

DIRECTOR  
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**FREMONT COUNTY**  
**Department of Human Services**  
172 Justice Center Road  
Canon City, Colorado 81212

COUNTY BOARD  
Tim Payne Dist. 1  
Debbie Bell Dist. 2  
Dwayne McFall Dist. 3

**FREMONT COUNTY BOARD OF HUMAN SERVICES MEETING**  
to be held at the  
**FREMONT COUNTY ADMINISTRATION BUILDING**  
615 Macon, Conference Room # 208  
Canon City, CO 81212  
**March 26, 2019 2:00 p.m.**

- I. Roll Call
- II. Approval of Minutes of February 26, 2019 Meeting
- III. Approval of the Agenda
- IV. Approval of Financial & Caseload Reports
- V. Director's Report
- VI. Old Business
  - A. Self Defense Policy
  - B. SEP Lease Follow Up
  - C. CCCAP Allocation
  - D. Homelessness Efforts
  - E. DHS Training Space
- VII. New Business
  - A. Customer Service Survey Results
  - B. One Step Training

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## Department of Human Services

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February 26, 2019  
2019 MEETING #2

The Fremont County Board of Human Services (BOHS) met in Regular Session Tuesday, February 26, 2019, in Conference Room 208 at the Fremont County Administration Building, 615 Macon, Canon City, Colorado. Chairman Payne called the meeting to order at 2:00 p.m. Those present included:

Tim Payne	Chairman	Present
Dwayne McFall	Chairman Pro Tem	Present
Debbie Bell	Treasurer	Present

Also present: Brenda Jackson, Fremont County Attorney, Sunny Bryant, Fremont County Manager, Stacie Kwitek-Russell, Director, Department of Human Services (DHS) and Kimberly Grondahl, DHS.

**MINUTES:** Board Member McFall moved, duly seconded by Board Member Bell, to accept the minutes of the January 29, 2019 meeting with no additions or deletions. Upon vote: Board Member Bell, aye; Board Member McFall, aye; Board Member Payne, aye. The motion carried.

**AGENDA:** There were no additions or corrections to the agenda requested. Board Member Bell moved, duly seconded by Board Member McFall, to approve the February 26, 2019 meeting agenda. Upon vote: Board Member McFall, aye; Board Member Bell, aye; Board Member Payne, aye. The motion carried.

**FINANCIAL/CASELOAD REPORT:** Following review and discussion of the financial and caseload reports, Board Member McFall moved, duly seconded by Board Member Bell to accept the January financial and caseload reports. Upon vote: Board Member McFall, aye; Board Member Bell, aye; Board Member Payne, aye. The motion carried.

**DIRECTOR'S REPORT:** Stacie Kwitek-Russell provided the Board with a written report identifying the focus areas she spent time on during the last month. She was asked to sit on a panel interviewing Child Welfare Stipend candidates at Colorado State University-Pueblo. She shared she has embarked on a continuous quality improvement endeavor, in which all units within the department are working with her to establish client centered measurable goals for the remainder of the year; she hopes to present those goals to the Board at the next mid-month meeting. Also included in her report were updates on department committee activities, community outreach efforts, staffing concerns, and the renewed efforts for the "Don't leave your Children in the Car" campaign.

After a full discussion, Board Member Bell moved, duly seconded by Board Member McFall, to accept the monthly report. Upon vote: Board Member Bell, aye; Board Member McFall, aye; Board Member Payne, aye. The motion carried.

**OLD BUSINESS:**

Stacie Kwitek-Russell informed those present that she again met with Chief Harvey of Canon City Police Department to discuss the mobile shower project. She learned the Chief is working on a funding source that could help, and will keep everyone informed of the status of the budget request.

Next, the draft lease agreement between Fremont County and the Department of Human Services for building space being utilized by the Single Entry Point (SEP) Program was discussed. With research performed by Brenda Jackson and Sunny Bryant, Stacie Kwitek-Russell informed the Board the proposed monthly lease amount is \$1,315.00. If approved by the SEP program auditor, the effective date of the lease will coincide with the current state fiscal year beginning July 1, 2018. After discussion, Board Member Bell moved, duly seconded by Board Member McFall, to approve the lease agreement subject to the known start date. Upon vote: Board Member Bell, aye; Board Member McFall, aye; Board Member Payne, aye. The motion carried.

