

DIRECTOR
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FREMONT COUNTY
Department of Human Services
172 Justice Center Road
Canon City, Colorado 81212

COUNTY BOARD
Tim Payne Dist. 1
Debbie Bell Dist. 2
Dwayne McFall Dist. 3

July 28, 2020
2020 MEETING #7

The Fremont County Board of Human Services (BOHS) met in Regular Session Tuesday, July 28, 2020, in Conference Room 207 at the Fremont County Administration Building, 615 Macon, Cañon City, Colorado. Chairman Payne called the meeting to order at 2:28 p.m. Those present included:

Tim Payne	Chairman	Present
Dwayne McFall	Chairman Pro Tem	Present
Debbie Bell	Treasurer	Present

Also present: Brenda Jackson, Fremont County Attorney, Sunny Bryant, Fremont County Manager, and Stacie Kwitek-Russell, Director, Department of Human Services (DHS).

MINUTES: Board Member Bell moved, duly seconded by Board Member McFall, to accept the minutes of the June 30, 2020 meeting with no additions or deletions. Upon vote: Board Member Payne, aye; Board Member McFall, aye; Board Member Bell, aye. The motion carried.

AGENDA: There were no additions or revisions requested for the agenda. Board Member McFall moved, duly seconded by Board Member Bell, to approve the July 28, 2020 meeting agenda. Upon vote: Board Member McFall, aye; Board Member Bell, aye; Board Member Payne, aye. The motion carried.

FINANCIAL/CASELOAD REPORT: Stacie Kwitek-Russell stated we finished the state fiscal year within allocations. Benefit issuance amounts are higher than pre-COVID, but lower than what they were in April, and she said it's anticipated there will be another increase with the loss of extra unemployment. Following review and discussion of the financial and caseload reports, Board Member Bell moved, duly seconded by Board Member McFall to accept the June financial and caseload reports. Upon vote: Board Member McFall, aye; Board Member Bell, aye; Board Member Payne, aye. The motion carried.

DIRECTOR'S REPORT: Stacie Kwitek-Russell provided the Board with a written report discussing current activity within the Department. Commissioner Bell asked how things are going with the building being open to the public, and Stacie said only a few people have made a scene. There was also conversation regarding the current employment turnover the Department is experiencing and status of the new phone system being installed.

After a full discussion, Board Member Bell moved, duly seconded by Board Member McFall, to accept the monthly report. Upon vote: Board Member McFall, aye; Board Member Bell, aye; Board Member Payne, aye. The motion carried.

OLD BUSINESS:

Stacie Kwitek-Russell requested that the lease to Loaves and Fishes be extended for another month through August 31st for sheltering purposes. There are still two individuals staying in the shelter. A request for reimbursement from FEMA will be submitted. After discussion, Board Member McFall moved, duly seconded by Board Member Bell to approve the extension of the lease agreement with Loaves and Fishes. Upon vote: Board Member McFall, aye; Board Member Bell, aye; Board Member Payne, aye. The motion carried.

NEW BUSINESS:

Stacie Kwitek-Russell discussed safety and security within the building and overall property. She said this has been an on-going issue, and would like to request a security position that could walk around outside and inside the building, fashioned after the Administrative Deputy at the County Administration Building. The Commissioners agreed to this position, and it was decided Stacie will work with Tammy Childs, Human Resource Director, and Sheriff Cooper to make it happen.

She then shared that the network and internet issues at DHS are the number one issue of concern. She said she talked to Lisa Hall, Information Technology Director, and said she would like to have a meeting. The State has been promising a new server for a long time. If the State won't provide one, we may need to purchase it ourselves. Brenda Jackson requested a copy of any agreement with the State, and Stacie said she would send it to her if there is one.

The next topic of discussion pertained to being awarded a Medicaid grant to work on CQI for Medicaid and eligibility. She said a contract will be entered with Carrie Porter, and she will be working with the teams to establish what needs to be done to improve CQI. Carrie was doing some of this work before she left.

Stacie Kwitek-Russell then said that Medicaid Transportation has been moved to a new vendor. The amount of payments being issued will decline and eventually go away as the transition completes. This will have an impact of an increase of at least .50 FTE being added back to work on other tasks.

The final item on the agenda to discuss was the 2020-2021 CORE plan. Stacie said the only change from last year is that mentoring through the Boys and Girls Club has been removed. Board Member McFall moved, duly seconded by Board Member Bell, to accept the monthly report. Upon vote: Board Member McFall, aye; Board Member Bell, aye; Board Member Payne, aye. The motion carried. The signature on the CORE plan will be ratified by the Board of County Commissioners on August 14, 2020.

With there being no other business to discuss, the meeting adjourned at 2:51 p.m.



Chairman, Fremont County Board of Human Services

08/25/2020

Date



Secretary

08/25/2020

Date

STATE OF COLORADO
COUNTY OF FREMONT

ATHORIZATIONS AND PAYMENTS MADE BY FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

ELECTRONIC BENEFIT TRANSACTIONS FOR JULY 2020

\$ 2,170,868.28

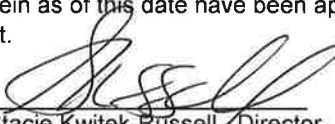
WARRANTS ISSUED JULY 24, 2020 THROUGH AUGUST 18, 2020

7/28/2020	15,983.66
8/6/2020	276,832.74
8/12/2020	8,605.08
Total	301,421.48

I, STACIE KWITEK-RUSSELL, Director of the Department of Human Services, of Fremont County, Colorado, hereby certify that the payments as set forth herein as of this date have been approved and authorized to be issued through the EBT system or warrant.

8/25/2020

Date


Stacie Kwitek-Russell, Director

We the undersigned Fremont County Board of Commissioners acting in the capacity of Fremont County Board of Human Services do hereby certify the above EBT authorizations and ratify the warrants issued, having been properly certified by the Director of Fremont County Department of Human Services according to law, are approved for payment. Done this 25th day of August, 2020.


Chairman Payne


Commissioner Bell


Commissioner McFall

