



# Application for Certified Copy of Birth Certificate

Fremont County Department of Public Health and Environment

201 N. 6th Street  
Canon City, Colorado 81212  
Phone 719-276-7452  
Fax 719-276-7453

Colorado has birth records for the entire state since 1910. Birth certificates are also available from the county office(s); for all county locations visit <http://www.colorado.gov/cdphe/vitalrecords>



- This request must be completed in full.
- Enclose a copy of a current driver's license, passport or State identification.
- Person requesting to receive a birth certificate must sign below.
- Proof of Relationship is required.
- Enclose a copy of the death certificate if the person is deceased.

**For Office Use Only to Verify Relationship w/o Documentation**

Birth name of person related to: \_\_\_\_\_  
Date of birth of person related to: \_\_\_\_\_  
State File Number: \_\_\_\_\_

### Requestor Information

Print name of person making request	First	Middle	Last
Mailing Address	Apt#	City	State Zip Daytime Phone ( )
Physical Address	Apt#	City	State Zip Alt Phone Number ( )
Relationship to Registrant (person named on certificate)	<input type="checkbox"/> Self	<input type="checkbox"/> Parent	<input type="checkbox"/> Grandparent
	<input type="checkbox"/> Child	<input type="checkbox"/> Stepchild	<input type="checkbox"/> Legal guardian
	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Step-parent	<input type="checkbox"/> Sibling
		<input type="checkbox"/> Legal representative	<input type="checkbox"/> Spouse
Reason for Request:	<input type="checkbox"/> Newborn	<input type="checkbox"/> Travel/Passport	<input type="checkbox"/> Records
	<input type="checkbox"/> School	<input type="checkbox"/> Insurance	_____

### Registrant Information

Information about person whose birth certificate is being requested – Please type or print  
\*\*\*If adopted, provide adoptive information and see special service on other side.\*\*\*

Full Name at Birth	First	Middle	Last
Date of Birth	Month	Day	Year
Is this Person Deceased?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, must provide a copy of the death certificate</i>		
Place of Birth	City	County	State
	<b>Colorado ONLY</b>		
Full Name of Parent 1 Mother	First	Middle	Last
Full Name of Parent 2 Father	First	Middle	Maiden Last Name (name prior to first marriage)

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00, or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118).

**By signing below, I have read and understand that there are penalties for obtaining a record under false pretenses.** Today's date: \_\_\_\_\_

**SIGN HERE**

Cost of certificates:  
\$ 17.75 for 1st certificate.....  
\$ 10.00 for each additional certificate of same record ordered at same time.....

a.) USPS mail requests must provide a self addressed stamped envelope.

**Total Charges** \_\_\_\_\_

### FOR OFFICE USE ONLY

DCN: \_\_\_\_\_ Issued By: \_\_\_\_\_

**\*Certified birth certificates may be issued to:**

Please note that proof of relationship is required if your name is not listed on the birth certificate: (e.g. marriage certificates, birth certificates, court orders)

The registrant (person named on the certificate)  
Parents  
Grandparents  
Great grandparents  
Grandchild  
Stepparents  
Siblings

Spouse  
Adult children  
Legal guardian  
Legal representatives of any of the above must present proof of client relationship  
For complete list visit: <http://www.colorado.gov/cdphe/vitalrecords>

**The Office of the State Registrar v Vital Statistics requires the following documentation:**

**At least 1 of the following:**  
**(No expired documents accepted)**

**'Primary' List:**

- Alien Registration Receipt/Permanent
- Resident Card
- Certificate of U.S. Citizenship
- City of Denver County Jail Inmate ID
- Colorado Department of Corrections ID card
- Department of Human Services Youth Corrections ID
- Employment Authorization Card (I-766)
- Foreign Passport
- Government Work ID
- Job Corps ID
- Photo Driver's License
- Photo ID Card (DMV)
- School, University or College ID Card (must be current)
- Temporary Resident Card
- U.S. B1/B2 Visa card with I-94
- U.S. Certificate of Naturalization
- U.S. Citizenship ID Card (I-197)
- U.S. Military ID Card
- U.S. Passport
- 

**Or at least 2 of the following:**  
**(Any document expired more than six months will not be accepted)**

**'Secondary' List:**

- Acknowledgment of Paternity document (Colorado only)
- Birth Certificate of Applicant (U.S. only)
- Court order of adoption or name change
- Craft or trade license (Colorado only)
- DD-214
- Divorce Decree (U.S. only)
- Hospital birth worksheet (ID for mothers- within 6 months of event)
- Hunting or Fishing License (must be current-Colorado only)
- IRS-TIN card
- Marriage license (U.S. only)
- Medicare Card
- Merchant mariner card
- Mexican voter registration card
- Motor vehicle registration or title (must be current -U.S. only)
- Pilot license
- Selective Service Card (U.S. only)
- Social Security Card
- State or Federal Prison or Corrections Card
- Weapon or gun permit (U.S. only)
- Work ID, Paycheck Stub (within 3 months), or W-2 (last tax year)
- Any Expired document from the "Primary" List (cannot be expired more than 6 months)

**We are sorry, but we cannot accept:**

- Matricula Consular Card - Medicaid card
- Novelty ID Card
- Non-expiring Identification Cards
- City or County Prison/Jail ID
- Souvenir Birth Certificates
- Temporary Driver's Licenses or Temporary State ID Card - Social Services Card (Medicaid, WIC)  
Property Tax Receipt

If you cannot provide acceptable identification, it is suggested that you ask a spouse, parent, grandparent, sibling, or adult child, who can provide appropriate identification, to request the certificate. Proof of relationship is required, such as a birth certificate or marriage certificate.

**\*\*\*OPTION AVAILABLE FOR ADOPTIONS\*\*\***

Only an adoptive parent or adopted person is eligible for this special service. ONLY sign below if you wish the statement "ISSUED PURSUANT TO ADOPTION" to appear on the birth certificate which indicates this person is adopted.

**SIGN  
HERE** 

Signature of:  adopted person  adoptive parent  
Relationship to registrant (check one ✓)

Number of copies to be issued with "Issued pursuant to adoption" requested: \_\_\_\_\_