**NEW BUSINESS:**

Stacie Kwitek-Russell requested the current on-call policy be revised to include that anyone who is state certified as a child welfare supervisor and is serving in such a capacity be compensated for supervisory on-call duties. After discussion, Board Member McFall moved, duly seconded by Board Member Bell to approve the updated child welfare on-call policy. Upon vote: Board Member Bell, aye; Board Member McFall, aye; Board Member Payne, aye. The motion carried.

The next item discussed was regarding a self-defense training the State is offering and Stacie Kwitek-Russell asked for direction on what the policy is regarding self-defense. She said in the past the Department has always had a hands-off policy, but it doesn't address self-defense. This has become a retention problem specifically in child welfare, as workers are feeling unsafe. There was a full discussion about it being a county wide issue, and it was decided other examples of policies will be reviewed and considered and Human Resources will work on a Fremont County self-defense policy.

The Colorado Child Care Assistance Program (CCCAP) allocation was the last item discussed under New Business. Stacie Kwitek-Russell said the preliminary proposal for the new allocation formula is concerning. The department's funding could potentially decrease between 45-49% and the wealthy counties would receive more allocation dollars. Provider rates are also being increased. Due to all of these factors, the department could be forced to have a waiting list for the first time. Community partners are voicing their outrage over it. Tim Payne said he would contact the head of the Steering Committee and also address the issue.

With there being no other business to discuss, the meeting adjourned at 2:38 p.m.



Chairman, Fremont County Board of Human Services

03/26/2019

Date



Secretary

03/26/2019

Date

STATE OF COLORADO  
COUNTY OF FREMONT

ATHORIZATIONS AND PAYMENTS MADE BY FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

ELECTRONIC BENEFIT TRANSACTIONS FOR FEBRUARY 2019

\$ 832,247.91

WARRANTS ISSUED FEBRUARY 22, 2019 THROUGH MARCH 20, 2019

2/25/2019	5,660.54
2/27/2019	5,936.63
3/6/2019	252,697.01
3/13/2019	14,068.00
3/18/2019	9,461.19
3/20/2019	2,691.40
<b>Total</b>	<b>\$290,514.77</b>

I, STACIE KWITEK-RUSSELL, Director of the Department of Human Services, of Fremont County, Colorado, hereby certify that the payments as set forth herein as of this date have been approved and authorized to be issued through the EBT system or warrant.

26-Mar-19  
Date

  
Stacie Kwitek-Russell, Director

We the undersigned Fremont County Board of Commissioners acting in the capacity of Fremont County Board of Human Services do hereby certify the above EBT authorizations and ratify the warrants issued, having been properly certified by the Director of Fremont County Department of Human Services according to law, are approved for payment. Done this 26th day of March, 2019.

Absent

\_\_\_\_\_  
Chairman Payne

  
\_\_\_\_\_  
Commissioner Bell

  
\_\_\_\_\_  
Commissioner McFall

**Fremont County Department of Human Services  
February 2019 EBT Issuance & Caseload Information**

<b>EBT Issuance</b>	<b>Amount Issued</b>	<b>YTD AVG</b>	<b>Caseload Count</b>	<b>YTD AVG</b>
TANF	\$115,360.89	\$114,714.30	325	317
AND	\$33,830.52	\$33,300.11	143	141
OAP	\$76,501.51	\$74,289.80	281	281
Child Care	\$53,887.94	\$63,025.89	104	108
LEAP	\$226,435.08	\$140,613.24	894	684
Food Assistance	\$72,834.42	\$793,800.21	3660	3671
OOH Placements	\$223,585.65	\$230,837.87	189	191
CORE	\$29,271.90	\$29,941.24	141	145
Case Services	\$540.00	\$1,470.00	1	1
<b>Total EBT Issuance:</b>	<b>\$832,247.91</b>	<b>\$1,481,992.64</b>		
Medicaid Transportation	\$12,676.21	\$10,807.68	89	86

