

## **FIRST MEETING**

The Board of Commissioners of the County of Fremont, State of Colorado, met in Regular Session on January 9th, 2018, 615 Macon Avenue, Room LL3, Fremont County Administration Building, Cañon City, Colorado. Commissioner Chairman Debbie Bell called the meeting to order at 9:30 a.m.

Debbie Bell	Commissioner	Present
Tim Payne	Commissioner	Present
Dwayne McFall	Commissioner	Present
Katie Barr	Clerk and Recorder	Present
Brenda Jackson	County Attorney	Present
Sunny Bryant	County Manager	Present
Matt Koch	Planning & Zoning Director	Present

Loren Kolman, of Young Life Ministry, gave the invocation.

Those present recited the Pledge of Allegiance to the Flag of the United States of America.

### **APPROVAL OF AGENDA**

**Commissioner Payne** moved to approve the agenda, removing the County Clerk's Year End Report. Commissioner McFall seconded the motion. Upon Vote: Commissioner Payne, aye; Commissioner McFall, aye; Commissioner Bell, aye. The Motion Carried.

### **CONSENT AGENDA**

1. Approval of Minutes / December 26, 2017
2. Approval of Bills for \$1,255,558.59
3. Approval of DHS Warrants for \$8,333.56
4. Approval of the Veterans Local Government Management Fellowship Career Skills Program Agreement
5. Approval of grant extension with State of Colorado, Division of Homeland Security for FEMA-DR-4229-CO
6. Ratification of Chairman's signature on Amendment #4 to the Fremont County Employee Benefit Plan
7. Approval of a lease agreement with the State of Colorado Department of Public Safety, Division of Fire Prevention and Control for space in Hangar #4 at the Fremont County Airport
8. OPC 14-001 Today's Health Care I & II, LLC 2018 Renewal
9. Schedule Public Hearing: None.

**Commissioner McFall** moved to approve the consent agenda. Commissioner Payne seconded the motion. Upon Vote: Commissioner McFall, aye; Commissioner Payne, aye; Commissioner Bell, aye. The Motion Carried.

## ADMINISTRATIVE/INFORMATIONAL

### 1. Staff / Elected Officials:

#### a. County Clerk's Monthly Report, Katie Barr, County Clerk and Recorder

**Clerk Barr** reported that the amount collected in the month of December was \$856,657.50. The County's portion for disbursement was \$505,256.68, which is 59% of the total fees collected and is \$18,004.34 more than December of 2016. Year to date the Clerk's Office is up \$843,807.06.

#### b. County Manager Report, Sunny Bryant, County Manager

**Manager Bryant** reported that there will be an audit going on the week of January 29<sup>th</sup>, that a couple of departments will be involved in. The County has started a county wide Facebook page. The IT department is also updating the County Website, and the County Veteran's Office will have an intern for the next 16-20 weeks.

**Commissioner Bell** would like everyone to know that the Exceptional Women 2018 will be coming up. If there's a special woman in your life that you'd like to nominate, the due date for nominations is January 12<sup>th</sup>. You can find out more information on their Facebook page or at the Canon City Chamber of Commerce.

### 2. Citizens who wish to address the Commissioners on a matter not scheduled on the agenda

None

## OLD BUSINESS

None

## NEW BUSINESS

### 1. Organization of the Board of County Commissioners

**Commissioner Bell** moved to approve Tim Payne as Chairman for 2018. Commissioner McFall seconded the motion. Upon Vote: Commissioner Bell, aye; Commissioner McFall, aye; Commissioner Payne, aye. The Motion Carried.

**Commissioner Payne** moved to approve Dwayne McFall as Chairman Pro-tem for 2018. Commissioner Bell seconded the motion. Upon Vote: Commissioner Payne, aye; Commissioner Bell, aye; Commissioner McFall, aye. The Motion Carried.

### 2. Approval of 2018 participation agreement with the Upper Arkansas Area Council of Governments for the Upper Arkansas Recycling Program Representative: Beth Lenz, UAACOG Regional Recycling Program

**Beth Lenz** reported that recycling in 2017 was \$.79 per capita and they recycled over 21 tons of electronics. The 2018 dates for recycling haven't been set yet, but as soon as they are she'll let the County know.

