

FREMONT COUNTY
QUESTIONNAIRE FOR COMMERCIAL DEVELOPMENT PLAN

1. Owner Name: _____ Mailing Address: _____
City: _____ State: _____ Zip Code: _____
Telephone #: _____ Facsimile #: _____
Email: _____

2. Applicant Name: _____ Mailing Address: _____
City: _____ State: _____ Zip Code: _____
Telephone #: _____ Facsimile #: _____
Email: _____

Please read the entire questionnaire prior to completion.

This questionnaire is designed to help the Fremont County Department of Planning and Zoning (Department) determine whether either of the following conditions has been met, requiring the submittal of a Commercial Development Plan Application:

- **Any substantial change of use (or occupancy as per the building code) from one use that is allowed in the zone district to another use in the Medium Density Residence, High Density Residence, Neighborhood Business, Rural Highway Business, Business, Airport, Industrial Park and Industrial Zone Districts.**
- **Any substantial expansion or improvements and or enlargement of an existing use in the Medium Density Residence, High Density Residence, Neighborhood Business, Rural Highway Business, Business, Airport, Industrial Park, and Industrial Zone Districts.**

Note: A commercial development plan will be required to be submitted for any proposal to develop property which is currently vacant and located in the Medium Density Residence, High Density Residence, Neighborhood Business, Rural Highway Business, Business, Airport, Industrial Park and Industrial Zone Districts.

Any questionnaire which is not complete or does not include all minimum submittal requirements will not be accepted by the Department.

Attachments can be made to this questionnaire to provide expanded narrative for any question including supportive documentation or evidence for provided answers. Please indicate at the question that there is an attachment and label it as an exhibit with the question number, a period and the number of the attachment for that item (*as an example, the first attached document providing evidence in support of the answer given at question number 1 would be marked - Exhibit 1.1, the fifth attached document supporting the narrative provided for question 1 would be marked - Exhibit 1.5*).

3. Address of subject property: _____

4. Legal description of subject property: _____

5. What is the acreage of the subject property? _____

6. What is the property zoned? _____

7. What is the general location of the subject property? _____

8. Is the subject property currently in use? Yes --- No If **yes**, what is the current use? _____

How long has the current use been housed on the property? _____

If **no**, what was the most recent use of the property? _____

When was the property last used as such? _____

Provide a detailed description of the proposed use(s): _____

9. Is the proposed use one of the following:

Allowed Use?

Special Review Use?

Conditional Use?

If one of the above is selected, provide the citing from the Fremont County Zoning Resolution for the use: Section _____

10. Provide a written description of all **existing** buildings and/or structures to remain on the subject property:

11. Provide a written description of all **proposed** buildings and/or structures, or expansions of existing buildings and/or structures: _____

12. What is (was) the number of employees for the **current** or **previous** use? _____

13. What is the number of employees for the **proposed** use? _____

14. Comparing the current or previous use of the property with the proposed use, discuss the change in impact on traffic. If no anticipated change, explain why: _____

15. Comparing the current or previous use of the property with the proposed use, discuss the change in parking requirements. If no anticipated change, explain why: _____

16. Comparing the current or previous use of the property with the proposed use, discuss the change in loading requirements. If no anticipated change, explain why: _____

17. Comparing the current or previous use of the property with the proposed use, discuss the change in requirements for exterior storage of materials. If no anticipated change, explain why: _____

18. Comparing the current or previous use of the property with the proposed use, discuss the changes in lighting, noise, vibrations, fumes, or any other impacts detectable off-site. If no anticipated change, explain why: _____

19. The applicant shall provide any other information as may be required by the Department so as to determine whether the use will require the submittal of a Site Development Plan Application.

By signing this form, the Applicant, or the agent/representative acting with due authorization on behalf of the Applicant, hereby certifies that all information contained in the form and any attachments to the form, is true and correct to the best of Applicant's knowledge and belief.

Fremont County hereby advises Applicant that if any material information contained herein is determined to be misleading, inaccurate or false, the Board of Commissioners may take any and all reasonable and appropriate steps to declare actions of the Department regarding the Application to be null and void.

Signing this form is a declaration by the Applicant to conform to all plans, drawings, and commitments submitted with or contained within this form, provided that the same is in conformance with the Fremont County Zoning Resolution.

Applicant Printed Name

Signature

Date