**Child Welfare Intake Referrals:**

Total Referrals	87
Screened In	32
% Screened In	36.78%

**APS:**

Total Referrals:	38
Screened in	13
% Screened in	34%

Open cases with Legal Author	8
Open cases w/o Legal Authori	33
Total Ongoing Cases	41

<b>SEP/OLTC:</b>	
Pending	37
Total Caseload	348

# Check Report

Fremont County, CO Human Services

By Check Number

Date Range: 02/22/2019 - 03/20/2019

Vendor Name	Payment Date	Payment Amount	Number
James Arthur	02/25/2019	68.20	177677
Diane Benge	02/25/2019	113.80	177678
Scott Blair	02/25/2019	37.85	177679
Braun, Stephani	02/25/2019	25.60	177680
Kristine Brown	02/25/2019	739.46	177681
Jenifer Burbank	02/25/2019	41.35	177682
Kora Burrell	02/25/2019	292.98	177683
Logan Crumley	02/25/2019	27.50	177684
Kristi Degarmo	02/25/2019	125.35	177685
Alexis Enslow	02/25/2019	63.00	177686
Patricia Espinoza	02/25/2019	36.60	177687
Paul Espinoza	02/25/2019	152.90	177688
Kristen Feller	02/25/2019	59.00	177689
Yvonne Feyerherm	02/25/2019	2.40	177690
Mary Tina Gurule	02/25/2019	110.00	177691
Melanie Herold	02/25/2019	69.50	177692
Cindy Jones-Shoeman	02/25/2019	28.41	177693
Anna Kehl	02/25/2019	45.40	177694
Shannon Kinahan	02/25/2019	667.50	177695
Corinna Lemay	02/25/2019	220.10	177696
Amy Maroni	02/25/2019	162.50	177697
Shelly Mathews	02/25/2019	161.50	177698
Janell Miller	02/25/2019	19.75	177699
Lynne Monahan	02/25/2019	107.45	177700
Nancy Myers	02/25/2019	60.06	177701
Christine Nunez	02/25/2019	129.94	177702
Carrie Porter	02/25/2019	37.20	177703
Linda Potter	02/25/2019	179.00	177704
Rochelle Reiter	02/25/2019	16.50	177705
Terri Rommel-Ruiz	02/25/2019	586.79	177706
Ieshia Salas	02/25/2019	106.35	177707
Vivian Simon	02/25/2019	113.00	177708
Tonia Sutton	02/25/2019	43.00	177709
Kim Tauber	02/25/2019	27.50	177710
Claudia Torres	02/25/2019	44.00	177711
Molly Willard	02/25/2019	440.58	177712
Jacquelyn Wilner	02/25/2019	45.65	177713
Kendyl Yates	02/25/2019	452.87	177714
PACE Ventures, Inc.	02/27/2019	131.25	177715
Black Hills Energy	02/27/2019	214.94	177716
Black Hills Energy	02/27/2019	457.63	177717
Black Hills Energy	02/27/2019	2942.86	177718
Cañon Exploratory School	02/27/2019	155.84	177719
Chaffee County Sheriff	02/27/2019	21.00	177720
Fed Ex	02/27/2019	35.46	177721
Fremont County BOCC	02/27/2019	275.00	177722
OOH Client Services	02/27/2019	165.00	177723
Cañon City Apartments, LP	02/27/2019	253.00	177724
Nolan Process Servers LLC	02/27/2019	90.00	177725
Walmart Community/RFCSELLC	02/27/2019	96.02	177726
Walmart Community/RFCSELLC	02/27/2019	1098.63	177727
PACE Ventures, Inc.	03/06/2019	120.00	177728
Atmos Energy	03/06/2019	367.72	177729
Card Services	03/06/2019	4345.13	177730
**Void**	03/06/2019	0.00	177731
**Void**	03/06/2019	0.00	177732
City of Cañon City	03/06/2019	562.90	177733
Lake Enterprises, Inc.	03/06/2019	343.75	177734
OOH Client Services	03/06/2019	590.00	177735
Domino's Pizza	03/06/2019	64.47	177736