### 3. Appointment of County Attorney

**Commissioner Bell** moved to appoint Brenda Jackson as the Fremont County Attorney, for 2018. Commissioner McFall seconded the motion. Upon Vote: Commissioner Bell, aye; Commissioner McFall, aye; Commissioner Payne, aye. The Motion Carried.

4. Resolution No. 1 Designating and Approving Official Depositories for Fremont County for 2018

**Commissioner McFall** moved to approve Resolution #1, designating and approving Sunflower Bank, Bank of the San Juans/Glacier Bank, Colorado Surplus Asset Fund Trust and Colotrast as the depositories for Fremont County in 2018. Commissioner Bell seconded the motion. Upon Vote: Commissioner McFall, aye; Commissioner Bell, aye; Commissioner Payne, aye. The Motion Carried.

5. Resolution No. 2 Designating Schedule for Regular Meetings for the Fremont County Board of Commissioners

**Commissioner Bell** moved to approve Resolution #2, scheduling Board of County Commissioner Meetings on the 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays of each month. Commissioner McFall seconded the motion. Upon Vote: Commissioner Bell, aye; Commissioner McFall, aye; Commissioner Payne, aye. The Motion Carried.

6. Resolution No. 3 Designating Official Newspaper for Fremont County

**Commissioner McFall** moved to approve Resolution #3, designating the Daily Record as the primary newspaper for Fremont County and the Florence Citizen as the secondary, for 2018. Commissioner Bell seconded the motion. Upon Vote: Commissioner McFall, aye; Commissioner Bell, aye; Commissioner Payne, aye. The Motion Carried.

7. Resolution No. 4 Designating Official Posting Place for Notice of Public Meetings for the Fremont County Board of Commissioners

**Commissioner Bell** moved to approve Resolution #4, designating the bulletin board by the south entrance and the bulletin board by the Commissioner's Office as the official posting places for Notice of Public Meetings for the Fremont County Board of Commissioners in 2018. Commissioner McFall seconded the motion. Upon Vote: Commissioner Bell, aye; Commissioner McFall, aye; Commissioner Payne, aye. The Motion Carried.

8. Recognition of the 2017 Vital Statistics Five Star Performance Award  
Representative: Emma Davis, Public & Environmental Health Director

**Emma Davis** reported that Vital Statistics has received the Five Star Performance Award for 2017. This is the third time they have received this award.

9. Adoption of the Fremont County Resource Mobilization Plan  
Representative: Steve Morrisey, Emergency Management Director

**Steve Morrisey** explained that this plan will help keep things in order in the event of an emergency. He has also shared this plan with other counties in the state to use as a template.

**Commissioner McFall** moved to adopt the Fremont County Resource Mobilization Plan. Commissioner Bell seconded the motion. Upon Vote: Commissioner McFall, aye; Commissioner Bell, aye; Commissioner Payne, aye. The Motion Carried.

10. Appointment to the Weed Advisory Board to fill an empty seat with a term ending December 31, 2018

**Commissioner McFall** moved to appoint Rick Romano to the Weed Advisory Board, to fill an empty seat, until December 31, 2018. Commissioner Bell seconded the motion. Upon Vote: Commissioner McFall, aye; Commissioner Bell, aye; Commissioner Payne, aye. The Motion Carried.

11. Resolution No. 5 Appointing the Director of the Fremont County Department of Human Services

**Commissioner Bell** moved to approve Resolution #5, appointing Stacie Kwitek-Russell as the Director of Fremont County Department of Human Services. Commissioner McFall seconded the motion. Upon Vote: Commissioner Bell, aye; Commissioner McFall, aye; Commissioner Payne, aye. The Motion Carried.

