

DIRECTOR
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FREMONT COUNTY
Department of Human Services
172 Justice Center Road
Canon City, Colorado 81212

COUNTY BOARD
Tim Payne Dist. 1
Debbie Bell Dist. 2
Dwayne McFall Dist. 3

October 27, 2020
2020 MEETING #10

The Fremont County Board of Human Services (BOHS) met in Regular Session Tuesday, October 27, 2020, in Conference Room LL3 at the Fremont County Administration Building, 615 Macon, Cañon City, Colorado. Chairman Payne called the meeting to order at 2:12 p.m. Those present included:

Tim Payne	Chairman	Present (Virtually)
Dwayne McFall	Chairman Pro Tem	Present
Debbie Bell	Treasurer	Present

Also present: Brenda Jackson, Fremont County Attorney, Sunny Bryant, Fremont County Manager, and Stacie Kwitek-Russell, Director, Department of Human Services (DHS).

MINUTES: Board Member Payne moved, duly seconded by Board Member McFall, to accept the minutes of the September 29, 2020 meeting with no additions or deletions. Upon vote: Board Member Payne, aye; Board Member McFall, aye; Board Member Bell abstained from voting. The motion carried.

AGENDA: It was requested to add "Meeting Time" under New Business - C. Board Member Bell moved, duly seconded by Board Member Payne, to approve the October 27, 2020 meeting agenda with the one new addition. Upon vote: Board Member McFall, aye; Board Member Payne, aye; Board Member Bell, aye. The motion carried.

FINANCIAL/CASELOAD REPORT: Stacie Kwitek-Russell distributed the estimated annual allocation report. The forecasted annual expenditures are over-stated due to the required federal accrual process that occurs in September. She also stated some program benefit issuances have slightly decreased due to waivers being discontinued. Following review and discussion of the financial and caseload reports, Board Member Bell moved, duly seconded by Board Member McFall to accept the September financial and caseload reports. Upon vote: Board Member McFall, aye; Board Member Payne, aye; Board Member Bell, aye. The motion carried.

DIRECTOR'S REPORT: Stacie Kwitek-Russell provided the Board with a written report on the current activity within the Department. It included discussion about her participation in the Adopt US Kids Minority Leadership Development Kick-Off Conference, an update on the COVID shelter, the installation of new network equipment, outgoing 911 calls from the building working properly again, her attendance in the annual Built For Zero (BFZ) conference, and an update on the progress Carrie Porter has made on the Quality Improvement Project grant. During the BFZ discussion, Debbie Bell asked where individuals were finding housing and Stacie Kwitek-Russell said a variety of places including moving out of county, moving in with friends or family, and also single family dwellings. Regarding DHS presenters, Debbie asked that they introduce themselves if not on the agenda.

After a full discussion, Board Member Payne moved, duly seconded by Board Member Bell, to accept the monthly report. Upon vote: Board Member McFall, aye; Board Member Payne, aye; Board Member Bell, aye. The motion carried.

OLD BUSINESS:
No Old Business.

NEW BUSINESS:
Director Kwitek-Russell shared that the shelter has been used twice in the last month, and requested renewing the lease for two rooms at New Creations for \$900 a month for two more months. Board Member Bell moved, duly seconded by Board Member Payne, to approve the lease for that amount and time period. Upon vote: Board Member McFall, aye; Board Member Payne, aye; Board Member Bell, aye. The motion carried.

The next item on the agenda Stacie Kwitek-Russell addressed was the Department Christmas party. She said there will not be an agency wide party but there will be individual team parties. She asked if the Board will still come to the building to judge the door decorating contest and give out years of service awards. It was decided they will do the door judging contest, and will come up with a plan for the years of service awards.

Board Member Bell then asked if the Board of Human Services meeting time could be changed to allow enough time for the Commissioners to finish the Board of Health meeting. After discussion it was decided to change the meeting time to 2:15. Board Member Bell moved, duly seconded by Board Member Payne, to approve changing the meeting time to 2:15. Upon vote: Board Member McFall, aye; Board Member Payne, aye; Board Member Bell, aye. The motion carried.

With there being no other business to discuss, the meeting adjourned at 2:28 p.m.



Chairman, Fremont County Board of Human Services

11/24/2020

Date



Secretary

11/24/2020

Date

STATE OF COLORADO
COUNTY OF FREMONT

ATHORIZATIONS AND PAYMENTS MADE BY FREMONT COUNTY DEPARTMENT OF HUMAN SERVICES

ELECTRONIC BENEFIT TRANSACTIONS FOR OCTOBER 2020

\$ 1,773,779.42

WARRANTS ISSUED OCTOBER 22, 2020 THROUGH NOVEMBER 19, 2020

10/29/2020	209,833.21
11/4/2020	18,484.76
11/12/2020	259,326.95
11/18/2020	7,560.08
Total	495,205.00

I, STACIE KWITEK-RUSSELL, Director of the Department of Human Services, of Fremont County, Colorado, hereby certify that the payments as set forth herein as of this date have been approved and authorized to be issued through the EBT system or warrant.

11/24/2020

Date



Stacie Kwitek-Russell, Director

We the undersigned Fremont County Board of Commissioners acting in the capacity of Fremont County Board of Human Services do hereby certify the above EBT authorizations and ratify the warrants issued, having been properly certified by the Director of Fremont County Department of Human Services according to law, are approved for payment. Done this 24th day of November, 2020.



Chairman Payne



Commissioner Bell

Absent

Commissioner McFall