Fed Ex	03/06/2019	9.06	177737
Fremont County BOCC	03/06/2019	240751.22	177738
Fremont Sanitation District	03/06/2019	150.95	177739
Gobins, Inc.	03/06/2019	1768.31	177740
Elizabeth D. Gamache	03/06/2019	290.00	177741
Cañon City Apartments, LP	03/06/2019	500.00	177742
New Horizons Ministry	03/06/2019	50.00	177743
SECOM, INC.	03/06/2019	216.32	177744
Jonathan K. Martinez	03/06/2019	111.80	177745
Verizon	03/06/2019	184.34	177746
Verizon Wireless	03/06/2019	2271.04	177747
Business Solutions Leasing	03/13/2019	1195.35	177748
Colorado Bureau of Investigations	03/13/2019	197.50	177749
Developmental Opportunities	03/13/2019	1770.56	177750
WEX Bank	03/13/2019	407.79	177751
FBLA	03/13/2019	45.00	177752
Fed Ex	03/13/2019	14.75	177753
Fremont County BOCC	03/13/2019	1060.14	177754
Fremont County Sheriff's Office	03/13/2019	32.84	177755
Fremont Elementary School	03/13/2019	2500.00	177756
LexisNexis Risk Solutions	03/13/2019	67.60	177757
Mar Gas	03/13/2019	179.06	177758
McKinley Elementary School	03/13/2019	115.56	177759
Offerson Toner	03/13/2019	2027.80	177760
Catholic Health Initiatives Colorado	03/13/2019	2392.55	177761
Rocky Mountain Behavioral Health, Inc.	03/13/2019	1125.00	177762
Sign Language Network, Inc.	03/13/2019	136.50	177763
Laurine Lynn Smith	03/13/2019	800.00	177764
Medicaid Transportation	03/18/2019	50.84	177765
Medicaid Transportation	03/18/2019	13.68	177766
Medicaid Transportation	03/18/2019	166.46	177767
Medicaid Transportation	03/18/2019	115.62	177768
Medicaid Transportation	03/18/2019	108.24	177769
Medicaid Transportation	03/18/2019	94.71	177770
Medicaid Transportation	03/18/2019	394.42	177771
Medicaid Transportation	03/18/2019	164.82	177772
Medicaid Transportation	03/18/2019	348.09	177773
Medicaid Transportation	03/18/2019	42.64	177774
Medicaid Transportation	03/18/2019	169.33	177775
Medicaid Transportation	03/18/2019	66.83	177776
Medicaid Transportation	03/18/2019	559.65	177777
Medicaid Transportation	03/18/2019	74.21	177778
Medicaid Transportation	03/18/2019	85.28	177779
Medicaid Transportation	03/18/2019	154.98	177780
Medicaid Transportation	03/18/2019	256.25	177781
Medicaid Transportation	03/18/2019	669.53	177782
Medicaid Transportation	03/18/2019	135.30	177783
Medicaid Transportation	03/18/2019	50.02	177784
Medicaid Transportation	03/18/2019	637.14	177785
Medicaid Transportation	03/18/2019	92.66	177786
Medicaid Transportation	03/18/2019	16.40	177787
Medicaid Transportation	03/18/2019	57.40	177788
Medicaid Transportation	03/18/2019	95.94	177789
Medicaid Transportation	03/18/2019	198.44	177790
Medicaid Transportation	03/18/2019	34.03	177791
Medicaid Transportation	03/18/2019	54.12	177792
Medicaid Transportation	03/18/2019	143.50	177793
Medicaid Transportation	03/18/2019	118.90	177794
Medicaid Transportation	03/18/2019	45.22	177795
Medicaid Transportation	03/18/2019	62.32	177796
Medicaid Transportation	03/18/2019	177.94	177797
Medicaid Transportation	03/18/2019	154.98	177798
Medicaid Transportation	03/18/2019	138.99	177799
Medicaid Transportation	03/18/2019	56.58	177800
Medicaid Transportation	03/18/2019	134.48	177801
Medicaid Transportation	03/18/2019	149.65	177802
Medicaid Transportation	03/18/2019	171.18	177803