**PUBLIC HEARING**

None

**Chairman Payne** adjourned the meeting at 10:00 a.m.

  
Clerk and Recorder

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RESOLUTION NO. 1, SERIES OF 2018

RESOLUTION DESIGNATING AND APPROVING OFFICIAL DEPOSITORIES FOR  
FREMONT COUNTY FOR 2018

WHEREAS, the Fremont County Board of County Commissioners is required by C.R.S. §30-10-708 to designate and approve, by written resolution, all depositories for Fremont County funds; and

WHEREAS, Kathy Elliott, the Fremont County Treasurer has submitted a recommendation for designation and approval of depositories for Fremont County funds, based upon the Fremont County Treasurer's investment policy, a copy of which is available for review in the Fremont County Treasurer's Office; and

WHEREAS, it appears to the Board of County Commissioners the depositories recommended by the Treasurer are appropriate for the investment of County funds and that each of the depositories meet the requirements of the provisions of C.R.S. §30-10-708 and of article 47 of title 11, C.R.S. and article 75, title 24, C.R.S.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS FOR FREMONT COUNTY, that the following depositories are hereby approved and designated as the official depositories for Fremont County funds:

1. SUNFLOWER BANK OF CANON CITY
2. COLORADO SURPLUS ASSET FUND TRUST (CSAFE)
3. COLOTRUST
4. BANK OF THE SAN JUANS/GLACIER BANK

BE IT FURTHER RESOLVED, that the Fremont County Treasurer is hereby authorized to use these designated depositories for the deposit and investment of the funds of Fremont County.

Commissioner McFall moved for adoption of this Resolution, with a second by Commissioner Bell. The roll call vote of the Board was as follows:

Debbie Bell	<u>Aye</u>	Nay	Absent	Abstain
Dwayne McFall	<u>Aye</u>	Nay	Absent	Abstain
Timothy R. Payne	<u>Aye</u>	Nay	Absent	Abstain

Date: 1-9-18

ATTEST:

T. Payne  
Chairman

Kathy E. Bauer  
Clerk to the Board

RESOLUTION NO. 2, SERIES OF 2018

RESOLUTION DESIGNATING SCHEDULE FOR REGULAR MEETINGS FOR THE  
FREMONT COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Fremont County Board of County Commissioners is required by C.R.S. §30-10-303 to designate and publish a schedule for regular meetings of the Board; and

WHEREAS, the Board currently meets on the second and fourth Tuesdays of each month, commencing at 9:30 a.m. to conduct the regular business of Fremont County and finds that such schedule is widely known and accepted to the members of the public in Fremont County.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Fremont County hereby designates the second and fourth Tuesdays at 9:30 a.m. as the time for regular meetings of the Board of County Commissioners for Fremont County. All regular meetings shall be held in Canon City, the county seat, and at the Fremont County Administration Building, 615 Macon Ave., Room LL3, Canon City, CO 81212, unless otherwise previously publicized. The designation of the regular meeting schedule shall in no manner affect the ability of the Board of Commissioners to schedule and hold special or emergency meetings, as deemed necessary for best serving the public interest.

Commissioner Bell moved adoption of the foregoing Resolution, seconded by Commissioner McFall and approved by roll call vote as follows:

Debbie Bell	<u>Aye</u>	Nay	Absent	Abstain
Dwayne McFall	<u>Aye</u>	Nay	Absent	Abstain
Timothy R. Payne	<u>Aye</u>	Nay	Absent	Abstain

Date: 1-9-18

BOARD OF COUNTY COMMISSIONERS  
OF FREMONT COUNTY

ATTEST:

By: [Signature]  
Chairman

By: [Signature]  
Clerk to the Board

RESOLUTION NO. 3, SERIES OF 2018

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER FOR FREMONT COUNTY

WHEREAS, the Fremont County Board of County Commissioners is required by statute to designate an official newspaper for the purpose of legal notices, publication of ordinances and regulations, and announcement of requests for bids, as well as other official County publications; and

WHEREAS, there currently exist two legal publications or newspapers in Fremont County, as defined in C.R.S. §24-70-102, those being the Canon City Daily Record (six day-a-week publication), and the Florence Citizen (weekly publication).

