

POSTAGE CHARGES FOR MAILING COPIES OF EXISTING RECORD

Standard size documents with 5 pages or less	\$ 1.00 flat rate
Standard size documents with 5-10 pages or less	\$ 1.50 flat rate
Standard size documents with 11 pages or more	\$ 2.00 flat rate
Plat size copies 1-2 pages	\$ 6.00 flat rate
Plat size copies 3 or more	\$ 7.00 flat rate

FACSIMILE and other Electronic Fees:

1-5 pages	\$ 75¢ flat rate
6-15 pages	\$ 1.25 flat rate
16 or more	addition 75¢ per 5 pages

Certifications Fees:

For each certificate and seal	\$ 1.00
For filing each bond and license	\$ 5.00
For Certificate of Magistracy under Seal	\$ 2.00
For taking acknowledgments	\$ 2.00

Miscellaneous Fees:

For filing Survey Deposits (per page)	\$ 20.00
For marriage license, filing return and recording certificate	<u>(Cash Only)</u> \$ 30.00
For registering each bond issue of any school district	\$ 25.00
Plus \$1.00 for each bond registered	

Public Records Retrieval:

1. Public records retrieval charge of the original document for photocopy requests requiring staff research to locate documents or convert a document request into a format required for document retrieval: **\$30.00 per hour**.
2. Public records retrieval charge for photocopy requests requiring more than one hour of time for document retrieval within a one-week period: **\$30.00 per hour** for the second and each subsequent hour (in addition to the photocopy charge).

Daily Data Fee:-TITLE COMPANY FEES:

Title company CD's (per month/weekly/daily)	\$ 650.00
Title Company FTP upload (daily, weekly, monthly)	\$ 550.00
Original Plat Copy	\$ 5.00
For copies of recorded documents electronically stored (letter or legal)	\$ 25¢
Documents retrieved from physical archives (letter or legal)	\$ 2.25
For copies of oversized documents (not letter or legal) this includes plats	\$ 5.00
Customize Data (CD only)	\$ 1,000

Remote Access Plans

1. **Researchers Access Plans: All documents are Viewable**

\$4000/yearly 20 users, recorded documents, filed documents, deposited surveys, commissioner minutes, resolutions

\$400/monthly 5 users, recorded documents, filed documents, deposited surveys, commissioner minutes, resolutions

2. **Initial remote access one-time setup fee:**

\$250/yearly

\$150/monthly

The fees to print are 25¢ per page with no convenience fee.

These plans will provide unlimited access with unlimited print function from home.

*Oversized documents will require a bigger printer. *

The Clerk's Office does not print oversized documents for Remote Access Users

3. **Individual User Access Plans: All documents are Viewable**

\$150/weekly 1 user, recorded documents, deposited surveys, resolutions

\$25/48 hours 1 user, recorded documents, deposited surveys, resolutions

With both of these plans, the document convenience fee is waived but a 25¢ per page charge still applies

4. **Public Remote Access: Documents are not Viewable**

Free to Search

Public user can only search by Document #, Type, and Grantor/Grantee

Public users do not have access to see documents until the individual document is purchased

Public users can register and pay with a credit card. Once the document(s) are paid for then they can be viewed. A receipt will be e-mailed to the address provided

Documents have a 75¢ online convenience fee and 25¢ per page charge

Escrow Accounts

New account one-time Set up fee-

\$ 80

All accounts must retain a balance-

\$ 15

Accounts can be used to pay for documents online. Must request documents

Send copy request to copyrequest@fremontco.com. Or use our new Self-Service feature online.

Copies of documents can be mailed or emailed unless you are requesting certified copies.

For an electronic copy- Online convenience fee applies per document, plus 25¢ per page.

For a mail copy- **25¢** per page, plus a postage fee

Escrow accounts may be used for recording fees if the escrow balance is sufficient

If the account is unused for 6 month a fee of \$15 will be charged on the 7th month and every month after until the account is at or below the minimum balance as stated above

If an account is below \$15 an attempt will be made to contact the account holder to bring the account over the threshold. If the account isn't above the threshold it will be closed

Re-instatement fee of an Escrow Account will be-

\$ 65

Account Closure fee-

\$ 15

Documents Available

In office availability:

1. Real Estate Records from 1861 to current
2. Subdivision Plats, Ditch Plats, Town Plats, Surveys, Maps
3. Commissioner Resolutions, Ordinances and Minutes
4. County Surveyor's Deposited Surveys
5. Filed Instruments that are not recorded

All documents can be viewed without paying for the document first

Documents Available Online

1. Real Estate Records from 1861 to current
2. Subdivision Plats, Surveys, Maps from 1992 to current
3. Ditch Plats, Town Plats, Subdivision Plats, Town Plats, Surveys, Maps
1991 and prior (coming soon)
4. Commissioner Resolutions, Ordinances and Minutes
(coming soon)
5. County Surveyor's Deposited Surveys
(coming soon)
6. Filed Instruments that are not recorded
(coming soon)

If interested in a Remote Access Plan or Escrow Accounts, please contact our office at:

Call our office at 719.276.7330
Talk to the Recording Department for details
www.fremontco.com
e-mail a request to janis.decino@fremontco.com