Medicaid Transportation	03/18/2019	91.02	177804
Medicaid Transportation	03/18/2019	61.50	177805
Medicaid Transportation	03/18/2019	88.56	177806
Medicaid Transportation	03/18/2019	21.32	177807
Medicaid Transportation	03/18/2019	18.04	177808
Senior Services Solutions Plus	03/18/2019	1699.82	177809
Medicaid Transportation	03/18/2019	104.55	177810
Medicaid Transportation	03/18/2019	151.70	177811
Medicaid Transportation	03/18/2019	137.76	177812
Medicaid Transportation	03/18/2019	14.76	177813
Medicaid Transportation	03/18/2019	278.80	177814
Medicaid Transportation	03/18/2019	101.68	177815
Medicaid Transportation	03/18/2019	13.94	177816
Medicaid Transportation	03/18/2019	2.05	177817
Medicaid Transportation	03/18/2019	29.52	177818
Medicaid Transportation	03/18/2019	218.53	177819
Medicaid Transportation	03/18/2019	166.87	177820
Michaela Adams	03/20/2019	32.75	177821
Jessica Ball	03/20/2019	37.25	177822
Diane Bengé	03/20/2019	48.55	177823
Braun, Stephani	03/20/2019	45.30	177824
Kristine Brown	03/20/2019	161.50	177825
Kora Burrell	03/20/2019	133.80	177826
Logan Crumley	03/20/2019	141.07	177827
Kristi Degarmo	03/20/2019	38.10	177828
Janis Enderud	03/20/2019	34.90	177829
Alexis Enslow	03/20/2019	126.55	177830
Paul Espinoza	03/20/2019	158.20	177831
Mary Tina Gurule	03/20/2019	83.25	177832
Anna Kehl	03/20/2019	52.80	177833
Shannon Kinahan	03/20/2019	135.50	177834
Corinna Lemay	03/20/2019	36.02	177835
Christen LoPresti	03/20/2019	169.00	177836
Amy Maroni	03/20/2019	182.30	177837
Lynne Monahan	03/20/2019	17.75	177838
Angela Near	03/20/2019	69.30	177839
Carrie Porter	03/20/2019	61.50	177840
Linda Potter	03/20/2019	35.80	177841
Rochelle Reiter	03/20/2019	8.00	177842
Ieshia Salas	03/20/2019	140.00	177843
Vivian Simon	03/20/2019	31.50	177844
Kim Tauber	03/20/2019	25.50	177845
Claudia Torres	03/20/2019	96.75	177846
Molly Willard	03/20/2019	390.16	177847
Jacquelyn Wilner	03/20/2019	45.75	177848
Kendyl Yates	03/20/2019	152.55	177849

**Bank Code APBNK-HS Summary**

Payment Type	Payable		Payment
	Payable	Payment	Payment
Regular Checks	226	171	290,514.77
Manual Checks	0	0	0
Voided Checks	0	2	0
Bank Drafts	0	0	0
EFT's	0	0	0
	<b>226</b>	<b>173</b>	<b>290,514.77</b>



