smoke oil are on hand for performances.
- The next airshow planning meeting is set for June 28 at 5 PM.
- Someone needs to attend Pioneer Days planning meeting to coordinate Parade flyover and transfer details between the airport and Florence.

### **Old Business**

- Some Advisory Board terms expire in September. Letters to the Commissioners are required if members wish to continue service.

There being no further items for discussion Chairman Marietta adjourned the meeting at 8:54 am.

Minutes submitted by Jim Woolworth