



# SUBDIVISION NOTIFICATION FORM

**TO:** \_\_\_\_\_  
Property Owner within 500 feet of the Subject Property

**FROM:** \_\_\_\_\_  
Subject Property Owner

**DATE:** \_\_\_\_\_

**REFERENCE:** \_\_\_\_\_  
Proposed Subdivision Name

It has been determined by research of the Fremont County Assessor's Records that you are a property owner within five-hundred (500) feet of the boundary of a proposed subdivision. As required by the Fremont County Subdivision Regulations (FCSR) you are entitled to notice of the proposed subdivision.

Type of application:  **Preliminary Plan** – Said notice to be post marked a minimum of fourteen (14) days prior to the Fremont County Planning Commission (Commission) meeting at which the application is to be heard, not to include the day of the meeting.

**Final Plat** – Said notice to be post marked a minimum of fourteen (14) days prior to the Fremont County Board of County Commissioners (Board) meeting at which the application is to be heard, not to include the day of the meeting.

The subject property, as referenced above is located at \_\_\_\_\_.  
General Location or Address (Vicinity Map Exhibit A)

The subject property is legally described as: \_\_\_\_\_

\_\_\_\_\_  Check here if legal description is attached as Exhibit B.

The proposed subdivision will result in the creation of \_\_\_\_\_ lots with a density of \_\_\_\_\_ units per acre.

The proposed land use for the proposed lots is \_\_\_\_\_.

This application will be heard by the  Commission on \_\_\_\_\_ at 3:00 PM.

This application will be heard by the  Board on \_\_\_\_\_ at 9:30 AM.

These meetings are held in room LL3 (*lower level Board Meeting Room*) of the Fremont County Administration Building, 615 Macon Avenue, Cañon City, Colorado. You and or your representative (*representative documentation may be required*) may attend the meeting to present your oral comments or written comments will be accepted at the meeting or prior to the meeting at the Department of Planning and Zoning (Department) in Room 210 of the Administration Building. Oral comments cannot be accepted except at the meeting at which the application is to be heard.

If you would like further information regarding the application you can contact the Department by telephone at (719) 276-7360 or by email at [planning@fremontco.com](mailto:planning@fremontco.com) to schedule an appointment to review the application. For further reference regarding the governing regulations:

the Fremont County Zoning Resolution may be viewed on the Internet at

<http://www.fremontco.com/planningandzoning/zoningresolution.pdf>

and the Fremont County Subdivision Regulations may be viewed on the Internet at

<http://www.fremontco.com/planningandzoning/forms/subdivisionregulations.pdf>

**REFERENCE:** \_\_\_\_\_

Proposed Subdivision Name

The Department, Commission and Board would welcome your comments regarding this application and will include written comment, on or accompanied by this form, in the Commission or Board’s review packet if received by the Department with enough time to include prior to finalization of the review packets. Please complete the following information with any written comments or can be used as the “sign in” sheet at a meeting that you intend to attend and provide oral comments.

**PROPERTY OWNER WITHIN 500 FEET COMMENTS**

Property Owner’s Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street Address City State Zip

Property Address: \_\_\_\_\_  
Street Address City State Zip

Are you the current owner of this property?  Yes ---  No - Telephone # \_\_\_\_\_

What is the current land use of your property? (*mark all that apply*) ---  Agriculture ---  Residential  
---  Multi-family Residential ---  Business ---  Industrial ---  Other (*please explain*)

\_\_\_\_\_  
\_\_\_\_\_

As property owner(s) within 500 feet of the subject property; I or We are  --- **FOR** this subdivision; I or We are  --- **AGAINST** this subdivision; for the following reasons: (*or I or We are  --- Neutral but have the following comments*) [ *other comments*] \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Failure to provide written comment prior to the meeting, written comment at the meeting or oral comment at the meeting at which the application is to be heard will result in the Department, Commission and Board assuming that you, as a property owner within five-hundred (500) feet of the subject property, have no comments with regard to the proposed subdivision.

\_\_\_\_\_  
Applicant Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date