**Summary Budget Report**

Fremont County, CO Human Services

For Fiscal: 2019 Period Ending: 02/28/2019

	2019 Budget	February	YTD Activity	%
<b>Revenue</b>				
Current Property Taxes	1,186,840.00	355,722.81	439,454.15	62.97%
Delinquent Taxes	1,500.00	-6,408.03	-6,251.53	516.77%
Specific Ownership Tax	175,000.00	15,403.65	32,816.86	81.25%
Other Financing Sources	80,000.00	1,938.62	3,594.72	95.51%
Interest & Penalties	1,000.00	2.71	5.37	99.46%
Admin/Program Revenue	6,814,224.00	494,479.84	997,135.49	85.37%
Child Welfare Donation	2,000.00	0.00	244.55	87.77%
Deferred Revenue	428,789.00	27,160.82	94,022.84	78.07%
<b>Revenue Total:</b>	<b>8,689,353.00</b>	<b>888,300.42</b>	<b>1,561,022.45</b>	<b>82.04%</b>
<b>Expense</b>				
Salary Expense	5,052,998.00	368,428.52	731,632.01	85.52%
Health Insurance	1,019,654.00	75,564.97	150,499.19	85.24%
Life Insurance	5,663.00	324.84	654.08	88.45%
Medicare	84,846.00	5,316.36	10,628.21	87.47%
Retirement	151,619.00	9,721.77	19,518.47	87.13%
Social Security	315,384.00	21,429.66	42,790.03	86.43%
Unemployment	16,874.00	1,033.06	2,062.77	87.78%
Workers Compensation	59,907.00	3,454.62	7,076.09	88.19%
RMS	480,659.00	39,513.88	77,004.92	83.98%
Contract Services	266,000.00	1,415.84	6,071.95	97.72%
Title XX	900.00	0.00	0.00	100.00%
Tanf Admin Tuition	250.00	0.00	0.00	100.00%
Utilities	97,550.00	4,415.18	8,586.99	91.20%
Building Maintenance	7,000.00	184.75	1,834.75	73.79%
Equipment Maintenance	40,250.00	1,560.60	2,697.57	93.30%
Equipment Rental	21,150.00	1,195.35	2,390.70	88.70%
Travel	205,642.00	5,819.41	85,867.93	58.24%
Advertising	5,000.00	1,173.00	2,836.20	43.28%
Telephone	750.00	0.00	0.00	100.00%
Printing & Forms	36,045.00	2,522.63	5,472.58	84.82%
Legal Fees	1,500.00	131.25	131.25	91.25%
Purchase of Service	1,500.00	27.20	629.60	58.03%
Books & Subscriptions	4,165.00	318.00	318.00	92.36%
Office Supplies	107,200.00	3,191.16	9,363.79	91.27%
Postage	24,100.00	2,217.94	3,698.39	84.65%
Document Scanning	30,700.00	0.00	0.00	100.00%
Expert Witness	7,700.00	767.07	1,118.20	85.48%
Interpreter	1,900.00	0.00	0.00	100.00%
Document Destruction	2,000.00	0.00	0.00	100.00%
Dues & Memberships	7,000.00	30.00	30.00	99.57%
Audit Fees	12,110.00	0.00	0.00	100.00%
Vital Statistics	100.00	10.00	10.00	90.00%
Fingerprinting	7,350.00	465.00	1,286.50	82.50%
Foster Parent Training	5,400.00	13,477.86	13,477.86	-149.59%
Fraud Registration Fees	100.00	0.00	0.00	100.00%
RMS	-495,918.00	-39,513.88	-77,004.92	84.47%
Other Equipment	0.00	0.00	3,652.40	0.00%
TANF Burials	500.00	0.00	0.00	100.00%
Client Services	195,729.00	20,350.14	32,338.02	83.48%
Program Expense	968,400.00	75,535.08	170,030.10	82.44%
EBT Costs	10,800.00	836.23	1,672.46	84.51%
Non Reimbursable	158,000.00	2,185.35	6,119.73	96.10%
<b>Expense Total:</b>	<b>8,918,477.00</b>	<b>623,102.84</b>	<b>1,324,495.82</b>	<b>85.15%</b>
<b>Report Surplus (Deficit):</b>	<b>-229,124.00</b>	<b>265,197.58</b>	<b>236,526.63</b>	