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Fremont County hereby designates the following newspapers as the official newspapers for Fremont County publications:

Primary official newspaper: Canon City Daily Record

Secondary official newspaper: Florence Citizen

Commissioner McFall moved adoption of the foregoing Resolution, seconded by Commissioner Bell and approved by roll call vote as follows:

Debbie Bell	<u>Aye</u>	Nay	Absent	Abstain
Dwayne McFall	<u>Aye</u>	Nay	Absent	Abstain
Timothy R. Payne	<u>Aye</u>	Nay	Absent	Abstain

Date: 1-9-18

BOARD OF COUNTY COMMISSIONERS OF FREMONT COUNTY

ATTEST:

By: T. Payne  
Chairman

By: Katie E. Bauer  
Clerk to the Board

RESOLUTION NO. 4, SERIES OF 2018

RESOLUTION DESIGNATING OFFICIAL POSTING PLACE FOR NOTICE OF PUBLIC MEETINGS FOR THE FREMONT COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Fremont County Board of County Commissioners is required by C.R.S. §24-6-401 to designate a public place for posting notice of all public meetings at which the adoption of any proposed policy, position, resolution, rule, regulations, or formal action occurs, or at which a majority or quorum of the Board is in attendance or expected to be in attendance; and

WHEREAS, the Board currently maintains a calendar system for notice of all Board of Commissioners meetings and other scheduled events at which one or more Commissioners plans to attend; and

WHEREAS, the Board of Commissioners intends to continue the practice of posting the current calendar of Commissioner schedules as a means of providing public notice of all meetings.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Fremont County hereby designates the bulletin board in the hallway outside of the offices of the Board of County Commissioners, Fremont County Administration Building, 615 Macon Ave., Room 105, Canon City, CO 81212, and the bulletin board located at the main (south) entrance of the Fremont County Administration Building, as the official posting places for notice of Fremont County Commissioner public meetings. The posting place inside the building is open to the public during normal Fremont County business hours. The main entrance posting place is visible to the public from the outside of the building at all times.

Commissioner Bell moved adoption of the foregoing Resolution, seconded by Commissioner McFall and approved by roll call vote as follows:

Debbie Bell	<u>Aye</u>	Nay	Absent	Abstain
Dwayne McFall	<u>Aye</u>	Nay	Absent	Abstain
Timothy R. Payne	<u>Aye</u>	Nay	Absent	Abstain

Date: 1-9-18

BOARD OF COUNTY COMMISSIONERS  
OF FREMONT COUNTY

ATTEST:

By: T. Payne  
Chairman

By: Katie E. Barr  
Clerk to the Board



RESOLUTION NO. 5, SERIES OF 2018

RESOLUTION APPOINTING THE DIRECTOR OF THE  
FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

WHEREAS, the Fremont County Board of County Commissioners ("Board") is required by C.R.S. §26-1-117 to appoint a county director of the Fremont County Department of Human Services (also known as the Fremont County Department of Social Services); and

WHEREAS, the County Director shall be charged with the executive and administrative duties and responsibilities of the County Department of Human Services, as set forth in the Colorado Human Services Code, as well as related federal and state laws and regulations; and

WHEREAS, the Board has fully considered this appointment and has been advised regarding the most appropriate person to serve as the County Director; and

WHEREAS, the Board believes Stacie Kwitek-Russell is fully qualified, capable, trained, and knowledgeable in the duties, responsibilities and operations of the County Department of Human Services, and has been serving in this capacity on an interim basis for several months in 2017, due to Director Steven Clifton's illness and extended absence from work; and

WHEREAS, Ms. Kwitek-Russell has indicated a willingness to accept an appointment to the position of Director of the Fremont County Department of Human Services, subject to the terms and conditions, including compensation, of an employment contract between Russell and the Board of County Commissioners.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF FREMONT, that Stacie Kwitek-Russell is hereby appointed to the position of Director of the Fremont County Department of Human Services, effective January 1, 2018. The duties and responsibilities of the office shall be as set forth in Colorado State Statutes and as may be requested from time to time by the Board of County Commissioners.

Commissioner Bell moved the adoption of the foregoing Resolution with a second by Commissioner McFall.

Debbie Bell	<u>AYE</u>	NAY	ABSTAIN	ABSENT
Dwayne McFall	<u>AYE</u>	NAY	ABSTAIN	ABSENT
Timothy R. Payne	<u>AYE</u>	NAY	ABSTAIN	ABSENT

The Resolution was declared to be duly adopted.

Date: 1-9-18

T. Payne  
Chairman

Attest: Stacie E. Bauer  
Clerk