**Estimated Expenditures /18-19 SFY Allocation**  
**28-Feb**

	<b>Allocation</b>	<b>Estimated Annual Expenses</b>	<b>Estimated % Used</b>
<b>County Admin</b>	<b>1,023,619.81</b>	<b>780,828.03</b>	<b>76.28%</b>
<b>HCPF Admin</b>	<b>686,412.94</b>	<b>759,463.10</b>	<b>110.64%</b>
<b>APS Admin</b>	<b>268,155.04</b>	<b>176,691.60</b>	<b>65.89%</b>
<b>Child Care</b>	<b>1,096,166.23</b>	<b>861,931.80</b>	<b>78.63%</b>
<b>Colo Works</b>	<b>1,877,910.00</b>	<b>1,859,115.38</b>	<b>99.00%</b>
<b>Child Welfare</b>	<b>4,177,230.31</b>	<b>3,791,349.99</b>	<b>90.76%</b>
<b>Core Services</b>	<b>1,094,836.10</b>	<b>944,063.73</b>	<b>86.23%</b>

## Director's Report

March 2019

To: Fremont County Board of Human Services

From: Stacie Kwitek-Russell

Prepared: March 20, 2019

- On March 1<sup>st</sup>, I had the pleasure of attending the ribbon cutting at Kindred Kids Child Advocacy Center. This organization has been such a tremendous benefit to our community.
- On March 4<sup>th</sup>, I met with Sheriff Cooper, Dr. Lee, and Carrie Hammell to discuss the Department providing parenting classes in the jail. We developed a plan to start with Nurturing Parenting, provided by one of our Core Contractors, Good Neighbor. We also discussed opportunities to collaborate on recordable books and bears for incarcerated parents to give their children.
- I continued to meet with teams to discuss their Continuous Quality Improvement goals. I hope to have those all finalized and ready to present at our next mid-month meeting.
- On March 7<sup>th</sup>, I participated in a meeting with FCSO, CCPD, Family Crisis Services, and St. Thomas More Hospital to review our Sexual Assault Review Team Protocol.
- On March 7<sup>th</sup>, I was participated in the Policy Advisement Committee telephonically as the proxy for one of our regional representatives.
- I attended the CTC Key Leaders Board meeting on March 12<sup>th</sup>.
- I chaired the FIOG Meeting on March 13<sup>th</sup>. We had a presentation from Katie Romano (CTC Lead) and Stacy Sepuba (Boys & Girls Club) regarding Positive Youth Development, as well as a presentation from Jenni Guentcheva and Brian Monahan from the Green Thumb Initiative regarding all of the prevention work they are doing in the schools. We began our work on the 2019/2020 MOU for FIOG and discussed how the group can support the children in our community with the alternate calendars that all of our school districts have or are moving towards.
- On March 14<sup>th</sup>, I attended the Best Practice Court Team and led a discussion regarding challenges we've been having in our Family Engagement Meeting. We reached an agreement on how to improve practice for our families.
- On March 19<sup>th</sup>, I met with representatives from the City of Canon City and Sunny Bryant regarding our continued efforts to collaborate on a mobile shower. Canon City has found a mobile shower unit that they would like to purchase and are now seeking a vehicle to tow it. DHS is developing a plan for staffing the unit and identifying a schedule for its use
- I attended the Managers' lunch this month, which was hosted by Linda Stettler at PCC.
- On March 19<sup>th</sup>, I met with Darcy Cole from Boys & Girls Club to discuss DHS sponsoring membership to the Club for some children and youth. DHS will purchase an additional 120 \$25 gift certificates for membership. DHS will keep 20 certificates to distribute to children/youth we identify through Child Welfare as benefiting from the program and 100 will be given to Boys & Girls Club to provide scholarships to families who are interested in having their children join the

club, but cannot afford it. All of the certificates will be funded out of Child Welfare, for Child Abuse/Neglect prevention.

- Last week the remodel began on the wall being added in Carrie Porter's office, to gain a storage closet for Child Welfare, as well as the attorney space.
- We completed a Recruitment & Retention survey this month, with 82 responses. This was a 74% response rate, which is very high for surveys, so we were very pleased. The management team has reviewed each survey and has compiled the responses. We are currently developing an action plan. I would like to have this as one of the topics for our next mid-month meeting for discussion.
- I am scheduled to meet with George Welsh, Superintendent for RE-1, on March 21<sup>st</sup>.